

# Shade Tree Program Bonding Grants

2023 Application

Please refer to the Request for Applications (RFA) when completing this application.



Submit this form, along with required attachments, to [ucf.dnr@state.mn.us](mailto:ucf.dnr@state.mn.us) by October 2, 2023.

## Checklist:

- Application Form (filled out, guided by the RFA)
- Budget Form (Attachment A)
- 3-Year Tree Maintenance Plan (Attachment B)
- Species Selection and Stock List (follow guidelines in RFA)

<b>Local Unit of Government (LUG)</b>	
<b>Project Coordinator</b>	
<b>Coordinator Title</b>	
<b>Address</b>	
<b>City, State, Zip</b>	
<b>County</b>	
<b>Coordinator Email</b>	
<b>Coordinator Phone Number</b>	
<b>Grant Amount Requested</b>	
<b>Cash Match (refer to RFA for match guidance)</b>	
<b>In-Kind Match</b>	
<b>Total Match (combined In-Kind and Cash Match)</b>	

**Have you received a DNR community forestry grant in the past?**

Yes    No    Don't Know

**Is this application limited to serving a community, or communities, with populations less than 20,000?**

Yes    No

*(To encourage applications from smaller communities across Minnesota, points will be awarded to grants that serve communities with populations less than 20,000)*

**Project Overview and Need** (25 points; 2,050 character maximum including spaces) *Provide a summary of the project, why this funding is needed, what project work will not happen without these grant funds, and expected outcomes. This should include a description of the project location (community wide project, specific parks, etc.). A successful application will demonstrate a readiness to take on a project of the proposed scope and size, and will benefit environmental justice priority populations, and focus on significant public safety concerns.*

**Project Timeline** (15 points; 2,600 character maximum including spaces) *Describe the approximate project schedule showing intermediate steps and milestones. A successful timeline will provide specific dates, is easy to comprehend, and will follow best management practices*

**Project Budget Explanation** (20 points; 2,200 character maximum including spaces)

*Provide additional remarks to clarify the budget request. If applicable, provide an explanation of how you are funding portions of your project that are not eligible with grant dollars. A successful budget will provide specific dollar amounts for anticipated use, will be financially realistic and cost effective. Budget will be correctly calculated.*

**Project Impacts on Priority Populations** (20 points; 2,200 character maximum including spaces)

*This grant opportunity aligns with state initiatives to reduce disparities in health and environmental quality for diverse populations. A successful proposal will serve and include areas of concern for environmental justice (communities with higher populations of low-income residents and/or people of color, including tribal communities), and the applicant will describe actionable items for these communities.*

**Communication** (10 points; 2,200 character maximum including spaces) *Describe the methods you will use to conduct outreach to citizens about this grant project. A successful communication strategy will use multiple formats that have the potential to reach the public about the use of grant funds and community forest practices.*

**Key Personnel** (10 points; 2,200 character maximum including spaces) *Please list all certifications and education degrees for staff or contractors involved in the project. Describe the duties internal staff will conduct, and any work that will be contracted out, or the partnerships you will leverage to complete tasks. Include key personnel and their past experience with similar tasks. If you expect to contract work out, describe requirements you will have for contractors.*