

## Final Meeting Minutes

# Governor's Council on Minnesota's Lake Superior Coastal Program Spring Meeting

Date: 3/29/19  
 Minutes prepared by: Marcia Nieman  
 Location: Beaver Bay Town Hall, Beaver Bay, Minnesota

### Attendance

---

- Governor's Council on Minnesota's Lake Superior Coastal Program Members: Bill Majewski, Jo Thompson, Bill Miller, Dan Belden, Jo Thompson, Keck Melby, Rick Goutermont, and Don Schreiner
- Minnesota's Lake Superior Coastal Program Staff: Amber Westerbur, Clinton Little, Cynthia Poyhonen, Julie McDonnell, and Marcia Nieman
- Guest: Molly MacGregor, DNR Regional Planner

### Decisions Made

---

- MOTION by Melby to accept the March 29, 2019 agenda, Seconded by Goutermont. AFFIRMATIVE ALL. MOTION ADOPTED.
- MOTION by Thompson to accept the January 11, 2019 meeting minutes as written. AFFIRMATIVE ALL. MOTION ADOPTED.
- MOTION by Melby to recommend funding the projects that ranked above 70% in their ranked order. Seconded by Belden. AFFIRMATIVE ALL. MOTION ADOPTED.

Application	Applicant	Weighted Total	Grant Request	Rank
4	North Shore Community School	85.38	\$6,000	1
2	Lake County	81.50	\$8,220	2
5	Lake County Soil and Water Conservation District	81.00	\$3,825	3
3	Town of Duluth	78.57	\$10,000	4
1	Superior Hiking Trail	75.63	\$5,550	5
6	Arrowhead Regional Development Commission	69.25	\$4,061	

- MOTION by Schreiner to adjourn, Seconded by Thompson. AFFIRMATIVE ALL – Meeting adjourned at 2:55 p.m.

## Next Meeting

---

Date: Friday, June 21, 2019

Time: 9:00 a.m. – 2:00 p.m.

Location: Community Memorial Hospital – Cloquet, MN

## Agenda

---

- Opening - Call to Order, Adoption of the Agenda, Approval of Minutes, Public Comment
- Coastal Program Report
- Council Education Planning Discussion
- STAR Grant Application Review and Recommendations
- Grant Evaluation Report

## Meeting Notes

---

### Opening

Majewski called meeting to order at 9:00 am. Members voted to approve agenda and minutes. No public comment.

### Coastal Program Report

Westerbur reviewed her written report, which touched on funding and areas of interest for the National Coastal Program. On the funding side, Congress appropriated \$75.5 million for Coastal Zone Management grants in 2019. That is up from last year. Discussions around the 2020 budget have just started. Increases in funding are unlikely. Concerning areas of interest, NOAA and its state partners are discussing several topics. Recent discussions in Washington DC focused on four areas - preparing for and minimizing risks to communities from coastal hazards; increasing diversity and inclusion; creating universal public access; and advancing the blue economy. Westerbur reminded the Council to keep an eye out for the monthly “Coastal Note” email with its timely updates about grant-funded projects and staff initiatives that benefit the coast.

### Council Education Planning Discussion

Westerbur sought input from members on the types and topics of education that would enhance their effectiveness. Members expressed interest in getting more information about climate change. They stressed

the need for new member orientation, with an emphasis on bringing in program history and the state and national program connections. They recommended some additional tools that could help with application review. Members also shared that they would like to have grantees attend meetings to share the results of their projects.

### **STAR Grant Application Review and Recommendations**

Westerbur set the stage and clarified the parameters of the review. Majewski facilitated the discussion on the Council's course of action to member and staff conflicts of interest, and the individual applications.

- 01 – Superior Hiking Trail Association, 731 – 7<sup>th</sup> Avenue, Suite 2, Two Harbors, MN 55616 - \$5,550. No conflicts of interest on this project. Application discussion. Scoring sheets collected following the discussion.
- 02 – Lake County, 613 – 3<sup>rd</sup> Avenue, Two Harbors, MN 55616 - \$8,220. Goutermont disclosed a conflict of interest. Course of action discussion. Council decided Goutermont could participate fully. Application discussion. Scoring sheets collected following the discussion.
- 03 – Town of Duluth, 6092 Homestead Road, Duluth, MN 55804 - \$10,000. Little and Thompson disclosed a conflict of interest. Course of action discussion. Council decided Thompson would not score or participate in discussion, except to answer technical questions if directly asked. Council decided Little could answer technical questions if directly asked (as staff, Mr. Little does not score any applications). Application discussion. Scoring sheets collected following the discussion.
- 04 – North Shore Community School – 5926 Ryan Road, Duluth, MN 55804 - \$6,000. No conflicts of interest on this project. Application discussion. Scoring sheets collected following the discussion.
- 05 – Lake County Soil & Water Conservation District, 408 – 1<sup>st</sup> Avenue, Two Harbors, MN 55616 – \$3,825. Goutermont disclosed a conflict of interest. Course of action discussion. Council decided Goutermont could participate fully. Application discussion. Scoring sheets collected following the discussion.
- 06 – Superior National Forest – 221 West First Street, Duluth, MN 55802 - \$4,061. No conflicts of interest on this project. Application discussion. Scoring sheets collected following discussion.

Little/Poyhonen presented the scoring results. Majewski called for a vote.

### **Grant Evaluation Report**

Ms. MacGregor shared findings from the Coastal Program's recent survey of past, present, and eligible organizations and staff retrospective on work. She reviewed her two-page summary, which focused on three areas – how much money was awarded to how many; grantees assessment of the grant application and management process; and staff accomplishments. There was good discussion by all about her report.

### **Adjourn**

The meeting adjourned at 2:55 p.m.