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Tracking number **20NCP2** _____

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Eligible / not Eligible

Region: NW NE CENTRAL METRO SW SE



No Child Left Inside Grant Program 2019 Phase 2 Grants Application

Instructions: Please read the complete *Request for Proposals (RFP)* and other associated documents before submitting this application. Do not submit any additional information beyond what is requested in the application. **Applications must be received in the DNR Outreach Grants email account by 2:00 p.m. CDT on Thursday, January 9, 2020.** Incomplete or late applications **will not** be accepted. No exceptions. If you are awarded a grant, you will be notified regarding next steps in the process. *Applicants should not plan to start any project work prior to April 1, 2020. Project work for Phase 2 Grants must be completed by June 30, 2022.*

Submit application electronically to:

outreachgrants.dnr@state.mn.us with the subject line, "Phase 2 No Child Left Inside Grant"

Applicant

Organization name _____

Organization address _____

City _____ State _____ Zip _____ County _____

Contact name _____ Title _____

Phone _____ Email _____

Organization type – select one (if none apply your organization is not eligible for this grant)

- Nonprofit organization
 Public school
 Tribal school
 Other public entity

What category of funds are you applying for (select one)

Category descriptions and requirements can be found on pages 6-8 in the RFP.

- Category 1 - Natural Resources Education and Outdoor Recreation
 Category 2 - Fishing, Hunting and Shooting Sports Programs
 Category 3 - High School Fishing Leagues

Funding amount requested - \$5,000 (minimum) - \$49,999 (maximum) \$ _____

Match amount (approximate, compared to amount of state funds requested)

- 0%
 25%
 50%
 75%
 100+%

Educational institution, nonprofit organization, or community group where students are based

Who are the youth that would be served by this grant?

Name (school, center, etc.) _____

(if applicable) ISD # _____ or Charter School Authorizer _____

Address _____

City _____ State _____ Zip _____ County _____

Who are the youth that would be served by this grant? (continued from page 1)

Percentage of youth that qualify for free and reduced lunch _____ %

How many estimated youth will be reached by this program?

Pre-K _____ 1st – 4th grade _____ 5 - 8th grade _____ 9 - 12th grade _____

Location where programming will be delivered (park, nature center, or other outdoor venue)

Name _____ Nearest city _____

Project title _____

Project start date _____ **Project end date** _____
must be after April 1, 2020 *must be before June 30, 2022*

Project summary - describe your project and the expected outcomes (Use only the space provided).

Natural resource education or outdoor recreation supported by project (check all that apply) – refer to the *RFP* for a full list of grant priorities, requirements and eligible activities.

- | | |
|--|--|
| <input type="checkbox"/> Education classes that are held outside and use established environmental or natural resource education curriculum | <input type="checkbox"/> Angling, including high school fishing leagues and clubs |
| <input type="checkbox"/> Training of teachers, facilitators or volunteers to deliver environmental or outdoor education or recreation | <input type="checkbox"/> Hunting |
| <input type="checkbox"/> Safety training: Firearms, Boat and Water, ATV or Snowmobile | <input type="checkbox"/> Shooting (trap or archery) |
| <input type="checkbox"/> Programs at parks, trails, nature or environmental learning center facilities | <input type="checkbox"/> Paddle sports |
| <input type="checkbox"/> Minnesota School Forest Program activities | <input type="checkbox"/> Cross-country (Nordic) Skiing |
| <input type="checkbox"/> Investigations on land or water management issues | <input type="checkbox"/> Biking or hiking at state and local parks or trails |
| | <input type="checkbox"/> Snowmobiling |
| | <input type="checkbox"/> Other (please describe) |
| | _____ |

Description of Project

A. Need: Explain why there is demand for this project or why it is necessary. *(Use only the space provided).*

B. Project goal and objectives *(use only the space provided):*

- 1) Based on the need for this project, outline your goals and learning objectives in specific detail.
- 2) Describe how your project will meet these goals and objectives.
- 3) Does your project pilot or test new and innovative ways of reaching youth and get them outdoors?

C. Target audience: Describe how your project maximizes the number of participants, especially from new, diverse, underrepresented, and underserved audiences with limited opportunities. *(Use only the space provided).*

D. Program design: Describe your program design, addressing the items below. *(Use only the space provided).*

- 1) Identify literature and examples of other successful projects that led to your project design and approach. Identify in detail the methods that will result in meeting stated objectives.
- 2) Is your project a single “one and done” experience or does it provide a multi-session, scope and sequence type learning opportunity?

E. Project sustainability and extensions: What is your plan to continue the project once the grant is over? How will you extend the results of your project and share with colleagues and other similar organizations that can learn from your project? *(Use only the space provided).*

F. Project evaluation plan – Summarize how you will evaluate the project to determine whether it has been successful – how you will track participants, what you will measure, what is the starting point for measurement, and how you will document and verify the results. *(Use only the space provided).*

Project Work Plan

Use the following format to develop a work plan that describes how you will deliver and evaluate your program, including timeframes. If awarded a grant, **this work plan and budget will be incorporated into your grant agreement.**

Organization _____

Project title _____

Goal statement – Identify the purpose and expected outcomes of the project – why is this project necessary and what is it you hope to achieve. *(Use only the space provided).*

Tasks – Outline the key steps (tasks) to implement the project and the necessary actions (subtasks) to implement each step. There is no minimum or maximum number of tasks a project must have. The two tasks that **must** be included are **Evaluation** and **Reporting**. For each subtask, identify the timeframe, responsible party, and estimated funds.

Sample work plan task table can be found on page 10 in the RFP, additional tasks sheets available upon request

Task number	Task name	Sub-task	Description of tasks	Person(s) responsible	Timeframe	Grant funds used	Match applied	Total cost

Project Grand Total _____

(grant funds used, match applied)

Budget Worksheet

Budget – Enter your projected costs in each applicable cost category in the tables below (State funds, Cash match, and In-kind match). Some projects won't have costs in all categories. Match may be in the form of cash or in-kind labor, materials, etc.

Important: Costs incurred prior to the start date of the grant agreement are not eligible for reimbursement or match. Please refer to the *RFP* for a full list of grant requirements, limitations and eligible costs.

Estimated Funding:

- a. State (amount you are requesting from MN DNR) \$ _____
- b. Applicant (funding from you) \$ _____
- c. Local funding from other sources (non-applicant) \$ _____
- d. In-kind (labor, materials, etc...) \$ _____
- e. Total project cost \$ _____

Estimated Budget detail – itemize the project budget in the tables below.

State-funded budget items (detail for item "a" above)	Item cost	# Items	Total cost
State total			

Cash match items (detail for items "b" and "c" above)	Item value	# Items	Total value
Cash match total			

In kind labor services match description (detail for item "d" above) <i>volunteer labor = \$24.03/hr.</i>	Item cost/ hourly rate	# Items/hrs.	Total value
In kind total			

Project Grand Total _____
(state funds, cash match, in-kind match)