# OUTOOR RECREATION LEGACY PARTNERSHIP (ORLP) PROGRAM

# APPLICATION CHECKLIST

## Required Application Elements

Standard Form (SF)424, Application for Federal Assistance – DNR will complete

SF424C, Budget Information for Construction Programs – DNR will complete

SF424D, Assurances for Construction Programs – DNR will complete

SF429 Real Property Status Report Cover Page – DNR will complete, if needed

SF429B, Real Property Status Report, Request to Acquire, Improve, or Furnish (for acquisition or acquisition

with development projects only) – DNR will complete, if needed.

SF - Project Abstract Summary

Pre-award Onsite Inspection Report – DNR will complete

Project Narrative (10-page max)

Budget Narrative (5-page max)

Project Timeline (1-page max)

Overlap or Duplication of Effort Statement

Conflict of Interest Disclosure

Uniform Audit Reporting Statement

Photos

Recreation Area Map

Map Delineating Project Area and Proposed LWCF Boundary

Recreational Site Plan

Letter(s) of Match Commitment – Confirming Matching Contributions or Co-sponsor Ownership Arrangements

Applicant Resolution

General Letter(s) of Support –All letters, including those from Congress, must be addressed to the Project Sponsor and included with the application.

Letter of Intent to Sell, Purchase, or Donate Property (acquisition only)

National Park Service’s Application and Revision (A&R) Form

National Park Service’s Description and Notification (DNF) Form

SF-LLL – Disclosure of Lobbying Activities Form