# OUTOOR RECREATION LEGACY PARTNERSHIP (ORLP) PROGRAM

# APPLICATION CHECKLIST

## Required Application Elements

[x]  Standard Form (SF)424, Application for Federal Assistance – DNR will complete

[x]  SF424C, Budget Information for Construction Programs – DNR will complete

[x]  SF424D, Assurances for Construction Programs – DNR will complete

[x]  SF429 Real Property Status Report Cover Page – DNR will complete, if needed

[x]  SF429B, Real Property Status Report, Request to Acquire, Improve, or Furnish (for acquisition or acquisition

 with development projects only) – DNR will complete, if needed.

[ ]  SF - Project Abstract Summary

[x]  Pre-award Onsite Inspection Report – DNR will complete

[ ]  Project Narrative (10-page max)

[ ]  Budget Narrative (5-page max)

[ ]  Project Timeline (1-page max)

[ ]  Overlap or Duplication of Effort Statement

[ ]  Conflict of Interest Disclosure

[ ]  Uniform Audit Reporting Statement

[ ]  Photos

[ ]  Recreation Area Map

[ ]  Map Delineating Project Area and Proposed LWCF Boundary

[ ]  Recreational Site Plan

[ ]  Letter(s) of Match Commitment – Confirming Matching Contributions or Co-sponsor Ownership Arrangements

[ ]  Applicant Resolution

[ ]  General Letter(s) of Support –All letters, including those from Congress, must be addressed to the Project Sponsor and included with the application.

[ ]  Letter of Intent to Sell, Purchase, or Donate Property (acquisition only)

[ ]  National Park Service’s Application and Revision (A&R) Form

[ ]  National Park Service’s Description and Notification (DNF) Form

[ ]  SF-LLL – Disclosure of Lobbying Activities Form