

Off-highway Vehicle Grant Scope of Work and Cost Worksheet maintenance/project (FORM 2) Use with existing and new proposals.

1. Trail Information

Local unit of government sponsor:

Trail or Trail system name:

Miles of existing trail in GIA system:

Check Type(s) of Off-highway Vehicle Funding Applied for:

All-Terrain Vehicle Trail Off-Highway Motorcycle Trail Off-Road Vehicle Trail

2. Expenditure Type Project Cost Breakdown and Explanation

**2A. ADMINISTRATION (paperwork, book keeping, travel to and from project area,
soliciting bids for contracting or rental equipment)**

Explanation:

= \$

**2B. ACQUISITION (trail alignment work, checking land ownership records, contacting
landowners, leases or fee acquisitions)**

Explanation:

= \$

2C. CONSTRUCTION (mileage on the trail and labor for initial construction)

Explanation:

= \$

2D. FACILITIES (trail shelters, toilets, picnic tables, trail heads)

Description:

= \$

2E. TRAIL SYSTEM MAP PRINTING (production and printing of maps)

Explanation:

=\$

TOTAL amount requested: \$

Total grant request at up to 65% of total cost sum 2A – 2E

[Use in 4B below] X 65%= \$

2F. MAINTENANCE (labor and equipment, trail conditioning)

Explanation:

=\$

2G. GROOMING (Only use if trail season is shared with groomed snowmobile use)

Explanation:

=\$

2H. LIABILITY INSURANCE (maximum state allowed \$1,500 per year)

Explanation:

=\$

Sum 2F – 2H [Use in 4A below] \$

Total grant request at up to 90% of total cost sum 2F – 2H [Use in 4B below]

X 90% =\$

3. Trail Work (what, where and how)

3A. Project Description (Provide a detailed Description of the Project):

3B. How project will be accomplished (Describe work needed.):

4. Grant Request

4A. TOTAL COST OF PROJECT (Sum 2A – 2E) + (Sum 2F – 2H) \$

4B. TOTAL GRANT REQUEST (Up to 65% of Total cost sum 2A – 2E) + (Up to 90% of Total cost sum 2F – 2H) \$

4C. Balance remaining from previous grants:

\$

\$

4D. Grand total state cost

\$