

Division of Fish & Wildlife 500 Lafayette Rd. St. Paul, MN 55155-4020

New Aquaculture Facility or Pond Application

Please complete all applicable sections of this form and return along with your green aquaculture license application. Note: a \$300.00 fee is required for each new facility that is inspected (Make checks payable to the Minnesota DNR). Checks submitted for the inspection should be kept separate from license fees. You will be notified by your Regional Fisheries Manager upon completion of the review of your pond application.

Name	Business Name	License Number
Address	Phone Number	Email Address

1. Please describe the type of facility where you plan to culture aquatic life:

Facility Type	<input checked="" type="checkbox"/>
Public Water Wetland	<input type="checkbox"/>
Excavated Pond	<input type="checkbox"/>
Inside of a building:	
Tank(s)	<input type="checkbox"/>
Raceway(s)	<input type="checkbox"/>
Other:	<input type="checkbox"/>

2. Please describe the location of the wetland/pond/building:

Township	Range	Section
DOW # or ¼ section	County	UTM Coordinates X: Y:

3. Please include a **MAP** indicating the location of the facility.

4. Please describe the size of the facility (only complete the applicable field):

Facility Type	Number of Acres*
Public Water Wetland	
Excavated Pond	

* Contact your Area or Regional Fisheries offices to determining this information.

For Buidings and Raceways

Facility Type	Length	Width	Height
Inside of a building:			
Tank(s)			
Raceway(s)			

5. If your facility is constructed with raceways or tanks, please describe the water source.

Note: A water appropriation permit is required for water appropriations that exceed 10,000 gallons per day or one million gallons per year.

6. If your facility is a public water wetland or excavated pond, are there USFWS, DNR easements, or fee title land around the waterbody?

yes	no

7. If your facility is a public water wetland or excavated pond, are there any permanent or intermittent (such as during high water events) connections to public waters? If there are, please describe the connection(s).

yes	no

8. Pond ownership:

✓	Ownership
	I have exclusive control of all riparian lands surrounding this pond
	I do not have control of all riparian lands surrounding this pond

Please provide the names and phone numbers of all riparian landowners around this pond and **attach a copy of sent notification letters.**

Landowner Name	Phone Number

9. Do you plan to aerate the facility or waterbody?

yes	no

If so, where would your aerations system be located.

Please note: if you are aerating a protected water you need a separate aeration permit from the DNR. You do not need a separate aeration permit if the waterbody does not have a public access and the licensee owns all riparian land or all of the possessory rights to the riparian lands (MR 6116.0030 sub 4).

MR 6116.0030 Subp. 4. Private hatchery or fish farm license holders. Beginning March 1, 1989, a private fish farm or hatchery license may contain authorization for the operation of aeration systems on protected waters without public access if the licensee owns all riparian land or all of the possessory rights to the riparian lands. A private hatchery or fish farm license application requesting authorization for aeration system operation shall be subject to the same review as the aeration permit application. The license application shall include:

- A. the legal description and Division of Waters inventory number of each water body;
- B. location of the aeration system in each water body;
- C. enough detail so the systems can be located for inspection and emergency access; and
- D. a signed statement attesting that the requirements of this subpart are met.

10. Describe how you plan to manage and treat your effluent. Please include a description how water effluents from your facility, including all connections in your answer.

11. Please list all species of aquatic life you wish to culture in the facility listed above. If any of the species you wish to culture are listed [regulated invasive species](#), you may need an additional permit from the DNR. A Risk Assessment form will be needed if requesting non-indigenous or exotic species. In general you may not possess listed [prohibited invasive species](#) in Minnesota.

12. Please list your intended source of stock for each species (domesticated from another farm, wild caught, aquarium trade, etc.):

Species	Life Stage	Source of Stock

13. Please list the intended use of each species (bait, food, stocking, etc.):

Species	Intended Use

14. Where will your final product be utilized?

Species	Minnesota	Exported

15. Please evaluate the potential for species to escape your facility: a) discuss potential escape pathways; b) describe measures to be implemented to eliminate any possibility of escape; and c) document the effectiveness of the control measures.

Applicant's Signature: _____

Date: _____

THIS SECTION IS FOR DNR USE ONLY

POND INSPECTION INFORMATION:

1. Inspection for connections with other basins:

Inspection Crew	
Date of inspection	
Comments	

2. Test netting summary:

Inspection Crew		Date
Gears Used	Effort	Water Temp
Locations of the net sets:		

Summary Catch Statistics:

Species	Gear	Number	Catch Rate	Size Structure
Comments:				

3. Additional Information:

- a) Is the facility located fully or partially within a wildlife management area, waterfowl management area, or state park?

- b) Is this USFWS or State Duck Stamp Fee Title or easement land?

- c) Does public access exist to the facility (for outdoor ponds)?
- d) Is the facility located within a floodplain? If so, please specify.

e) Please list any recommendations for specific conditions that should be placed on the facility.

4. Please include photos of the facility.

5. Include an aerial map showing the location of the pond.

6. If the facility is a public water wetland or an excavated pond that does not have a DOW number, has the process of establishing a DOW number been initiated?

Yes	No

7. Was the \$300.00 application fee received?

Yes	No

Comments:

APPROVED _____ DENIED* _____

REASON THE FACILITY HAS BEEN DENIED: _____

Regional Fisheries Manager Signature: _____

Regional Wildlife Manager Signature: _____

* Please notify the applicant these results.

EXAMPLE: Notification of Intent to License a Natural Waterbody for an Aquatic Farm License.
(A copy of this letter is included in the application for a New Aquaculture Facility)

DATE:

{Riparian Owners First Last Name}

{Address}

{City, MN Zip}

Dear {Riparian Owner}:

I own an aquaculture business and I am applying to add the waterbody you own property on to my licensed waters where I intend to raise private aquatic life. Specifically I intend to raise (**list species**).

The purpose of the letter is notify all the riparian owners of my intent to license this waterbody in accordance with MS 17.4984 Sub 1g (see below).

If you have any questions or comments please notify me.

Sincerely,

Licensee

Business Contact Information.

17.4984 AQUATIC FARM LICENSE.

Subdivision 1. **License required.** (a) A person or entity may not operate an aquatic farm without first obtaining an aquatic farm license from the commissioner.

(b) Applications for an aquatic farm license must be made on forms provided by the commissioner.

(c) Licenses are valid for five years and are transferable upon notification to the commissioner.

(d) The commissioner shall issue an aquatic farm license on payment of the required license fee undersection 17.4988.

(e) A license issued by the commissioner is not a determination of private property rights, but is only based on a determination that the licensee does not have a significant detrimental impact on the public resource.

(f) The commissioner shall not issue a new license for aquatic farm purposes on a natural water body that has been restored or subject to a protective easement or other interest in land that was at least partially paid for with state or federal money.

(g) Before a new aquatic farm license is issued for a natural water body, the applicant must notify all owners of property with direct access to the water body. The notification must include the language of this subdivision.