

Well Interference Fund Reimbursement Application

The Minnesota Department of Natural Resources (DNR) well interference fund reimbursement provides funds to domestic well owners, public and private water suppliers and high-capacity water appropriators for actual costs incurred due to a domestic well or public or private water supplier out-of-water situation between May 1, 2021 and December 30, 2021. Eligible applicants may receive reimbursement for costs paid to restore a water supply for a domestic well owner or public or private water supply including a newly constructed well, dropping a well pump depth to access water, and adding additional drop pipe to access water at greater depths of the aquifer.

There are two options for submitting your application and copies of your receipts to the Minnesota DNR by 4:30 pm on April 1, 2024:

- **PREFERRED:** Submit your completed application, a brief description below, your well information (well log or well and boring report), the IRS W-9 form, and copies of your receipts via email to droughtwellfund.dnr@state.mn.us.
- Mail your completed application, well information (well log or well and boring report), the IRS W-9 form and copies of your receipts to the Minnesota Department of Natural Resources, Well Interference Fund Reimbursement – Box 25, 500 Lafayette Road, St. Paul, MN 55155

Application Information of Domestic Well Owner, Public or Private Water Supplier or High Capacity Water Appropriator		
First Name:		Last Name:
City or Business Name (if applicable):		DNR Water Permit Number:
Email:	Phone Number:	
City:	County(s):	
Mailing Address (Must match IRS Form W-9):		
City:	State:	Zip:

DNR Office Use Only

Date Received:	Invoice Number:	Supplier Number:
Purchase Order Number:		*No receipt required
Okay to Pay Signature:		Reimbursement Amount:

IRS Form W-9

Complete an IRS Form W-9. You must complete boxes 1, 2, 3, 5, and 6. Include your Social Security Number or Employer Identification Number, and sign and date the form at the bottom. The form is available at www.irs.gov/pub/irs-pdf/fw9.pdf.

Type of Applicant: ☐ Domestic Well Homeowner ☐ Public or Private Water Supplier ☐ High Capacity Water Appropriator

Expense Detail

Complete the table below, itemizing the expenses you incurred due to a well interference between May 1, 2021 and December 30, 2021. Add an additional page, if necessary. Expenses must be directly related to restoring a water supply due to a well interference of a domestic well or public or private water supplier (i.e., hired a well contractor to lower a well pump, add more drop pipe, or construct a new well) by a high capacity water appropriator.

Date	Vendor	Description of Items/Services	Cost

*Costs associated with restoring a water supply may be eligible to report on your business tax forms. Please consult with a professional tax preparer.

Please provide a brief description of your well interference experienced in 2021, including the date it started and when it was resolved, and what the well driller/contractor did to improve your well/water supply.

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All portions of your application must be received in order for you to receive reimbursement for your costs associated with restoring a water supply due to a well interference. Emailed and mailed applications must include a signature below. We encourage you to submit your application as soon as possible.

Acknowledgements and Attestations

You must check each of the following boxes to attest that you meet all the qualifications and understand the requirements of the reimbursement funds.

- ☐ I attest that I am the primary landowner or have the authority to apply on behalf of the domestic well owner, public or private water supplier or high capacity water appropriator and no other application is being submitted by this domestic well owner, water supplier or high capacity water appropriator.
- ☐ I attest the expenses listed above were incurred because of an out-of-water situation and were directly related to the restoration of a water supply for a domestic well owner or public or private water supplier due to a well interference.
- ☐ I attest that I did not receive reimbursement for costs associated with restoring a water supply due to a well interference from the Minnesota Department of Agriculture through their 2021 Drought Relief Program or any other program or entity.
- ☐ Under Minn. Stat. § 270C.65, Subd. 3, and other applicable law, I understand that my social security number, federal employer tax identification number, and/or Minnesota tax identification number, already provided to the State, may be used by federal and state tax agencies and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state tax laws which could result in action that requires filing of state tax returns and paying delinquent state tax liabilities, if any.
- ☐ As required under Minn. Stat. § 16B.98, Subd. 8, I agree to keep all related records and receipts and make them available to the DNR, State Auditor, or Legislative Auditor for a minimum of six years.
- ☐ I acknowledge that I have read and agree to the Privacy Notice on page 5.
- ☐ I affirm that the information I am submitting is true, complete, and accurate.

Summary

You must submit the following to the DNR for your application to be considered complete:

- ☐ Completed application form with your signature.
- ☐ IRS Form W-9, signed and dated (available at www.irs.gov/pub/irs-pdf/fw9.pdf).

Applicant's Signature

Signature:

Date:

What is the Well Interference Fund Reimbursement?

The Minnesota DNR received legislative funding at the end of the 2022 session to reimburse domestic well owners, public and private water suppliers and high capacity water appropriators for costs associated with restoring a water supply due to a well interference. A well interference is described as when a pump draws water from a well and causes the water level in the surrounding aquifer to go down. Sometimes the water level falls below the reach of other, shallower wells, and those wells go out of water. When that happens it is called a well interference. If a domestic well owner, public or private water supplier or a high capacity water appropriator paid for costs to restore a water supply due to well interference between May 1, 2021 and December 30, 2021 then they may be eligible for reimbursement. The DNR has \$300,000 to reimburse people and communities affected by high capacity water appropriation well interference during the drought in 2021. Applicants will need to provide receipts of costs incurred to repair, improve or construct a new well due to a well interference.

Who may apply?

Domestic well owners, public or private water suppliers and high capacity water appropriators who paid for costs to restore a water supply for a domestic well owner or public or private water supply due to a well interference during the time period in 2021 are eligible. People assisting domestic well owners, water suppliers and high capacity water appropriators may also apply on their behalf. A domestic well owner may have paid all or part of the costs to restore the water supply for their home. High capacity water appropriators may have paid all or part of the costs to restore a water supply for a domestic well owner or public or private water supplier due to their high capacity pumping interfering with the ability to access water during the eligibility period in 2021.

How do I apply?

Complete the application with a brief description above including the IRS Form W-9, information on the well (i.e., well log or well and boring report) that was interfered with and submit it to the DNR. The application must include an itemized list of costs incurred, including receipts and may be submitted via email or USPS mail. For questions on completing the application, please contact Claudia Hochstein at claudia.hochstein@state.mn.us or 651-259-5034.

What types of expenses are eligible?

Any expenses incurred for restoring a water supply for a domestic well owner or public or private water supply are eligible for reimbursement. If a high capacity water appropriator interfered with a domestic well owner or public or private water supply during the 2021 eligibility period, then costs paid to a well contractor for parts or labor to restore a water supply would be accepted. This includes, dropping a pump deeper in the well, adding drop pipe to the well, constructing a new well to replace the well that was interfered with. You must itemize the list of activities with the associated costs charged by a well contractor or similar contractor to improve or replace your well.

Ineligible costs include:

- Those incurred for improving or replacing a domestic well that was not due to a well interference during the eligible time period in 2021.
- Those already paid by MDA through their 2021 Agricultural Drought Relief Program.
- Those incurred by a high capacity water appropriator during the eligibility period who did not have authorization through an active DNR permit to appropriate water; unpermitted pumping.

Privacy Notice

The information provided as part of the Well Interference Reimbursement Fund application will be used to assess the applicant's eligibility to receive payment under this program and to fulfill application financial reporting requirements. Completing this application is voluntary; applicants are not legally required to provide DNR with the information requested, but only completed applications will be considered. While much of the information applicants provide is classified by Minnesota law as public, some of the information may be classified by law as private or nonpublic at Minnesota DNR. Data classified as private or nonpublic will be accessible only to DNR employees that have a work assignment that requires access to the data, and to other entities authorized by law to receive the data. The DNR may be obligated to provide the data to law enforcement agencies, the Minnesota Department of Administration, Minnesota Management and Budget, the Office of the State Auditor, or the Office of the Legislative Auditor. If necessary to commence or defend a legal proceeding, the data may be shared with the Minnesota Attorney General's Office and Minnesota or federal courts. Finally, private data about you or nonpublic data about your business may be released to third parties through your informed consent, or pursuant to a valid court order or subpoena that requires such disclosure.

Internal Revenue Service code Section 6109 requires applicants to provide their correct taxpayer identification number to payers who must file information returns with the IRS. The DNR will use the information provided on the applicants W-9 form to report payments received as part of this program to the IRS. The IRS uses the numbers for identification purposes and to help verify the accuracy of the applicant's tax return. For more information on how the information provided on a W-9 may be used, refer to the Privacy Act Notice on page 6 of the W-9 form.