LGUs may use this DNR-created template to create their own land alteration permit communication documents. Content may be modified and used as a stand-alone document or integrated into other existing documents. This template and all land alteration permit companion template documents contain text consistent with the optional higher standards in the MRCCA model ordinance. LGUs should edit the content of these documents to be consistent with the adopted MRCCA ordinance. Replace DNR logo with the LGU logo and contact info. These template documents are updated periodically, check DNR’s webpage for most recent version.

## **image of DNR logo**

**Mississippi River Corridor Critical Area (MRCCA) – Additional information/plan modifications needed Letter**

Date:

Applicant Name

Applicant Address

Applicant Address

Subject: Additional application information and/or modifications to plan needed

Dear Applicant Name:

We have reviewed the application for land alteration in the MRCCA dated (insert date) and have determined that the following information is needed to continue processing your permit application.

1. **Additional information needed for complete application**. Click or tap here to enter text.
2. **Changes needed to riprap, walls or erosion control structure plans.** Click or tap here to enter text.
3. **Modifications needed to erosion control projects in the bluff impact zone.** Click or tap here to enter text.

Please return the above information to me by Click or tap to enter a date.

 \_\_\_\_\_\_\_\_

Signature of authorized official Date