



Volunteer Project or Event Registration

Minnesota Scientific & Natural Areas

Project or Event Name/Site:	Date:
Description:	
SNA Representative:	Phone:

Notice of Intent to Collect Private Data: Data about you as a DNR volunteer is classified as Personnel Data, Minnesota Statutes, section 13.43, subd.1. Volunteers are asked to provide this data in order to facilitate placement. You are not legally required to provide private data. However, if you do not provide the data we may not be able to contact you, you may not receive important documents, and we may not be able to place you appropriately for volunteer activities. Those who are allowed access to your private data include DNR staff who have a business need to know and anyone authorized by law.

Organizer/Steward Name:	Address:	Phone:
Organization/Group (if applicable):	Address:	Phone:

Intellectual Property Rights: All right, title, and interest in all intellectual property which may be conceived or originate, either individually or jointly by others, and which arises out of the performance of my activities with the DNR, will be the property of the State of Minnesota and are hereby assigned to the State. I also agree, upon request of the State to execute all papers and perform all other acts necessary to assist the State to obtain and register copyrights and patents on such materials. Works of authorship created by me in the performance of my activities with the DNR shall be considered "works made for hire" as defined in the U.S. Copyright Act.

Harassment: The Minnesota Department of Natural Resources (DNR) has adopted a statement of policy against harassment. The policy includes the procedures for reporting and resolving issues brought to the attention of the DNR. This policy statement can be found in the Minnesota DNR Affirmative Action Plan.

I have read, understand, and agree on behalf of the volunteers named below that we will abide by these policies. If we are unable to meet our commitment, or if any of us is injured during this volunteer project, I will contact the SNA Representative above:

Organizer/Steward Signature:	Date:
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Notice to SNA Representative/ DNR Staff: Some of the data collected on this form are classified as private data. Only those with a business need to know may have access to the data and it may only be used for activities related to volunteering. Data on this form may not be released to others without first consulting the Human Resources Bureau. Keep form locked in your files for future reference.

