

Conservation Partners Legacy Grant Application

CPL1000116

Spreadsheet

Name and Contact

Project Identifier:	CPL1000116	Street Address 1:	508 S State St
Project Name:	Gaiter Lake Diversion Phase 1	Street Address 2:	
Organization Name:	City of Waseca	City:	Waseca
Organization Website:		State:	Mn
Organization Contact Person:	Russ Stammer, City Engineer	Zip Code:	56093
Contact Email:	cityengnr@ci.waseca.mn.us		
Contact Phone:	507-835-9716		

Location

Primary County:	Waseca
Nearest City:	Waseca
Township:	Woodville
Project Site Name:	Gaiter Lake
Project Site Land Ownership:	Local
Other Land Ownership:	

Project Information

Primary Activity:	Enhancement
Primary Habitat Type:	Wetland
Total Project Acres:	4
Total Project Sites:	1
Total Grant Amount Requested:	\$108000
Total Match Amount:	\$53000
Total Project Cost:	\$161000
Project Completion Date:	11/2010 (MM/YYYY)

Project Summary and Outcomes: The project is a new water quality improvement pond to remove sediment and phosphorus from an existing drain tile that flows into Clear Lake. The Gaiter Lake watershed, particularly County Ditch 15-1 drain tile, is the largest contributor of phosphorus into Clear Lake. Clear Lake is currently an impaired water, impaired by nutrients. A water quality improvement wet pond is proposed on City-owned land to remove sediment and phosphorus from the water flowing through the County Ditch 15-1 drain tile before it discharges into Clear Lake.

Attachments

- [Project Site Information Form](#)
- [Project Budget and Match Description](#)
- Partner Commitment Letter
- Financial Documentation
- Conservation Easement
- Supplementary Attachment #1
- Supplementary Attachment #2

[Back](#)

Conservation Partners Legacy Grant Program

Project Site Information

Contact information

Project name:

Gaiter Lake Diversion Project - Phase 1 Water Quality Improvement Pond
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Organization:

City of Waseca

Organization contact person (Project Manager):

Russ Stammer, City Engineer

Project information

Project site:

4.92 acre irregular parcel

Project site land manager or easement holder:

City of Waseca

Private land owner (if applicable):

n/a

Legal :

T107N	R22W	S17	QSE
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County:

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Activity (may choose more than one): Enhancement Restoration Acquisition

Predominant Habitat (choose one): Forest Prairie Wetland Fish, Game and Wildlife Habitat

Activity quantity:

Pond

 Acres Miles Feet Structures Wetlands

Project Site #2, if needed.

Project site:

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Project site land manager or easement holder:

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Private land owner (if applicable):

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Legal :

T	R	S	Q
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County:

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Activity (may choose more than one): Enhancement Restoration Acquisition

Predominant Habitat (choose one): Forest Prairie Wetland Fish, Game and Wildlife Habitat

Activity quantity:

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 Acres Miles Feet Structures Wetlands

Project Site #3, if needed. Use Additional Project Sites form if needed.

Project site:

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Project site land manager or easement holder:

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Private land owner (if applicable):

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Legal :

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County:

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Activity (may choose more than one): Enhancement Restoration Acquisition

Predominant Habitat (choose one): Forest Prairie Wetland Fish, Game and Wildlife Habitat

Activity quantity:

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 Acres Miles Feet Structures Wetlands

Project timeline:

Time frame	Goal	Time frame	Goal
Permits	December 2009		
Construction	May - November 2010		
Operation	December 2010		

Project description and benefits (box will expand as typed into, not to be longer than 2 pages):

The project is a new water quality improvement pond to remove sediment and phosphorus from an existing drain tile that flows into Clear Lake. The project will protect Clear Lake from degradation and will improve water quality in Clear Lake.

The Gaiter Lake watershed, particularly County Ditch 15-1 drain tile, is the largest contributor of phosphorus into Clear Lake. Clear Lake is currently an impaired water, impaired by nutrients.

A water quality improvement wet pond is proposed on City-owned land to remove sediment and phosphorus from the water flowing through the County Ditch 15-1 drain tile before it discharges into Clear Lake. This pond and the surrounding plantings will also provide wildlife habitat. The site is currently rented and farmed.

Future phases of the Gaiter Lake project will provide additional wetland treatment of this water to further remove phosphorus and other nutrients.

The project site is owned by the City of Waseca, and has no public land manager outside the City. The project benefits downstream Clear Lake.

Please provide the answers to the following questions. Boxes will expand as typed into.

1. For lands acquired in fee title that will be turned over to a public agency for long-term management:

- a. Provide a description of the work necessary to bring the land up to agency standards and an estimate of the associated cost.

n/a

- b. What short- and long-term work is required to manage the land you acquire?

n/a

2. For enhancement/ restoration projects on public lands:

- a. Who is/will be the long-term manager for the project site?

City of Waseca - the site is owned by the City of Waseca, and benefits Clear Lake, which is downstream from the project site.

- b. What short- and long-term maintenance work is required to sustain the habitat work you will do?

Weed control

- c. Who will complete this maintenance work, and how will it be funded?

City of Waseca through operating budget and stormwater utility fees in future.

- d. Will the CPL funds supplant any existing funds?

No state funds will be supplanted.

As required by 2009 MN Session Law, Chapter 172 subd. 10 (8), “any agency or entity receiving an appropriation must, for any project funded in whole or in part with funds from the appropriation, give consideration to and **make timely written contact with the Minnesota Conservation Corps** for consideration of possible use of their services to contract for restoration and enhancement services”. Contact MCC at cplg@conservationcorps.org, or email a copy of this form to the same address. For more information on costs, crew capabilities, etc., visit MCC’s website at <http://www.conservationcorps.org/useacrew.html>.

Signature:

I certify that I have read the Conservation Partners Legacy Grants Program **Request for Proposal, Program Manual** and other program documents, and have discussed this project with the appropriate public land manager, or private landowner and easement holder. I am authorized to apply for and manage these grant and match funds, and the project work by the organization or agency listed below. I have made timely written notification to MCC regarding my restoration or enhancement project.

Signature: Russ Stammer	Organization/ Agency: City of Waseca
Title: City Engineer	Date: 11/3/09

Please save this document to your computer or electronic storage device and attach this document as specified on the online submittal form when ready to apply. Contact [CPL Grant Staff](#) with any questions.

CPL Project Application Review and Approval Form

REVIEWER INFORMATION

Land manager/ easement holder name:	Russ Stammer, City Engineer, City of Waseca		
Title:	City Engineer	Date of meeting:	11/3/2009
Phone:	507-835-9716	Proposal ID #:	
Email:	cityengnr@ci.waseca.mn.us	(assigned by agency, optional)	

PROJECT INFORMATION:

Project Name:	Gaiter Lake Diversion Project - Phase 1 Pond	Organization:	City of Waseca
Contact Person:	Russ Stammer		
Email:	cityengnr@ci.waseca.mn.us	Daytime Phone:	507-835-5426

Please check the appropriate boxes:

- I have read the application and discussed this proposed project with the above listed Organization Contact Person.
- For work on easements, the private landowner has been contacted and has given support and approval for this project.

I have performed a Natural Heritage Database review and found:

- this project to have no features within one mile.
- this project to have features within one mile, but project is not likely to adversely affect those features. I have recommended the following minimization strategy:

Minimize fluctuating water levels and minimize construction activities during the breeding season of one of the two animal species noted within one mile of the project area: [REDACTED] Jeanine Vorland completed this review: There are elements near the project: 2 bird records of interest - [REDACTED]

[REDACTED] Neither plant element is likely to be affected. The activity could affect [REDACTED] the area and mitigation would be to avoid fluctuating water levels in the marsh habitats and avoiding disturbance during the breeding season.

- this project is likely to adversely affect Natural Heritage features. I feel that this project is important and should be forwarded to DNR Ecological Resources staff for further review.

I do not have access to the Natural Features database and will forward this completed form to DNR within 3 business days to [CPL Staff at LSCPLGrants.DNR@dnr.state.mn.us](mailto:CPLStaff@LSCPLGrants.DNR@dnr.state.mn.us) for review.

I have discussed what role my office will be expected to have in this project and find that the project, as described will require:

- minimal or no involvement from my office for completion.
- a commitment of involvement by staff that is reasonable and can be accomplished with current staffing levels and workload.

- an amount of staff involvement that cannot be committed during the project time period with current staffing levels. Unless additional staffing can be committed from other offices, Divisions or appropriate partners, I feel this project cannot be completed within the project timeline to our desired standards.

CPL Project Application Review and Approval Form

- I have discussed permits and applications that the applicant may be responsible for using the Working on DNR Lands and Working on Public Lands, or Working on Private Lands documents.

Upon final review of this project:

- I find this project to be consistent with sound conservation science. This work will benefit area fish, game and wildlife by restoring, enhancing or protecting forests, wetlands, prairies and habitat and is consistent with the management or stewardship plan for this land. (APPROVAL)
- I find that this project does not follow the management or stewardship plan for this land and does not fit within the long range goals for this land at this time on the local level. (DECLINE)
- I find that this project should be sent up to a higher level within the agency for further review and decision. I have forwarded the Project Planning Form and this Review and Approval Form for further review to:

Name:		Phone:	
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- By checking this box and typing my name below I certify that I have met with the above applicant and discussed the proposed project and have provided feedback to the applicant.**

Name:	Russ Stammer
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Comments: **We are both the applicant and landowner for this project. Jeanine Vorland at DNR's Rice Lake office reviewed this project and determined that the City of Waseca is to make this review of the project on our land and is to prepare and submit this form. We relied on Jeanine's access of the Natural Heritage Database and incorporated her review comments.**

Name:		Phone:	
Title:		Email:	

Additional
necessary):

Comments(including approval or denial, reasoning):

review (if

Conservation Partners Legacy Grant Project Budget and Match Worksheet, Application Requirement

Project name:

Gaiter Lake Diversion Project - Phase 1 Water Quality Improvement Pond
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Organization:

City of Waseca

Organization contact person (Project Manager):

Russ Stammer, City Engineer

Please complete all sections and be as detailed as possible for all descriptions under the Details sections. Limit entries in large tables to numbers only, **round to the nearest dollar**. Do not edit table categories, only enter values or text into the table. The tables will adjust to accommodate additional text in each box. If all categories are not needed, please leave those fields blank.

BUDGET: amounts being requested **Note: FY refers to State Fiscal Year: July 1- June 30, with the year reflecting the year that June falls in. For example: if today were September 3rd, 2009 it would be FY2010; December 3rd 2010= FY2011; May 2012= FY2012

Budget Item	Fiscal Year 2010	Fiscal Year 2011	Fiscal Year 2012	Total
Personnel				
Contracts	\$100,000.00	\$20,000.00		120000
Grant Administration	\$2,000.00	\$3,000.00		\$5,000.00
Administration/ Environmental Compliance				
Fee Acquisition				
Easement Acquisition				
Easement Stewardship				
Equipment/Tools/Supplies				
Travel				
Additional Budget items	\$10,000.00	26,000		\$36,000.00
Total	\$112,000.00	49,000		\$161,000.00

DETAILS: detail the amounts listed in the above table.

Personnel Details:

Name	Title	Amount

Contract Details:

Contractor Name	Contracted Work	Amount
Publicly bid - TBD	Pond construction and piping	\$120,000.00

Grant Administration:

Administrative Activity	Description/ Amount	Amount
Accounting and administration	City staff time	\$5,000.00

Administration/ Environmental Compliance

Activity	Description	Amount

Fee Acquisition/ Easement Acquisition/ Easement Stewardship Details:

None

Equipment/Tools/Supplies Details:

Item	Use	Amount

Travel Details:

Miles	Purpose	Amount

Additional Budget Items Details:

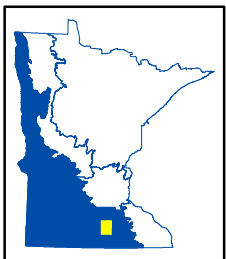
Contingency of \$12,000 is included in project budget for unforeseen items or cost increases. Engineering, legal and administrative costs are budgeted at \$24,000.

MATCH: Required 10% of total project funds, to be fulfilled by end of Fiscal Year 2012. Use provided rate sheet to determine unit rate and total value of in-kind services to be used as matching funds if applicable.

Source	Description	Units	Unit Rate	Total Value
City of Waseca and Waseca County	Cash	53,000	1.00	\$53,000.00

Matching description/ comments: if needed

These funds are currently budgeted by both the City and the County, and are available.



CPL100-116
Gaiter Lake Diversion Phase 1
Waseca County, LSOHC Prairie Planning Section

