STATE OF MINNESOTA
INSTRUCTIONS FOR GRANT APPLICATION
WITH CORRESPONDING GRANT AWARD NOTIFICATION

2027 Invasive Aquatic Plant Management Grant Program

GRANT APPLICATION INSTRUCTIONS

Minnesota Department of Natural Resources
500 Lafayette Road
Saint Paul, MN 55155
mndnr.gov

11/09/2026
To obtain this information in a different format, call: 651-259-5164

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1. Overview

1a. Introduction

- **Grant name:** 2027 Invasive Aquatic Plant Management (IAPM) Grant Program
- **Grant webpage:** www.dnr.state.mn.us/grants/aquatic_invasive/control-projects.html
- **Open for applications:** November 9, 2026, at 9:00 a.m.
- **Application due date: December 9, 2026, at 4:30 p.m.**

1b. Purpose and Outcome of the Grant Opportunity

The Minnesota Department of Natural Resources (DNR) has up to $1,060,000 available to Tribal governments and local entities such as lake associations, watershed districts, cities, and counties for the management of:

- Curly-leaf pondweed
- Eurasian watermilfoil
- Flowering rush
- Starry stonewort

The goal of the DNR's IAPM Program is to minimize harmful effects caused by invasive aquatic plants while also protecting natural resources and their use. IAPM control permitted by DNR must be selective reductions of target invasive plants.

Funding is for reimbursement of expenses incurred while conducting local aquatic invasive species (AIS) management projects under IAPM permits.

1c. Funding Availability

- **Total program funding:** $1,060,000
- **Award ceiling:** $49,999
- **Award floor:** $0
- **Cost sharing or matching requirement:** No

Funding will be allocated through a competitive process. If selected, you may only incur eligible expenditures when the official grant award notice is fully executed, and the grant has reached its effective date.

1d. Grant Period

- Estimated project start date: April 2027
- Project end date: June 30, 2028

1e. Grant types

Small-scale grants will be offered for IAPM of curly-leaf pondweed, Eurasian watermilfoil, flowering rush, and starry stonewort, with highest priority placed on starry stonewort management. Population-scale grants will be offered for IAPM of entire populations of Eurasian watermilfoil within lakes.

Only one small-scale and one population-scale application per waterbody, as defined by its unique Lake ID number, will be considered. Small-scale applications may propose management of multiple species (e.g., starry stonewort and curly-leaf pondweed). Additionally, a waterbody will only receive one grant for Eurasian watermilfoil (i.e., no grantee will receive a small-scale grant that includes Eurasian watermilfoil in addition to a population-scale grant for Eurasian watermilfoil).

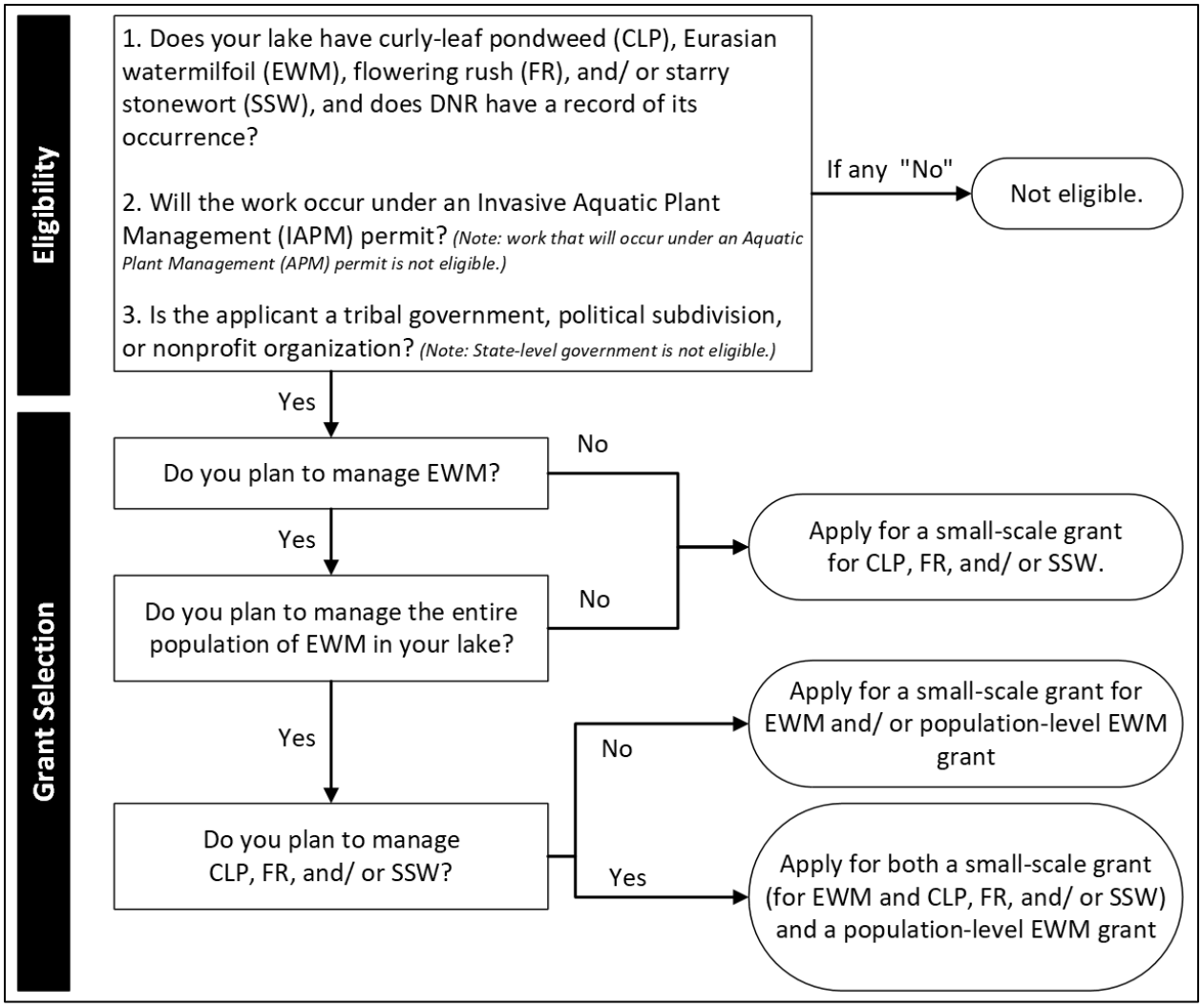
1f. Eligibility Criteria

Applicants must meet the minimum requirements in order to be considered for this grant opportunity.

Eligible applicants: Tribal governments; local entities such as lake associations, watershed districts, cities, and counties. Entities that are not political subdivisions or tribal governments must be incorporated as a nonprofit organization in the State of Minnesota.

Eligible projects: invasive aquatic plant management (IAPM) in lakes with populations of curly-leaf pondweed, Eurasian watermilfoil, flowering rush, and/ or starry stonewort. Species occurrence must be known to DNR staff, and management must be permissible. Receiving a grant does not guarantee receiving a permit.

The following flow chart may be useful in determining if you are eligible to apply for a grant, and which grant(s) fit best.



1g. Right of Cancellation and Negotiation

The State reserves the right to cancel this solicitation if it is in its best interest. The State reserves the right to negotiate modifications to the application or to reject any and all applications received as a result of this application. The State is not obligated to award a grant contract agreement solely on the basis of a submitted application.

2. Grant Types

2a. Small-scale grants

General information

- Eligible projects include Invasive Aquatic Plant Management (IAPM) for curly-leaf pondweed, Eurasian watermilfoil, flowering rush, and starry stonewort, with highest priority placed on starry stonewort management.
- Starry stonewort projects will be considered independently of other species in the same water body. For example, a lake with both starry stonewort and curly-leaf pondweed may receive funding for one, both, or neither species, depending on available funding.
- Curly-leaf pondweed, Eurasian watermilfoil, and flowering rush projects will be evaluated together, rather than considered separately by species.
- All grant applications for curly-leaf pondweed, Eurasian watermilfoil, and flowering rush projects will be ordered randomly for award selection, but an equal proportion of applications will be funded in each DNR region. All grant applications for starry stonewort will be prioritized, regardless of region.
- For all grant applications for curly-leaf pondweed, Eurasian watermilfoil, and flowering rush, waterbodies that did not receive program funding in 2024, 2025, or 2026 will have a higher likelihood of funding in 2027 to ensure that support is distributed across a wide range of waterbodies and organizations. All grant applications for starry stonewort will be prioritized, regardless of recent funding.
- Funding amounts will range from $5,000-$15,000 for curly-leaf pondweed, Eurasian watermilfoil, and/or flowering rush IAPM projects, and from $5,000-$15,000 for starry stonewort IAPM projects. Lakes that receive funding for both starry stonewort and one or more other species may receive up to $30,000.
- Applicants may submit both small-scale and population-scale applications. However, funding for Eurasian watermilfoil will not be awarded under both categories. An applicant may receive a grant for small-scale management of starry stonewort, curly-leaf pondweed, and/or flowering rush in addition to population-scale management of Eurasian watermilfoil. Alternatively, an applicant may receive a grant for small-scale management of starry stonewort, curly-leaf pondweed, flowering rush, and/or Eurasian watermilfoil.

Funding availability

- In 2027, up to $840,000 in program funds are available for small-scale IAPM projects.
- Grant funds may be used for projects that manage target invasive aquatic plants using herbicides, mechanical management, or a combination of both.
- Award amounts will be determined by species and estimated project acreage. Not all proposed projects will receive funding.
- Each water body, as defined by its unique eight-digit Lake ID number, will be limited to one small-scale IAPM grant. One grant can address multiple species.
- To be eligible for funding, the lake must be confirmed by the DNR as infested with the species proposed for management.
- For projects targeting two or more species that require separate treatments, applicants may submit a single grant application that includes multiple IAPM permit applications.
- Project acreage will be summed across all target species, up to the maximum grant amount.

Selection Criteria and Weight

Curly-leaf pondweed, Eurasian watermilfoil, and flowering rush

- Grant awards will be calculated based on the most recent IAPM permit acreage.
- Each grant will include $3,000 to support both the pre- and post-treatment delineation surveys.
- Projects estimated to be 10 acres or smaller will receive an additional $2,000, for a total award of $5,000.
- Projects estimated to be larger than 10 acres will receive $5,000 for the delineations and the first 10 acres, plus $300 per acre for each additional acre.
- For projects involving two or more target species with separate treatments, the project acreage will be summed across all eligible species to determine the total grant award.
- Small-scale grant amounts are expected to range from $5,000 to $15,000 for IAPM of curly-leaf pondweed, Eurasian watermilfoil, and/or flowering rush.
- Additional grant funding may be awarded for IAPM of starry stonewort.

Starry stonewort

- Grant awards will be determined based on the number of applications requesting funds for starry stonewort IAPM, the size of the infestation, and whether a public access area is included in the management plan.
- Grant amounts are expected to range from $10,000 to $20,000.
- Additional funding may be awarded for IAPM of curly-leaf pondweed, Eurasian watermilfoil, and/or flowering rush.

2b. Population-scale grants

General information

- Eligible projects include Invasive Aquatic Plant Management (IAPM) for Eurasian watermilfoil.
- IAPM must be population-level, addressing the entire population of Eurasian watermilfoil within a water body.
- Awards will be selected based on merit; application questions will be assigned point values and responses will be assessed by DNR Invasive Species Program staff.
- Funding amounts will range from $25,000-$49,999 for population-scale Eurasian watermilfoil management.
- Applicants may submit both small-scale and population-scale applications. However, funding for Eurasian watermilfoil will not be awarded under both categories. An applicant may receive a grant for small-scale management of starry stonewort, curly-leaf pondweed, and/or flowering rush in addition to population-scale management of Eurasian watermilfoil. Alternatively, an applicant may receive a grant for small-scale management of starry stonewort, curly-leaf pondweed, flowering rush, and/or Eurasian watermilfoil.

Funding availability

- In 2027, up to $420,000 in program funds are available for IAPM of Eurasian watermilfoil.
- Grant funds may be used for population control of Eurasian watermilfoil. Projects must address the entire population of Eurasian watermilfoil within a water body.
- Award amounts will vary by estimated project acreage. Not all proposed projects will receive funding.

- Each water body, as defined by its unique eight-digit Lake ID number, will be limited to one population-scale grant.
- To be eligible for funding, the lake must be confirmed by the DNR as infested with the species proposed for management.

Selection Criteria and Weight

- Grants will be assessed on merit through a competitive process with review by a committee of DNR Invasive Species Program staff.
- Grant awards will be determined based on the number of applications requesting funds for population-scale IAPM and the sizes of the infestations in those proposals.

2c. Eligible grant activities

To receive funding for reimbursement of eligible costs under this grant program, applicants must:

1. Apply for and be awarded a grant.
2. Have a third-party conduct a pre-treatment delineation survey of the target invasive aquatic plant prior to management.
3. Apply for and receive an IAPM permit for all proposed management activities.
4. Have a third-party conduct management in compliance with all permit conditions.
5. Have a third party conduct a post-treatment delineation survey following management to document post-treatment conditions.

Please note:

- The third party conducting the pre-treatment delineation may be the same third-party conducting the post-treatment delineation.
- The third party conducting the management may not be the same third party that performs the pre- or post-treatment delineation.

Delineation surveys

- Historically, these grants have supported projects that complete delineation surveys in the same year as treatment.
- However, some surveys conducted in 2025 may be sufficient for defining treatment areas in 2026, depending on the target species and treatment method.
- The DNR Regional Invasive Species Specialist in your area will review your previous delineation as part of your permit application. If it meets current requirements, a

new survey may not be needed; however, this determination is at the sole discretion of the DNR.

- If the pre-treatment delineation survey results in no areas suitable for treatment, the DNR will reimburse the cost of the delineation, up to the grant amount.
- A post-treatment survey is now required in addition to the pre-treatment delineation survey. Timing depends on the species, and all work must be completed by June 30, 2027:
    - Eurasian watermilfoil and flowering rush: Pre-treatment delineation, treatment, and post-treatment delineation may all need to occur during summer 2026.
    - Curly-leaf pondweed: Pre-treatment delineation and treatment may occur in spring 2026, with post-treatment delineation occurring in spring 2027.
- The DNR reserves the right to request a new delineation survey pre- and/or post-treatment.

Permits

- An IAPM permit application is not required when submitting a grant application. Instead, submitting an IAPM permit application will be included as a task in the grant work plan, to be completed in late winter or early spring of 2026.
- Receiving a grant does not guarantee that an IAPM permit will be issued. Permit applications are assessed on a case-by-case basis. A permit is required for all management activities.
- Expenses for delineation surveys are eligible for reimbursement, even if a permit is ultimately not issued.

Treatment

- The DNR will only reimburse the cost of treatments done under and according to an IAPM permit, and under an approved and active grant.
- Grantees must pay all treatment expenses up front and make all arrangements.
- Treatment expenses from the same contractor that did the delineation (i.e., violated the third-party requirement for the delineation survey mentioned above) will not be eligible for reimbursement.

Additional expenses

After the pre-treatment delineation survey, treatment, and post-treatment delineation survey are completed, additional expenses may be reimbursed using grant funds pending DNR approval, which may include:

- Additional aquatic plant survey monitoring that adequately evaluates the efficacy and nontarget impacts of the management project treatment or would aid in future Invasive Aquatic Plant Management.
- Starry stonewort projects may have a waterbody-wide point intercept survey conducted to confirm population size and location. This survey may take place before or after treatment, within the grant award period.
- Genetic testing of watermilfoil in cases where the test would inform management (e.g., distinguish between native watermilfoil and invasive hybrid watermilfoil). Check with the DNR Regional Invasive Species Specialist in your area before conducting genetic testing for hybrid watermilfoil.

The purchase cost of durable equipment is not an eligible expense.

3. Application Components

3a. Coversheet

The grant application has a coversheet built into it; you will not need to complete or submit a separate coversheet. This section of the application must include:

- An original signature from the identified official with authority to sign on behalf of the applicant. The person with delegated authority to sign a grant contract will vary by organization, which may be a lake association president, a non-profit executive director, or someone in a similar role of authority within the applying organization.
- Contact information for the applicant, applicant head, the program contact and the accounting or business office manager.

3b. Identification Numbers

Every individual and organization doing business with the state is considered a vendor. In order to view invoices or payments through the Supplier Portal, vendors must be registered with the State of Minnesota. If you are a new or prospective vendor, please navigate to the Supplier Portal Vendor Registration link to register as a vendor. Existing vendors can request a User ID to login to the Supplier Portal by clicking the Create a New User ID link. When a vendor registration is approved or the new User ID is approved, a confirmation is sent to the email address entered during the registration process. You can find information and resources from SWIFT.

3c. Assurances—Standard and Program-Specific

When you sign the application, you certify that you have read the application and that you will comply with the approved application, the assurances here and in the Grant Award Notification (GAN) and all other applicable federal regulations, state statutes, and local policies.

3d. Application Narrative and Budget

The population-scale grant applications for Eurasian watermilfoil management include a narrative section with questions that require written responses. Each criterion listed in the narrative section must be fully addressed in your response.

No budget is required, and budgets are not accepted with these applications.

3e. Collaboration

Multi-organization collaboration is accepted but not required for these grants.

3f. Questions, Technical Assistance, and Information Sessions

All questions regarding this funding opportunity must be submitted by email to Angelique Dahlberg (angelique.dahlberg@state.mn.us). Questions and answers will be posted within five business days of receipt on the IAPM Grant Program webpage.

All prospective applicants are encouraged to attend any of the following online information sessions:

Completing and submitting an application: an overview and tutorial on how to complete and submit an application. These sessions will walk applicants through every step of completing and submitting a 2027 IAPM Grant Application. The majority of the time will be a presentation, with time at the end for questions.

- Thursday, November 12 from 12:00-1:00 pm
  Join the meeting now:
  https://teams.microsoft.com/meet/2290986012389266?p=t4TmlVcUJ9btEZWze4
- Friday, November 20 from 12:00-1:00 pm
  Join the meeting now:
  https://teams.microsoft.com/meet/2290986012389266?p=t4TmlVcUJ9btEZWze4

General questions: an open time for questions and answers about this year's grant opportunity, application, and

- Monday, November 16 from 10:00-11:00 am
  Join the meeting now:
  https://teams.microsoft.com/meet/2290986012389266?p=t4TmlVcUJ9btEZWze4
- Tuesday, December 1 from 9:00-10:00 am
  Join the meeting now:
  https://teams.microsoft.com/meet/2290986012389266?p=t4TmlVcUJ9btEZWze4

4. Submission

This grant program will begin accepting applications at 9:00 a.m. on Monday, November 9, 2026. Applications received before this time will not be accepted. To provide grants in a timely manner, the final application deadline is 4:30 p.m. Monday, December 9, 2026.

Applications can be completed through online applications available on our IAPM Grant Program webpage.

For an alternate way to complete the application, please contact Angelique Dahlberg (angelique.dahlberg@state.mn.us), Aquatic Invasive Species Research and Grants Coordinator.

Incomplete applications will be rejected and not evaluated. Applications must include all required application materials. Do not provide any materials that are not requested in this RFP, as such materials will not be considered nor evaluated.

The DNR reserves the right to reject any application that does not meet these requirements.

All costs incurred in responding to this RFP will be borne by the applicant.

4a. Application Content

A copy of the application is included in these instructions as Appendix A. You must submit responses to all required parts of the application for it to be considered complete.

Incomplete applications will be rejected and not evaluated. Applications must include all required application materials, including attachments. Do not provide any materials that are not requested in, as such materials will not be considered nor evaluated.

DNR reserves the right to reject any application that does not meet these requirements.

By submitting an application, each applicant warrants that the information provided is true, correct, and reliable for purposes of evaluation for potential grant award. The submission of inaccurate or misleading information may be grounds for disqualification from the award, as well as subject the applicant to suspension or debarment proceedings and other remedies available by law.

All costs incurred in responding to this will be borne by the applicant.

4b. Signatures

- The Application with Assurances must include the signature of the person in your organization with delegated authority to sign the grant contract agreeing to the terms of the grant program.
- The person with delegated authority to sign a grant contract will vary by organization, which may be a lake association president, a non-profit executive director, or someone in a similar role of authority within the applying organization.
- Pursuant to Minnesota Statutes §16B.98, subd. 5 (d), grantees must clearly post on the grantee's website the names of, and contact information for, the grantee's leadership and the employee or other person who directly manages and oversees a grant contract agreement (the person with delegated authority to sign the grant contract) on behalf of the grantee.

5. Application Review Process

5a. Small-scale grants review process

All complete grant applications received within the application period will be considered for funding. The grant program will likely run out of funds and therefore not all projects will be funded. Completed and on-time applications will be randomly ordered for selection. Higher priority will be assigned to lakes that did not receive funding in 2024, 2025, or 2026, as well as to applications proposing starry stonewort management.

5b. Population-scale grants review process

All complete grant applications received within the application period will be considered for funding. Funding will be allocated through a competitive process with review by a committee of DNR Invasive Species Program staff. The review committee will use the point scale provided within the application to evaluate all eligible and complete applications received by the deadline. Reviewers will meet and discuss the proposals and then put forth their recommendations. The DNR Commissioner or Delegated Authority will make the final funding decisions and award notification will be provided by email to applicants.

5c. Equity

It is the policy of the State of Minnesota to ensure fairness, precision, equity and consistency in competitive grant awards. This includes implementing diversity and

inclusion in grant-making. Office of Grants Management (OGM) Policy 08-02: Rating Criteria for Competitive Grant Review establishes the expectation that grant programs intentionally identify how the grant serves diverse populations, especially populations experiencing inequities or disparities.

5d. Timeline

- Open for applications: 9:00 a.m. CT, Monday, November 9, 2026
- Submit applications by: 4:30 p.m. CT, Wednesday, December 9, 2026
- Receive award decisions: February 2027
- Receive Grant Award Notifications and executed awards: March–April 2027

Applicants recommended for an award must wait until they receive a signed Grant Award Notification (GAN) before providing any services or incurring any expenses related to the grant. Any expenses incurred prior to the full execution of a GAN are not reimbursable and are the responsibility of the applicant.

Program step	Date
Updated program and application information posted on program webpage	Week of November 2, 2026
Application period opens at 9:00 a.m.	November 9, 2026
Questions due no later than 4:30 p.m.	December 8, 2026
Application period closes at 4:30 p.m.	December 9, 2026
Application review and selection	December 2026 – January 2027
Unofficial award notice	February 2027
Grant Award Notifications	March 2027
Control project work	Begins after receiving the fully signed and executed Grant Award Notification
Grant expiration	June 30, 2028, or when grant obligations are fulfilled, whichever is earlier

5e. Conflicts of interest

State grant policy requires that steps and procedures are in place to prevent individual and organizational conflicts of interest, both in reference to applicants and reviewers per Minnesota Statutes §16B.98 Subd. 2-3 and OGM Policy 08-01 Conflict of Interest in State Grant-Making Policy.

Organizational conflicts of interest occur when:

- a Grantee or applicant is unable or potentially unable to render impartial assistance or advice to the Department due to competing duties or loyalties
- a Grantee's or applicant's objectivity in carrying out the grant is or might be otherwise impaired due to competing duties or loyalties

In cases where a conflict of interest is in question or disclosed, the applicants or Grantees will be notified and actions may be pursued, including but not limited to, revising the grant work plan or Grantee duties to mitigate the risk, requesting the grant applicant to submit an organizational conflict of interest mitigation plan, disqualification from eligibility for the grant award, amending the grant, or termination of the grant contract agreement.

5f. Public data

Per Minnesota Statutes §13.599

- Names and addresses of grant applicants and amount requested will be public data once proposal responses are opened.
- All remaining data in proposal responses (except trade secret data as defined and classified in §13.37) will be public data after the evaluation process is completed. For the purposes of this grant, data will be considered public when all the grant contract agreements have been fully executed.
- All data created or maintained by DNR as part of the evaluation process (except trade secret data as defined and classified in §13.37) will be public data after the evaluation process is completed. For the purposes of this grant, Data will be considered public when all the grant contract agreements have been fully executed.

6. Receiving a grant

If an application is selected for funding, the grantee will receive a Grant Award Notification (GAN).

Please note: DNR may provide an unofficial email notifying you that your application has been selected for an award and asking for confirmation that you plan to accept the award. This is to provide timely information to you and other grantees for project planning. Work cannot begin until you have received the signed, official GAN.

6a. Grant award notifications

The DNR will continue using the Grant Award Notification (GAN) process to expedite grant execution (when all parties have signed the grant agreement and work can begin). This process allows more time to plan spring delineation surveys and treatments.

Please note the following important components of the process:

- The grantee will agree to the terms of the grant by signing the Grant Application with Assurances document, which contains the terms of the grant agreement and will be incorporated by reference into the GAN.
- Grants will be fully executed when the official, signed GAN is sent to grant recipients. This document will contain all the remaining details (e.g., grant award amount, award period, and necessary funding and encumbrance information) as well as the necessary DNR signatures to complete the grant execution.
- Once the GAN is received by the grantee, the grant is considered fully executed and project work may begin immediately.

Clarifications may be necessary before execution of the award. Applicants recommended for an award must wait until they receive the signed GAN before providing any services and before incurring expenditures. Any expenses incurred prior to the full execution of the GAN are not reimbursable and are the responsibility of the applicant/grantee.

6b. General expectations of grantees

- Comply with required grants management policies and procedures set forth through Minn.Stat.§16B.97, Subd. 4 (a) (1).
- Perform the duties outlined in the Grant Award Notification, which will also be listed in each grant application with assurances.

- Retain documentation to support the expenditures related to the grant initiative described. Reimbursement must be based on necessary and applicable expenditures related to the program.
- Maintain a ledger to track the grant budget expenditures and payment reimbursements plus documentation that supports your budget line-item expenses.
- If subcontracting is an allowable expenditure in the budget, follow applicable state and federal procurement laws and information in the application assurances.
- Read, understand, and comply with all other expectations and requirements in grant agreements and future guidance from program.

6c. Ineligible Expenses

Ineligible expenses include but are not limited to:

- Fundraising
- Taxes, except sales tax on goods and services and payroll taxes
- Lobbyists, political contributions
- Bad debts, late payment fees, finance charges, or contingency funds
- Parking violations and traffic violations
- Out-of-state transportation and travel expenses. Minnesota will be considered the home state for determining whether travel is out of state

7. Award Requirements and Grant Management Responsibilities

7a. Overview

Funding is provided as reimbursement and requires that:

- Grantees must make all arrangements and pay all project expenses up front.
- The DNR will reimburse grantees for eligible costs up to the grant amount for expenses associated with invasive species delineations and treatment.
- The DNR cannot reimburse costs for any work conducted before the grant award notification is fully executed.
- Work deemed unsatisfactory by the DNR, or work performed in violation of federal, state, or local law, will not be reimbursed.
- Projects may be partially funded by other sources, but a grantee cannot request reimbursement for costs already reimbursed by another external funding source.

This grant opportunity does not obligate the State to award funding, and the State reserves the right to cancel this solicitation if necessary due to lack of funding, agency priorities, or other considerations.

7b. Preaward risk assessment and financial review

In accordance with Minnesota Statutes § 16B.981 and OGM Policy 08-06: Preaward Risk Assessment of Potential Grantees, it is required to consider a grant applicant's past performance and financial and operational capacity before awarding grants of $50,000 or more. Granting agencies will request, review, and analyze information, including the Exhibits of this Application, as applicable.

For grants less than $50,000, applicants may be required to submit financial, capacity, and internal control documents prior to a grant award based on state or federal requirements.

- Nonprofits may be required to submit their most recent board reviewed financial statements, an IRS Form 990, or their most recent certified financial audit.
- All applicants may be required to submit additional documents, including descriptions of internal controls over business expenditures and outcomes of grant funds.

7c. Assurances

When you sign the application, you certify that you have read the application and that you will comply with the approved application, the terms and conditions here **and** in the Grant Award Notification (GAN) and Application, and all other applicable federal regulations, state statutes, and local policies.

7d. Accountability and Reporting Requirements

It is the policy of the State of Minnesota to monitor progress on state grants by requiring grantees to submit written progress reports at least annually until all grant funds have been expended and all of the terms in the grant contract agreement have been met.

- For delineations: work invoice(s), delineation report(s), and delineation map product(s).
- For treatments: work invoice(s), Pesticide Application Record(s), and map(s) indicating treatment tracks.
- For harvests and other physical removal activity: work invoice(s), written report describing when and how work was completed, and map(s) indicating where removal occurred.
- For milfoil genetic testing: work invoice(s) and genetic testing results.

The reporting schedule will be:

- Grantees must submit progress requests with each reimbursement request.
- Reimbursement requests may be submitted at any time during the grant award period, in multiple submissions or at one time at the end of the grant period.
- The final reimbursement request will be due by July 15, 2028.

7e. Grant payments

Per OGM Policy 08-08: Grant Payments, reimbursement is the preferred method for making grant payments. All Grantee requests for reimbursement must correspond to the approved grant budget. The State shall review each request for reimbursement against the approved grant budget, grant expenditures to-date and the latest grant progress report before approving payment. Grant payments shall not be made on grants with past due progress reports unless an extension has been preapproved by the granting agency.

Conditions of Payment

The State will issue payment for services actually performed and that meet all terms, conditions, and specifications of the grant contract agreement. If the State disputes in good faith or raises questions regarding any portion of the amount owed to the Grantee or if the State otherwise requires any adjustment to an invoiced amount, the State will notify Grantee in writing of the nature and basis of the dispute or adjustment. The Grantee will not receive payment for work that does not meet all terms, conditions, and specifications of the grant contract agreement or that was performed in violation of federal, state, or local law. This includes the State temporarily withholding payments in accordance with Minnesota Statutes, §15.013 Subd. 7, when there is a credible allegation of fraud under investigation.

The invoicing and payment schedule will align with submission of reimbursement requests, which may be submitted at any time during the grant award period, in multiple submissions or at one time at the end of the grant period.

7f. Authorized Representatives

Pursuant to Minnesota Statutes § 16B.98, subd. 5 (d), Grantees must clearly post on the Grantee's website the names of, and contact information for, the Grantee's leadership and the employee or other person who directly manages and oversees a grant contract agreement on behalf of the Grantee. The Grantee is required to keep the contact information current and provide a prompt response to public inquiries about the Grant Contract Agreement.

7g. Contracting and Bidding Requirements

Municipalities

Grantees that are political subdivisions or municipalities must use these guidelines:

1. Municipalities are required to comply with Minnesota Statutes §471.345, Uniform Municipal Contracting Law.
2. The Grantee and any subrecipients must comply with prevailing wage rules per Minnesota Statutes §§ 177.41 through 177.50, as applicable.
3. Municipalities and any subrecipients must not contract with vendors who are suspended or debarred by the State of Minnesota or the federal government: Suspended and Debarred Vendors, Minnesota Office of State Procurement.
4. The Grantee must maintain written standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award, and administration of contracts.

Nongovernmental entities

Grantees that are nongovernmental entities must use these guidelines:

1. Any services and/or materials that are expected to cost $100,000 or more must undergo a formal notice and bidding process.
2. Services and/or materials that are expected to cost between $25,000 and $99,999 must be competitively awarded based on a minimum of three (3) verbal quotes or bids or awarded to a targeted vendor.
3. Services and/or materials that are expected to cost between $10,000 and $24,999 must be competitively awarded based on a minimum of two (2) verbal quotes or bids or awarded to a targeted vendor.
4. The Grantee must take all necessary affirmative steps to assure that targeted vendors from businesses with active certifications through these entities are used when possible:
    a. State Department of Administration's Certified Targeted Group, Economically Disadvantaged and Veteran-Owned Vendor List
    b. Metropolitan Council Underutilized Business Program
    c. Small Business Certification Program through Hennepin County, Ramsey County, and City of St. Paul: Central Certification Directory
5. The Grantee must maintain written standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award and administration of contracts.
6. The Grantee must maintain support documentation of the purchasing or bidding process used to contract services in their financial records, including support documentation justifying a single source bid, if applicable.
7. Notwithstanding the above, the State may waive bidding process requirements when:
    a. Vendors included in response to competitive grant request for proposal process were approved and incorporated as an approved work plan for the grant; or
    b. It is determined there is only one reasonably able and available source for such materials or services and that Grantee has established a fair and reasonable price.
8. The Grantee and any subrecipients must comply with prevailing wage rules per Minnesota Statutes §177.41 through §177.50, as applicable.
9. The Grantee and any subrecipients must not contract with vendors who are suspended or debarred by the State of Minnesota or the federal government: Suspended and Debarred Vendors, Minnesota Office of State Procurement.

7h. Audits

Under Minnesota Statutes §16B.98, Subd. 8, the Grantee's books, records, document, and accounting procedures and practices relevant to a grant award are subject to examination by the Commissioner of Administration, the State granting agency, the State Auditor, the Attorney General, and the Legislative Auditor, as appropriate, for a minimum of six years from the end of this grant, receipt and approval of all final reports, or the required period of time to satisfy all State and program retention requirements, whichever is later.

State may recover payments as described in Grant Payment Recoupment, for improper payments found during the term of the grant award, during the audit period described in this section, or until expiration of the relevant statute of limitations, whichever is later.

7i. Affirmative Action and Nondiscrimination

The Grantee agrees not to discriminate against any employee or applicant for employment because of race, color, creed, religion, national origin, sex, gender identity, marital status, status in regard to public assistance, membership or activity in a local commission, disability, sexual orientation, or age in regard to any position for which the employee or applicant for employment is qualified per Minnesota Statutes §363A.02. The Grantee agrees to take affirmative steps to employ, advance in employment, upgrade, train, and recruit minority persons, women, and persons with disabilities.

The Grantee must not discriminate against any employee or applicant for employment because of physical or mental disability in regard to any position for which the employee or applicant for employment is qualified. The Grantee agrees to take affirmative action to employ, advance in employment, and otherwise treat qualified disabled persons without discrimination based upon their physical or mental disability in all employment practices such as the following: employment, upgrading, demotion or transfer, recruitment, advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship per Minnesota Rules, Part 5000.3500.

The Grantee agrees to comply with the rules and relevant orders of the Minnesota Department of Human Rights issued pursuant to the Minnesota Human Rights Act.

7j. Voter Registration

As applicable, the Grantee will comply with Minnesota Statutes §201.162 by providing voter registration services for its employees and for the public served by the Grantee.

8. Additional information for applicants

8a. Requesting a permit

Apply for an invasive aquatic plant management permit using MPARS.

8b. Helpful information, links, and documents

Grant Administration

- The IAPM Grant Program webpage includes this Request for Proposals, links to the grant applications, and additional information.
- The SWIFT Vendor Reference Guides provides information and resources for grantees

Delineation work

- Grantees may wish to view a list of aquatic plant surveyors when selecting a delineator.
- The DNR provides delineation guidance. The DNR Regional Invasive Species Specialist in your area will review your previous delineation as part of your permit application. The DNR reserves the right to request a new delineation survey pre- and/or post-treatment.

Management work

- Grantees planning to use pesticides for management may wish to view a list of licensed commercial applicators when determining which companies to request bids for work from. This list is maintained by DNR.
- A similar list of licensed applicators, maintained by the Minnesota Department of Agriculture, is also available: Pesticide Applicator Search
- Grantees planning to use mechanical harvesters for management may wish to view a list of licensed mechanical harvesters when determining which companies to request bids for work from.

Application

The following content and questions will appear on the 2027 IAPM Grant Application with Assurances. You must submit your applications online on our IAPM Grant Program webpage.

For an alternate way to complete the application, please contact Angelique Dahlberg (angelique.dahlberg@state.mn.us), Aquatic Invasive Species Research and Grants Coordinator.

2027 Invasive Aquatic Plant Management Grant

Application

This Application will occur entirely within your Internet browser. If you click on a link, you will be directed to a new tab. Your application will remain open in the original tab, but you will need to navigate back to this original tab. For those completing this application on a mobile device, you may wish to review how to navigate between multiple tabs within your browser app.

Each time you click "Save and continue" at the bottom of a page, your responses are saved. **If you close the survey and later reopen it in the same browser, the survey will start where you left off.**

For an alternate way to complete the application, please contact Angelique Dahlberg, Aquatic Invasive Species Research and Grants Coordinator.

Overview

The Minnesota Department of Natural Resources (DNR) has made up to $1,060,000 available to Tribal governments and local entities such as lake associations, watershed districts, cities, and counties for the management of curly-leaf pondweed, Eurasian watermilfoil, flowering rush, and/or starry stonewort.

Funding is for reimbursement of expenses incurred while conducting local aquatic invasive species (AIS) management projects under IAPM permits. Small-scale grants will be offered for IAPM of curly-leaf pondweed, Eurasian watermilfoil, flowering rush, and starry stonewort, with highest priority placed on starry stonewort management. Population-scale grants will be offered for IAPM of entire populations of Eurasian watermilfoil within lakes.

Additional information on funding availability, the review process, the award process, work plan requirements, reimbursable expenses, and resources for applicants is available on our main IAPM Grant website: 2027 Invasive Aquatic Plant Management Grant Program. **Please be sure to read the entire Request for Proposals before completing an application, as details have changed since recent years.**

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Additional information

Application window and deadline

This grant program will begin accepting applications at 9:00 a.m. Monday, Nov. 9, 2026. Applications received before this time will not be accepted. The application deadline is 4:30 p.m. Wednesday, Dec. 9, 2026. All completed applications submitted within the one-month application period will be considered for funding. *To be considered for a 2027 Invasive Aquatic Plant Management (IAPM) grant, please complete this entire application*. **You will receive an autogenerated email confirming receipt of your application. If you do not receive an email, we have not received your completed application.**

How to submit

Review and fill out this Grant Application with Assurances form, only applying for one grant per unique waterbody ID. For an alternate way to complete the application, please contact Angelique Dahlberg, Aquatic Invasive Species Research and Grants Coordinator.

Signature requirement

This application must include the signature of the person in your organization with delegated authority to sign the grant contract ("Official with Delegated Authority to Sign") agreeing to the terms of the grant program. *When you sign the Application with Assurances, you certify that you have read the application and that you will comply with the approved application with assurances and the assurances in the Grant Award Notification (GAN) and all other applicable federal regulations, state statutes and local policies*.

SWIFT Supplier ID requirement

In the application, you will be asked to provide your organization's SWIFT Supplier ID (sometimes also called Vendor ID). You can find helpful guides for tasks such as resetting your password or updating your supplier profile in the SWIFT Vendor Reference Guides. If your organization does not have a supplier profile, this link also provides information for registering as a supplier. If you are unable to locate your organization's SWIFT Supplier ID number or create a supplier profile before the application deadline, you will be expected to find or obtain a SWIFT Supplier ID number if awarded an IAPM grant.

Data practices notice

The Minnesota Department of Natural Resources (DNR) is asking you to provide your email address and phone number for the grant application. In accordance with Minn. Stat. 13.356 subd. a, your personal email address and phone number are private data.

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The DNR will only use the email address or phone number for purposes of contacting you about the grant application you submitted. You are not required to provide this information. If you do not provide contact information, the DNR will be unable to follow up on the application. Only DNR staff working on the Invasive Aquatic Plant Management Grant program will have access to the private data, and it will not be shared with anyone unless court ordered, or as otherwise provided by law.

Please note that the day after the grant application deadline, the name and address of all applicants and the amounts requested become public. All other data are nonpublic until the Grant Award Notice is completed. After the application review process is completed, all data (except trade secret data) becomes public.

Application

Information about the Applying Organization

Legal name of applicant organization

Example: Mud Lake Lake Association

Which of the following best describes your organization?

- ☐ Tribal government
- ☐ Local government entity (e.g., county, city, township, watershed district, or other political subdivision)
- ☐ Nonprofit organization (e.g., lake association)
- ☐ Other

If you selected "other," please provide more information.

Please note you may not be eligible; eligible applicants include Tribal governments; local entities such as lake associations, watershed districts, cities, and counties. Entities that are not political subdivisions or tribal governments must be incorporated as a nonprofit organization in the State of Minnesota.

Organization's official address (number and street)

Example: 123 Mud Road

City

Example: Mud Lake

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State

Example: MN

Postal code

Example: 55555

Organization's SWIFT Supplier ID number.

Please enter only numbers, including leading 0s.

Example: 01234567

Organization's Tax ID number.

Example: 123456789

Official with Delegated Authority to Sign

Please provide an Official with Delegated Authority to Sign. This is the person in your organization with delegated authority to sign the grant contract agreeing to the terms of the grant program. When they sign this Application with Assurances, they certify that they have read the Application with Assurances and will comply with the approved Application with Assurances and Assurances in the Grant Award Notification (GAN) and all other applicable federal regulations, state statutes, and local policies.

Name of Official with Delegated Authority to Sign

Example: Jane Doe

Title

Example: Lake Association President

Phone number

Example: 123-456-7890

Email address

Example: Jane_Mud-Lake@gmail.com

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Primary Contact

Please provide a Primary Contact. This is the person in your organization who will be the main contact between the organization and the State. The Primary Contact may be the same as the Official with Authority.

Name of primary contact

Example: Jean Smith

Phone number

Example: 234-567-8901

Email address

Example: Jean_Mud-Lake@gmail.com

Secondary Contact

An Official with Authority and Primary Contact is required for this Application with Assurances; a secondary contact is not. However, a secondary contact can be helpful for communication purposes.

Name of secondary contact

Example: John Doe

Phone number

Example: 345-678-9012

Email address

Example: John_Mud-Lake@gmail.com

Lake Information

Which Minnesota lake is this Application for?

Lake name

Example: Mud Lake

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Lake county

Example: Mud County

Nearest town to lake

Example: Mud Village

Eight-digit lake ID number

Do not include dash marks. You can find your lake's eight-digit Lake ID by searching it in the DNR's Lake Finder. Grant awards will be limited to one Invasive Aquatic Plant Management grant per waterbody as defined by the waterbody's unique eight-digit Lake ID number.

Example: 12345678

Grant Type

In 2027, up to $840,000 in program funds are available for small-scale IAPM projects and up to $420,000 are available for population-scale management of Eurasian watermilfoil (EWM).

Small-scale grants

- Eligible projects include Invasive Aquatic Plant Management (IAPM) for curly-leaf pondweed, Eurasian watermilfoil, flowering rush, and starry stonewort, with highest priority placed on starry stonewort management.
- Starry stonewort projects will be considered independently of other species in the same water body. For example, a lake with both starry stonewort and curly-leaf pondweed may receive funding for one, both, or neither species, depending on available funding.
- Curly-leaf pondweed, Eurasian watermilfoil, and flowering rush projects will be evaluated together, rather than considered separately by species.

Population-scale Eurasian watermilfoil (EWM) grants

- Eligible projects include Invasive Aquatic Plant Management (IAPM) for Eurasian watermilfoil
- IAPM must be population-level, addressing the entire population of Eurasian watermilfoil within a water body.
- Awards will be selected based on merit; application questions will be assigned point values and responses will be assessed by DNR Invasive Species Program staff.

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Additional detail is provided in this year's Request for Proposals (RFP), available on our IAPM Grants webpage. If you have not, **please carefully review that document.**

Understanding the differences between the two main types of grants, which are you applying for?

☐ Small-scale IAPM grant
☐ Population-scale Eurasian watermilfoil grant
☐ Both

Small-scale IAPM Grant Application: Project Information

Tell us about which invasive aquatic plant(s) you plan to manage, and how large you anticipate the project will be.

Target plant(s)

Check all the following that you plan to manage with this grant. To be considered for funding, the lake must be confirmed by the DNR as infested with the species proposed for management. If your project includes management efforts for two or more target species that would require separate treatments, include both here on one Application with Assurances.

☐ Curly-leaf pondweed
☐ Eurasian watermilfoil
☐ Flowering rush
☐ Starry stonewort

If you plan to manage curly-leaf pondweed, please select the methods you expect to use.

Check all that apply.

☐ Herbicide application
☐ Mechanical harvesting
☐ Diver Assisted Suction Harvester (DASH) removal
☐ Hand removal
☐ Other

If you plan to manage curly-leaf pondweed, how large of an area do you plan to manage?

Enter the number of acres you plan to manage.

Example: 5 acres

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If you plan to manage Eurasian watermilfoil, please select the methods you expect to use.

Check all that apply.

- ☐ Herbicide application
- ☐ Mechanical harvesting
- ☐ Diver Assisted Suction Harvester (DASH) removal
- ☐ Hand removal
- ☐ Other

If you plan to manage Eurasian watermilfoil, how large of an area do you plan to manage?

Enter the number of acres you plan to manage.

Example: 5 acres

If you plan to manage flowering rush, please select the methods you expect to use.

Check all that apply.

- ☐ Herbicide application
- ☐ Mechanical harvesting
- ☐ Diver Assisted Suction Harvester (DASH) removal
- ☐ Hand removal
- ☐ Other

If you plan to manage flowering rush, how large of an area do you plan to manage?

Enter the number of acres you plan to manage.

Example: 5 acres

If you plan to manage starry stonewort, please select the methods you expect to use.

Check all that apply.

- ☐ Herbicide application
- ☐ Mechanical harvesting
- ☐ Diver Assisted Suction Harvester (DASH) removal
- ☐ Hand removal
- ☐ Other

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If you plan to manage starry stonewort, how large of an area do you plan to manage?

Enter the number of acres you plan to manage.

Example: 5 acres

If you have starry stonewort near your public access(es), do you plan to manage that area?

This may be in addition to other areas; if you have starry stonewort near your public access and plan to manage it, we may have additional funds to include for your award.

- ☐ Yes; we have starry stonewort near our public access(es) and plan to manage that area as a part of this project.
- ☐ No; we have starry stonewort near our public access(es) and do not plan to manage that area as a part of this project.
- ☐ No; this does not apply to us because we do not have starry stonewort near our public access(es).

Population-scale Eurasian watermilfoil Grant Application: Project Information

Tell us more about your Eurasian watermilfoil population and what you hope to accomplish with a grant like this. Awards will be selected based on merit; application questions will be assigned point values and responses will be assessed by DNR Invasive Species Program staff.

EWM History and Management Record (20 pts)

Please tell us about the history of Eurasian watermilfoil (EWM) in your lake.

When was EWM first identified in your lake?

Example: 1994

How was EWM first discovered in your lake?

text

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How has EWM spread since first being discovered in your lake?

text

What management actions have been used to control EWM in your lake?

Please describe all management efforts and include:
1) Years when management occurred
2) Management method(s) used (e.g., herbicide treatment, mechanical harvesting, hand-pulling)
3) Product(s) used, if applicable
4) Timing of treatments or management activities
5) Permit number(s) associated with each management effort

text

What monitoring has been conducted to evaluate EWM management, and what were the results?

Please include:
1) Years when delineation surveys and/or point-intercept (PI) surveys were conducted
2) Key findings from those surveys
3) What the results indicate about EWM abundance, distribution, and management effectiveness

text

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How have your EWM management strategies changed over time in response to monitoring results or management outcomes?

Please describe:
1) Any changes made to management approaches, products, timing, or treatment areas
2) Reasons for those changes
3) Lessons learned from previous management efforts
4) How monitoring data informed management decisions

text

Current EWM Conditions (20 pts)

Please tell us about the EWM population in your lake in 2026.

How many acres of EWM are in your lake?

text

Please describe the current distribution and abundance of EWM, including:

1) Whether EWM is concentrated in a single area or occurs in multiple areas of the lake
2) The approximate size of EWM patches, if multiple patches are present
3) Whether EWM is generally sparse, moderate, or dense
4) How density varies across the lake (for example, whether some areas are denser than others)
5) Any notable changes in distribution or density over time, if known

text

Please upload the most recent delineation or point-intercept survey available for your lake that shows the current extent and distribution of EWM.

<upload>

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Please upload the earliest delineation or point-intercept survey available that shows the extent and distribution of EWM in your lake. If possible, provide the survey conducted closest to when EWM was first detected.

<upload>

Proposed Management Plan (25 pts)

Please tell us what you hope to accomplish during this grant period.

Do you plan to manage the entire population of EWM? If there are multiple patches, this includes all patches.

☐ Yes
☐ No

Please describe your planned management efforts, including:

1) Treatment method(s) (e.g., herbicide treatment, mechanical harvesting, hand-pulling)
2) Product(s) to be used, if applicable
3) Planned timing of treatments or other management activities
4) Planned treatment area size (acres or square feet, if known)

text

Please describe any monitoring or surveys you plan to conduct to evaluate management effectiveness.

text

How does your planned EWM management for this year compare to previous years?

Please indicate whether you plan to:

1) Use the same management approach as in previous years
2) Change treatment methods, products, timing, or treatment areas

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3) Increase or decrease the size or intensity of management efforts
4) If changes are planned, please explain the reasons for those changes.

text

AIS Stewardship and Partnerships (10 pts)

Please describe any other aquatic invasive species (AIS) management or prevention efforts that have been conducted on your lake.

Please describe any other AIS management activities that have been conducted on your lake.

Include any relevant information about:

1) Target species managed
2) Years when activities occurred
3) Management method(s) used (e.g., herbicide treatment, mechanical harvesting, hand-pulling)
4) Product(s) used, if applicable
5) Timing of treatments or management activities
6) Permit number(s) associated with each management effort
7) Outcomes or lessons learned

text

Please describe any other AIS prevention efforts that have been conducted on your lake.

Include any relevant information about:

1) Prevention, education, outreach, or monitoring activities
2) Years when activities occurred
3) Partnerships with lake associations, local governments, watershed districts, or other

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organizations
4) Outcomes, successes, challenges, or lessons learned

text

Broader Lake Stewardship (5 pts)

Please describe any other lake management efforts that have been conducted on your lake.

Please describe any other issues in your lake that you are working to address and the actions being taken to address them.

Include any relevant information about:

1) The issue(s) of concern (e.g., water quality, nutrient pollution, harmful algal blooms, shoreline erosion, sedimentation, aquatic habitat, fisheries, or recreation impacts)
2) Management, restoration, or prevention activities that have been implemented
3) Partnerships with lake associations, local governments, watershed organizations, or other groups
4) Outcomes, successes, challenges, or lessons learned

Management Goal (15 pts)

Please describe why you are seeking an EWM population-scale grant for management.

What is your long-term management goal for Eurasian watermilfoil (EWM) in your lake?

Please describe the desired future condition of the EWM population, including measurable objectives whenever possible (e.g., reducing EWM occurrence from 50% of the littoral area to 10%). Note that complete eradication is not considered a realistic management objective.

text

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Why are you seeking funding for population-scale EWM management?

Please describe the challenges posed by the current EWM population and why population-scale management is needed to address those challenges.

text

What do you hope to accomplish through this project, and why are those outcomes important?

Describe the ecological, recreational, social, or economic benefits you expect to achieve through the proposed management effort.

text

Are there any risks or potential adverse effects associated with your proposed management plan? If so, how will you minimize or mitigate those risks?

Consider potential impacts to native aquatic plants, fish and wildlife habitat, water quality, recreation, or other lake uses.

text

What will success look like for this project?

Please describe how success will be measured, including any specific performance metrics, monitoring results, or management outcomes that will be used to evaluate project effectiveness.

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text

Financial Need (5 pts)

Please describe your financial need for this project. Include information about:

1) Why additional funding is needed to complete the proposed management activities
2) Any local, partner, or matching funds available for the project (note: matching funds are not required for these grants)
3) Other funding sources pursued or considered, and why they are insufficient to meet project needs

text

Sign and submit

Thank you - you have entered all of the required information to complete your Grant Application with Assurances (except for a final signature).

In the next section, we will present the Assurances and Recitals. At the end, we will ask for a signature from the Official with Delegated Authority to Sign, agreeing to those terms. Your application will not be complete and submitted until it is signed.

Are you the Official with Delegated Authority to Sign?

Please note: if this has been sent to you by someone who filled in the application, you will need to change the answer to this question.

- ☐ Yes.
- ☐ No, please email this application to my Official with Delegated Authority to Sign to complete. I do not want to read the Assurances.
- ☐ No, please email this application to my Official with Delegated Authority to Sign to complete. However, I still wish to read the Assurances.

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Grant Assurances and Recitals

This section of the Application with Assurances includes all Grant Assurances and Recitals. The Official with Delegated Authority to Sign must read this and will be required to provide a signature agreeing to these terms at the end of the Application with Assurances.

Assurances

By signing the application coversheet and submitting it to the State, the applicant certifies they have read all application documents (including any revised documents) and agree to comply with the approved application and all federal, state and local laws, ordinances, rules and regulations, public policies herein, and all others as applicable.

1. Term of Grant

1.1 Effective Date. The Grantee must not begin work until all required signatures have been obtained; an official Grant Award Notification (GAN) has been issued; the State's Authorized Representative has notified the Grantee that work may commence. If the State determines an exception to this is necessary, the State's Authorized Representative will notify the Grantee in writing.

1.2 Survival of Terms. The following clauses survive the expiration or cancellation of this grant award: Audits; Liability; Intellectual Property Rights; Publicity and Endorsement; Government Data Practices; Data Disclosure; Governing Law, Jurisdiction and Venue; and Use of Funds as Match to Other Grants or Programs.

2. Specifications and Use of Funds

The Grantee shall comply with all applicable grants management policies and procedures, set forth through Minnesota Statutes § 16B.97, subd. 4(a) and requirements in Minnesota Statutes § 16B.98, Minnesota Statutes § 16B.981, and Minnesota Statutes § 16B.991.

The use of funds shall be limited to that portion identified in the application materials and the attached application and by any applicable state or federal laws. Funds should support the purpose and activities approved in the application. The Grantee shall perform the duties outlined in the Grant Award Notification and Exhibit A (the Grant Application with Assurances), which include:

(a) Apply for an Invasive Aquatic Plant Management (IAPM) permit for treatment. Being awarded a grant does not guarantee an IAPM permit.

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(b) Arrange for an aquatic plant surveyor, who is not the contractor listed in (d) below, to do a delineation survey of the areas of invasive aquatic plants to be treated in the waterbody listed in the application.

(c) Complete the IAPM permit application for treatment by submitting the delineation survey map and GPS coordinates into the MNDNR Permitting and Reporting System (MPARS). Notify the Regional Invasive Species Specialist for the waterbody listed in the application that the survey map has been added to the application.

(d) Arrange for a contractor to treat the invasive aquatic plants identified in the application and IAPM permit in the waterbody listed in the application and obtain an invoice from the contractor for the work undertaken.

(e) Arrange for an aquatic plant surveyor, who may be the contractor listed in (b) but not in (d), to do a delineation survey of the areas of invasive aquatic plants to be treated in the waterbody listed in the application.

(f) Provide to the State's Authorized Representative:

> **i.** Bill the State by emailing to the State's Authorized Representative (Angelique Dahlberg) a letter or invoice requesting reimbursement for the appropriate portion of the costs of the survey and treatment.
>
> **ii.** Provide the following supporting documentation for project expenses as email attachments with reimbursement request a copy of the original invoices from the survey and the treatment contractors, the delineation map and any associated report produced by the surveyor, and the original pesticide application or harvesting record from the treatment (this should include a description of the methods used, a map showing the actual treated areas, the number of acres treated, the date(s) of treatment, and, if herbicides are used, the name of the herbicide applied, the rate of application and the total amount of herbicide applied).

(g) If Grantee's Duties **(a)** through **(f)** have been completed and grant funds remain, the following items can be added to the grant work plan, each requiring additional reporting alongside reimbursement requests:

> **i.** Additional aquatic plant survey monitoring that adequately evaluates the efficacy and nontarget effects of the control project treatment or would aid in future invasive aquatic plant management. For reimbursement, grantees must provide associated survey data and reports, using the reporting template for any point-intercept surveys conducted, and the survey invoice.
>
> **ii.** Genetic testing for hybrid watermilfoil in cases where the test would inform management (e.g., distinguish between native watermilfoil and invasive hybrid

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watermilfoil). For reimbursement, grantees must provide the results of the genetic screening and any associated report from the screening lab, and the testing invoice.

2.1 Reporting. The Grantee, in the conduct of activities under a grant award, shall submit such reports as may be required by instructions of the State within the times required by it. Pursuant to Office of Grants Management Policy 08-09: Policy on Grant Progress Reports, the State will not issue payment on grants with past due progress reports and reserves the right to withhold funding if other reporting requirements are not met. The Grantee shall present reports to the State's Authorized Representative. At the State's discretion, these reports may be presented at departmental, legislative, other state agency, or public meetings where the grantee shall be available to explain the project and respond to questions.

2.2 Allowability of Costs. The allowability of costs for funding incurred under this award shall be determined in accordance with the approved budget. Under Minn. Stat. 84.026 the State is empowered to enter into this grant. Pursuant to Minn. Stat. Section 84D.02, the Commissioner has the authority to coordinate programs to manage the growth of invasive species of aquatic plants with local units of government, special purpose districts, and lake associations. An infestation of at least one of Eurasian watermilfoil, curly-leaf pondweed, flowering rush, or starry stonewort exists in this lake as described in the Grant Application with Assurances (incorporated here as Exhibit A). The Grantee represents that it is duly qualified and agrees to perform all services described in this grant contract to the satisfaction of the State. Pursuant to Minn. Stat. 16B.98 Subd. 1, the Grantee agrees to minimize administrative costs as a condition of this grant.

For all funds, no claim for materials purchased in excess of budget categories or program services not specifically provided for in this award by the grantee will be allowed by the State unless first approved in writing by the State. Such approval shall be a modification of an award. There may be additional limitations on allowable costs, which shall be noted in the award.

3. Time

In the performance of this grant, time is of the essence and failure to meet a deadline may be a basis for a determination by the State's Authorized Representative that the Grantee has not complied with the terms of the Grant Award Notification and Application. The grantee must comply with the time requirements described in the application and grant award notification and inform the grantor of any potential long-term delays or changes affecting those timelines. The State is not obligated to extend the grant period.

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4. Consideration and Terms of Payment

The consideration for all services performed by the Grantee pursuant to a Grant Award Notification shall be paid by the State as follows:

4.1 Compensation. The total obligation of the State under a Grant Award Notification, including all compensation and reimbursements, shall not exceed the amounts specified in the approved budget, which will be attached and incorporated into any Grant Award Notification. Payments will not be made if reports or deliverables are past due.

4.2 Administrative Costs. Administrative costs are not allowed under this grant.

4.3 Travel Expenses. Travel expense costs are not allowed under this grant.

4.4 Invoices. Payments under the performance of a Grant Award Notification and Application will be made by the State after the Grantee's presentation of invoices for services performed. Invoices shall be submitted timely, with additional details as requested by the State, and according to the schedule attached and incorporated into any Grant Award Notification.

5. Conditions of Payment

The State will issue payment for services actually performed and that met all terms, conditions, and specifications of this grant application and corresponding Grant Award Notification. If the State disputes in good faith or raises questions regarding any portion of the amount owed to the Grantee or if the State otherwise requires any adjustment to an invoiced amount, the State will notify Grantee in writing of the nature and basis of the dispute or adjustment. The Grantee will not receive payment for work that does not meet all terms conditions, and specifications of this grant application and corresponding Grant Award Notification and that was performed in violation of federal, state, or local law. Additionally, the State has authority to temporarily withhold payments in accordance with Minnesota Statutes § 15.013, subd. 7, when there is a credible allegation of fraud under investigation.

5.1 Payment Recoupment. Grantee must repay State upon demand any improper payments made under this Grant Contract Agreement including:

(a) Any amounts paid by State for which Grantee's books, records and other documents required to be maintained by Grantee pursuant to Section 11, State Audit and Section 12, Government Data Practices, are not sufficient to clearly substantiate that those amounts were used by Grantee to perform contract services, in accordance with Section 2, Specifications, Duties, and Scope of Work;

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(b) Any amount paid by State for services which either duplicate services covered by other grants or contracts, or for any other costs determined by State as non-allowable or ineligible;

(c) Any unexpended funds that have not been accounted for in a financial report to the State.

6. Subcontracting and Subcontract Payment

6.1 Subrecipient. A subrecipient is a person or entity that has been awarded a portion of the work authorized by this Grant Contract Agreement with the Grantee. The Grantee must document any subaward through a formal legal sub agreement. The Grantee must provide timely notice to the State of any subrecipient(s) prior to the subrecipient(s) performing work under this Grant Contract Agreement.

6.2 Monitoring. The Grantee must monitor the activities of the subrecipient(s) to ensure the subaward is used for authorized purposes; is in compliance with the terms and conditions of the subaward, Minnesota Statutes § 16B.97, Subd.4 (a) (1) and other relevant statutes and regulations; and that subaward performance goals are achieved. During this Grant Contract Agreement, if a subrecipient is determined to be performing unsatisfactorily by the State's Authorized Representative, the Grantee will receive written notification that the subrecipient can no longer perform services authorized by this Grant Contract Agreement.

6.3 Performance. No subagreement will reduce, replace, or change the Grantee's primary legal responsibility to complete all required work under this Grant Contract Agreement on time and to the agreed specifications.

6.4 Payment. The Grantee must pay any subrecipient or contractor for completed work in a timely manner, not to exceed 30 days of receiving reimbursement or payment for services from the granting agency.

7. Contracting and Bidding Requirements:

Municipalities

Grantees that are political subdivisions or municipalities must use these guidelines:

(a) Municipalities are required to comply with Minnesota Statutes § 471.345, Uniform Municipal Contracting Law.

(b) The Grantee and any subrecipients must comply with prevailing wage rules per Minnesota Statutes §§ 177.41 through 177.50, as applicable.

(c) Municipalities and any subrecipients must not contract with vendors who are suspended or debarred by the State of Minnesota Suspended and Debarred Vendors,

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Minnesota Office of State Procurement or by the federal government: Excluded Entity Information

(d) The Grantee must maintain written standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award, and administration of contracts.

Nongovernmental entities

Grantees that are nongovernmental entities must use these guidelines:

(a) Any services and/or materials that are expected to cost $100,000 or more must undergo a formal notice and bidding process.

(b) Services and/or materials that are expected to cost between $25,000 and $99,999 must be competitively awarded based on a minimum of three (3) verbal quotes or bids or awarded to a targeted vendor.

(c) Services and/or materials that are expected to cost between $10,000 and $24,999 must be competitively awarded based on a minimum of two (2) verbal quotes or bids or awarded to a targeted vendor.

(d) The grantee must take all necessary affirmative steps to assure that targeted vendors from businesses with active certifications through these entities are used when possible:

i. State Department of Administration's Certified Targeted Group, Economically Disadvantaged and Veteran-Owned Vendor List

ii. Metropolitan Council Underutilized Business Program

iii. Small Business Certification Program through Hennepin County, Ramsey County, and City of St. Paul: Central Certification Directory

(e) The grantee must maintain written standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award and administration of contracts.

(f) The grantee must maintain support documentation of the purchasing or bidding process used to contract services in their financial records, including support documentation justifying a single source bid, if applicable.

(g) Notwithstanding the above, the State may waive bidding process requirements when:

i. Vendors included in response to competitive grant request for proposal process were approved and incorporated as an approved work plan for the grant; or

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ii. It is determined there is only one reasonably able and available source for such materials or services and that grantee has established a fair and reasonable price.

(h) The Grantee and any subrecipients must comply with prevailing wage rules per Minnesota Statutes §§ 177.41 through 177.50, as applicable.

(i) The grantee and any subrecipients must not contract with vendors who are suspended or debarred by the State of Minnesota (Suspended and Debarred Vendors, Minnesota Office of State Procurement) or by the federal government (Excluded Entity Information)

8. Grantee's Authorized Representative.

The applicant's Authorized Representative will be named on the Grant Award Notification (GAN) or other award information. If the Grantee's Authorized Representative changes at any time during the grant award period, the Grantee must immediately notify the state.

The Grantee must clearly post on the Grantee's website the names of, and contact information for, the Grantee's leaders and contact information for the person(s) responsible for managing and overseeing this grant. The Grantee further agrees to keep this contact information current and provide a prompt response to public inquiries about the grant.

9. Assignment and Amendments

9.1 Assignment. The Grantee may neither assign nor transfer any rights or obligations under this grant award without the prior written consent of the State and a fully executed agreement by the authorized parties or their successors.

9.2 Amendments. Any amendment to a Grant Award Notification and Application must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original Grant Award Notification and Application, or their successors in office.

10. Liability

The Grantee must indemnify, save, and hold the State, its agents, and employees harmless from any claims or causes of action, including attorneys' fees incurred by the State, arising from the performance of a grant award by the Grantee or the Grantee's agents or employees. This clause shall not be construed to bar any legal remedies the Grantee may have for the State's failure to fulfill its obligations under a Grant Award Notification and Application.

11. Audits

Under Minnesota Statutes § 16B.98, Subd. 8, the grantee's books, records, document, and accounting procedures and practices relevant to a grant award are subject to examination by the Commissioner of Administration, the State granting agency, the State

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Auditor, the Attorney General, and the Legislative Auditor, as appropriate, for a minimum of six years from the end of this grant, receipt and approval of all final reports, or the required period of time to satisfy all State and program retention requirements, whichever is later.

State may recover payments as described in Section 5.1, Payment Recoupment, for improper payments found during the term of the grant award, during the audit period described in this section, or until expiration of the relevant statute of limitations, whichever is later.

12. Government Data Practices

All data collected, created, received, stored, used, maintained, or disseminated under this Grant Contract Agreement by the State or Grantee are government data as defined in Minnesota Statutes § 13.02, subd. 7. The Grantee and the State must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13. The civil remedies in Minnesota Statutes § 13.08, administrative remedy in Minnesota Statutes § 13.085, and the criminal penalties in Minnesota Statutes § 13.09 apply to the administration of the data referred to in this clause by either the Grantee or the State. If the Grantee receives a request to release the data referred to in this clause, the Grantee must promptly notify the State.

The State will give the Grantee instructions concerning the release of the data to the requesting party before the data is released. The Grantee's response to the request shall comply with applicable law.

13. Intellectual Property Rights

Reserved. No intellectual property will be created under this grant. If any intellectual property implications are discovered later, this clause will be amended.

14. Worker's Compensation

The Grantee certifies that it is in compliance with Minnesota Statutes § 176.181, Subd. 2, pertaining to workers' compensation insurance coverage. The Grantee's employees and agents will not be considered State employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way the State's obligation or responsibility.

15. Governing Law, Jurisdiction and Venue

Venue for all legal proceedings arising out of a grant award, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

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16. Termination

16.1 Termination by the State

(a) Without Cause. The State may terminate this grant without cause, upon 30 days' written notice to the Grantee. Upon termination, the Grantee will be entitled to payment, determined on a pro rata basis, for services performed in accordance with the grant.

(b) With Cause: The State may immediately terminate a grant award if the State finds that there has been a failure to comply with the provisions of this grant, that reasonable progress has not been made, or that the purposes for which the funds were granted have not been or will not be fulfilled. The State may take action to protect the interests of the State of Minnesota, including the refusal to disburse additional funds and requiring the return of all or part of the funds already disbursed.

Per Minnesota Statutes § 16B.991, the State must immediately terminate this Grant Contract Agreement if the recipient is convicted of a criminal offense related to a State grant. "Recipient" includes individuals, entities, and key personnel of entities, including board members, officers, executives, employees, or agents with authority over or access to grant funds, and any individual in a position of fiduciary responsibility related to the grant. Grantee must promptly notify the State if, during this award, any of its employees with access to grant funds is convicted of a criminal offense related to a state grant.

16.2 Termination by the Commissioner of Administration. The Commissioner of Administration may immediately and unilaterally cancel this grant if further performance would not serve agency purposes or performance under the grant award is not in the best interest of the State.

16.3 Termination for Insufficient Funding. The State may immediately terminate a grant if it does not obtain funding from the Minnesota Legislature, or other funding source; or if funding cannot be continued at a level sufficient to allow for the payment of the services addressed within this Grant Award Notification and Application. Termination must be by written notice to the Grantee. The State is not obligated to pay for any services that are provided after notice and effective date of termination. However, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that dedicated funds are available.

In the event of temporary lack of funding or appropriation, the State may pause its obligations under a grant award without terminating it. This pause will be for the duration of the lack of funding or appropriation and shall not be considered a termination of the Grant Award Notification and Application. The Grantee will be notified in writing of the temporary pause, and the Grantee's ability to provide services may be temporarily suspended during this period. The State will provide reasonable notice to the Grantee of the lack of funding or appropriation and shall notify the Grantee once funding is restored

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or appropriated, at which point the provision of services under the Grant Award Notification and Application may resume.

The State will not be assessed any penalty if the grant is terminated due to insufficient funding. The State must provide the Grantee notice of the lack of funding within a reasonable time of the State's receiving notice.

17. Publicity and Endorsement

17.1 Publicity. Any publicity pertaining to the services resulting from a Grant Award Notification and Application shall identify the State as the sponsoring agency. Publicity includes but is not limited to: websites, social media platforms, notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Grantee or its employees individually or jointly with others or any subcontractors. All projects primarily funded by state grant appropriations must publicly credit the State, including on the grantee's website, when practicable.

17.2 Endorsement. The Grantee must not claim that the State endorses its products or services.

18. Data Disclosure

Under Minnesota Statutes § 270C.65, Subd. 3, and other applicable laws, Grantee consents to disclosure of its social security number, federal employer tax identification number, or Minnesota tax identification number, already provided to the State, to federal and state tax agencies, and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state tax laws, which could result in action requiring the Grantee to file state tax returns and pay delinquent state tax liabilities, if any.

19. Grantee Operations and Mandatory Disclosure

19.1 Conflict of Interest. Grantee and any subrecipients must maintain written standards of conduct governing conflicts of interest and the actions of its employees and representatives involved in administering any aspect of this Grant Contract Agreement, including the selection and oversight of contracts or subawards or subrecipients. In addition, the Grantee must maintain written standards of conduct covering organizational conflicts of interest.

19.2 Complaints. Grantee must maintain a process for receiving, investigating, and resolving complaints regarding the provision of any services outlined in this Grant Contract Agreement, including complaints about potential fraud or unlawful use of state grants administered by Grantee.

19.3 Prevailing Wage. The Grantee and any subrecipients must comply with prevailing wage rules per Minnesota Statutes §§ 177.41 through 177.50, as applicable.

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19.4 Paid Leave. The Grantee must be in compliance with MN Paid Leave governed by Minnesota Statutes Chapter 268B, as applicable. The Grantee's employees and agents will not be considered State employees.

19.5 Voter Registration. As applicable, Grantee certifies that it will comply with Minn. Stat. § 201.162 by providing voter registration services for its employees and for the public served by Grantee. Voter registration materials can be found on the Secretary of State's website.

19.6 Grantee Certification. Grantee certifies that none of its employees with access to grant funds, or who holds fiduciary responsibility or authority over the grants, including board members, officers, executives, employees, or agents of Grantee has been convicted of a criminal offence related to a state grant. Grantee must promptly notify the State if, during the course of this award, any of its employees with access to grant funds is convicted of a criminal offense related to a state grant.

19.7 Notification of Unlawful Use of Funds. Grantee must promptly disclose to the State whenever, in connection with this grant award, it has evidence of unlawful use of grant funds or violations of federal or state law related to this grant, including possible fraud or misuse, conflict of interest, bribery, or other financial crimes by personnel of the grantee, subgrantee, subrecipients, or beneficiaries.

20. Affirmative Action and Nondiscrimination

20.1 The grantee agrees not to discriminate against any employee or applicant for employment because of race, color, creed, religion, national origin, sex, gender identity, marital status, status in regard to public assistance, membership or activity in a local commission, disability, sexual orientation, or age in regard to any position for which the employee or applicant for employment is qualified per Minnesota Statutes § 363A.02. The grantee agrees to take affirmative steps to employ, advance in employment, upgrade, train, and recruit minority persons, women, and persons with disabilities.

20.2 The grantee must not discriminate against any employee or applicant for employment because of physical or mental disability in regard to any position for which the employee or applicant for employment is qualified. The grantee agrees to take affirmative action to employ, advance in employment, and otherwise treat qualified disabled persons without discrimination based upon their physical or mental disability in all employment practices such as the following: employment, upgrading, demotion or transfer, recruitment, advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship, per Minnesota Rules, Part 5000.3500.

20.3 The grantee agrees to comply with the rules and relevant orders of the Minnesota Department of Human Rights issued pursuant to the Minnesota Human Rights Act.

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21. Financial and Grantee Capacity Review

Minnesota Statutes § 16B.981 and OGM Policy 08-06: Preaward Risk Assessment of Potential Grantees requires that a preaward risk assessment is conducted for grant awards of $50,000 or more. All grantees as defined in Minnesota Statutes § 16B.981 Subd. 1 (c) applying for grants in the state of Minnesota must undergo a financial and operational capacity review prior to a grant award of $50,000 and higher. Granting agencies will request, review, and analyze information, including the Exhibits C-H of this Application, as applicable. For grants less than $50,000, applicants may be required to submit financial, capacity, and internal control documents prior to a grant award based on state or federal requirements.

22. Use of Funds as Match to Other Grants or Programs

22.1 The Grantee must request written authorization from the State's Authorized Representative whenever the grant funds will be used as match or for reimbursement for any other grant or program.

22.2 The Grantee must request written authorization from the State's Authorized Representative or their grant specialist of the following information: grant program, grant name, the amount of grant or match funds to be used, location where funds were or will be used, activity the funds will support, and current landowner (if applicable).

22.3 The Grantee must also request written authorization from the State's Authorized Representative and the appropriate Land Manager before work begins if the new grant or program will add any encumbrances to state land where grant or match funds will be spent.

23. Americans with Disabilities Act

The Grantee must comply with the 2010 American Disabilities Act Standards for Accessible Design.

24. Non-Discrimination Requirements

No person in the United States must, on the ground of race, color, national origin, handicap, age, religion, or sex, be excluded from participation in, be denied the benefits of, or be subject to discrimination under, any program or activity receiving Federal financial assistance. Including but not limited to:

24.1 Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq.) and DOC implementing regulations published at 15 C.F.R. Part 8 prohibiting discrimination on the grounds of race, color, or national origin under programs or activities receiving Federal financial assistance; Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681 et seq.) prohibiting discrimination on the basis of sex u23nder Federally assisted education programs or activities.

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24.2 Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), and DOC implementing regulations published at 15 C.F.R. Part 8b prohibiting discrimination on the basis of handicap under any program or activity receiving or benefiting from Federal assistance.

24.3 The Age Discrimination Act of 1975, as amended (42 U.S.C. § 6101 et seq.), and DOC implementing regulations published at 15 C.F.R. Part 20 prohibiting discrimination on the basis of age in programs or activities receiving Federal financial assistance.

24.4 Title II of the Americans with Disabilities Act (ADA) of 1990 which prohibits discrimination against qualified individuals with disabilities in services, programs, and activities of public entities.

24.5 Any other applicable non-discrimination law(s).

25. Invasive Species Prevention

The State requires active steps to prevent or limit the introduction, establishment, and spread of invasive species during work on DNR-administered lands and public waters that receive grants from the State. The grantee shall prevent invasive species from entering into or spreading within a project site by cleaning equipment prior to arriving at the project site.

25.1 If the equipment, vehicles, gear, or clothing arrives at the project site with soil, aggregate material, mulch, vegetation (including seeds) or animals, it shall be cleaned by grantee furnished tool or equipment (brush/broom, compressed air or pressure washer) at the staging area. The grantee shall dispose of material cleaned from equipment and clothing at a location determined by the State's Authorized Representative. If the material cannot be disposed of onsite, secure material prior to transport (sealed container, covered truck, or wrap with a tarp) and legally dispose of offsite.

25.2 The grantee shall ensure that all equipment and clothing used for work in infested waters has been adequately decontaminated for invasive species (ex. Zebra mussels) prior to being used in non-infested waters. All equipment and clothing included but not limited to waders, tracked vehicles, barges, boats, turbidity curtain, sheet pile, and pumps that comes in contact with any infested waters must be thoroughly decontaminated.

25.3 Current specific practices and guidelines to be followed for contract and grant work can be found here: Invasive Species Contract, grant and permit requirements.

26. Pollinator Best Management Practices

Pursuant to Minnesota Statute §84.973, habitat restorations and enhancements conducted on DNR lands, and prairie restorations on state lands or on any lands using state funds, are subject to "Pollinator Best Management Practices and Habitat

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Restoration Guidelines" (mndnr.gov/pollinators). Practices and guidelines ensure an appropriate diversity of native species to provide habitat for pollinators through the growing season.

27. Monitoring

The State shall be allowed at any time to conduct periodic site visits and inspections to ensure work progress in accordance with this grant agreement, including a final inspection upon program completion. At least one monitoring visit per grant period on all state grants of over $50,000 will be conducted and at least annual monitoring visits on grants of over $250,000.

28. Minnesota Historical Sites Act and Minnesota Field Archaeology Act

The Grantee shall comply with Minn. Stat. § 138.40, subd. 3; Minn. Stat. §138.665, subd. 2; and Minn. Stat. §138.666, as amended, and any other requirements as may be determined by the State Archaeologist and the State Historic Preservation Office on all projects funded by state grant appropriations.

29. Other Provisions

Grantees will submit reports and comply with the terms as outlined in the Grant Award Notification (GAN).

Signature

I certify I have read the application (request for proposals [RFP], grant narrative, grant assurances, budget and supplemental documents, if applicable) and will comply with the approved application and assurances herein and additional state, local, federal regulations and policies that apply to my organization. The submission of inaccurate or misleading information may be grounds for disqualification from the grant award and may subject me and my organization to suspension or debarment proceedings, as well as other remedies available to the State, by law.

This signature needs to be from the Official with Delegated Authority to Sign (as specified previously in this application).

Signature

Conflict of Interest Disclosure Form for Grantees

Conflict of Interest

A conflict of interest occurs when a person has actual or apparent duty or loyalty to more than one organization and the competing duties or loyalties may result in actions which

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are adverse to one or both parties. A conflict of interest exists even if no unethical, improper or illegal act results from it. There are several types of conflicts of interest.

Actual Conflict of Interest

An actual conflict of interest occurs when a person's decision or action would compromise a duty to a party without taking immediate appropriate action to eliminate the conflict.

Potential Conflict of Interest

A potential conflict of interest may exist if a person has a relationship, affiliation, or other interest that could create an inappropriate influence if the person is called on to make a decision or recommendation that would affect one or more of those relationships, affiliations, or interests.

Individual Conflict of Interest

A conflict of interest that may benefit an individual employee or a grant reviewer is any situation in which their judgment, actions or non-action could be interpreted to be influenced by something that would benefit them directly or through indirect gain to an immediate family member, business, or organization with which they are involved.

Organizational Conflict of Interest

A conflict of interest can also occur with an organization that is a grant applicant in a competitive grant process or grantee of a state agency.

Organizational conflicts of interest occur when:

- A grantee's objectivity in carrying out the grant is impaired or compromised due to competing duties or loyalties
- A grantee, potential grantee or grant applicant has an unfair competitive advantage through being furnished unauthorized proprietary information or source selection information that is not available to all competitors.

This section to be completed by Grantee's Authorized Representative.

I certify that we will maintain an adequate Conflict of Interest Policy, and throughout the term of our agreement will report any actual or potential conflicts of interests by individual employees or our organization as a whole to the State's Authorized Representative.

Signature

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Submit application

To submit this application, please click the "Save and continue" button. The Official with Delegated Authority to Sign and Primary Contact will receive confirmation emails containing a copy of this completed application. Only completed applications will be considered for funding. All applications are due by 4:30 p.m. on Wednesday, December 9, 2026.

Conclusion

If you have any questions, please contact Angelique Dahlberg, AIS Research and Grants Coordinator.

Thank you for your interest in an IAPM Grant. Please contact Angelique Dahlberg, AIS Research and Grants Coordinator, with any questions.

If you have submitted your Application with Assurances successfully, the Official with Delegated Authority to Sign and Primary Contact will both receive receipt emails confirming submission. Additionally, you can expect to receive a confirmation email from Angelique within 1-3 business days of complete and successful submission.

If your application still requires a signature from the Official with Delegated Authority to Sign, that individual will receive an email at the email address provided. Please reach out to that individual to ensure they receive the email. Any applications missing signatures will not be considered complete, and will not be entered into the grant selection process.

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