



DNR SAMPLE REQUEST FORM instructions

Sampling Policy Information

The Drill Core Library was established in order to re-use drill cores after their original purpose, and therefore to limit the need to collect new cores. The State offers the right to use the drill cores for a valid public purpose for many types of research. By law, however, it is all users' responsibility to provide sample data back to the State due to the destructive nature of sample episodes. Please be aware that raw data must be turned over to the State. The DNR is available to answer questions concerning data requirements. In addition, there may be drill cores in the building that remain confidential under the terms of an active mineral lease and appreciate your understanding as those cores are kept confidential. We look forward to working with you to advance the knowledge about Minnesota's mineral resource potential.

Submitter and project information

The first page of the form contains information specific to your organization. Please provide answers to all applicable boxes. Boxes that are highlighted in red are required and will prevent you from submitting your form until a response has been provided. All areas marked "DNR USE ONLY" are for use by DNR employees and should be left blank.

NOTE: If a check box is checked (e.g. Geochemical Assay, Other), please fill out the corresponding information to the immediate right of that check box.

Sample table and submission

The subsequent pages contain your **sample table**. This table should be filled out separately for each drill hole that is sampled. Once all information is provided for an individual drill hole, you must submit the form and – if you wish – save it for your records by following the directions at the bottom of the last page. If you are sampling multiple drill holes, submit and save the form and then press the "Reset Sample Table Information" button. This will allow you to fill out a new form without re-entering information.

❖ Sample Table Fields (in order of appearance):

- **DDH** – Drill hole name provided by a DNR employee
- **DNR Inventory #** – DNR unique number provided by a DNR employee
- **PATRON SAMPLE ID** – The ID that you will use that is related to your sample analysis
- **Sample Type** – The physical material that the sample was removed from
- **Specimen Remaining (DNR use only)** – For DNR use only
- **From (in feet)**– Beginning of the sample interval for a specific sample
- **To (in feet)** – End of the sample interval for a specific sample
- **Sample Ftg** – This field is auto-calculated based on the information you provide in fields "From" and "To"
- **Sample Point** – Use this field if your sample was taken from a very small interval (less than 0.1 foot or 3 cm)
- **Check Boxes** – The check boxes provided to the right of each sample are for indicating which procedures will be performed for a given sample. The boxes marked "ALL" will check all the boxes beneath them in their respective columns (This can be used if you plan to carry out the same procedures for every sample from a given drill hole).

NOTE: Please enter your information carefully and correctly so that accurate records can be kept of your Drill Core Library visit. By doing so, you ensure that we have the information we need to provide you with the best possible experience.