

# Minnesota Department of Natural Resources

500 Lafayette Road · Saint Paul, Minnesota · 55155-4037

Office of the Commissioner

651-259-5555



April 12, 2012

Jess Hopeman  
Legislative Reference Library  
645 State Office Building  
100 Rev Dr Martin Luther King Jr Boulevard  
St. Paul, Minnesota 55155

Dear Ms. Hopeman:

Attached please find two copies of the report to the Legislature relating to the production of planting stock at Minnesota's state forest nurseries. This report is a requirement of *Minnesota Statutes*, section 89.36, subd. 4. It covers the reporting period of Fiscal Year 2011 (July 1, 2010–June 30, 2011).

This report is due each year on April 15 and provides information on the state forest nurseries from the previous fiscal year. An electronic copy of the report has been sent to the Legislative Reference Library as well and will be posted on the DNR's website at [www.dnr.state.mn.us/aboutdnr/reports/index.html#Legislative](http://www.dnr.state.mn.us/aboutdnr/reports/index.html#Legislative).

If you have questions regarding this material or need additional information, please contact DNR Forestry Director Forrest Boe at 651-259-5615 or Forest Protection Section Manager Olin Phillips at 651-259-5282.

Sincerely,

A handwritten signature in dark ink, appearing to read 'Tom Landwehr'.

Tom Landwehr  
Commissioner

## Attachments

c/ Dave Schad, Deputy Commissioner, DNR  
Mary McConnell, Assistant Commissioner, DNR  
Bob Meier, Director, Policy and Government Relations, DNR  
Forrest Boe, Director, Division of Forestry, DNR  
Olin Phillips, Forest Protection Section Manager, Division of Forestry, DNR  
Craig VanSickle, Supervisor, State Forest Nurseries, DNR  
Deb Pitt, Assistant Supervisor, State Forest Nurseries, DNR  
Senator Bill Ingebrigtsen, Chair, Environment and Natural Resources Committee  
Representative Denny McNamara, Chair, Environment, Energy, and Natural Resources Policy and Finance Committee  
DNR Library



**Minnesota Department of Natural Resources  
Division of Forestry**

**State Forest Nursery Program**

**Fiscal Year 2011 Legislative Report**



For more information, contact:  
Olin Phillips—Nursery Program Supervisor, 651-259-5282  
Deb Pitt—General Andrews Nursery, 218-372-3182  
Craig VanSickle—Badoura Nursery, 218-652-2385

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# State Forest Nursery Program

## Fiscal Year 2011 Executive Summary

Fiscal Year (FY) 2011 demonstrated a continued recovery in seedling sales by the State Forest Nursery Program (SFNP). The improvement in sales to slightly more than 6.8 million tree seedlings resulted in FY11 revenues that were within \$72,000 (3.4 percent) of covering all costs. Accounts receivables of over \$200,000 still waiting for payment at the end of the fiscal year indicate that FY11 billable revenues actually exceeded production costs by 10 percent.

The increase in FY11 seedling sales was directly linked to an increase in conifer seedling orders by public land management agencies. Public land sales constituted 66 percent of seedling sales in FY11 compared to 61 percent in FY10. Sales to private landowners have continued a slow but steady three-year decline after a drastic drop (57 percent) in private land sales from 4.2 million tree seedlings in FY08 to 2.4 million in FY09.

The 2011 Legislature passed legislation that would alter the structure and purpose of the SFNP. The legislative language stated:

### ***2011 1st Special Session Chapter 2: Article 4 STATUTORY CHANGES***

#### ***Sec. 30. STATE TREE NURSERY PROGRAM RESTRUCTURING; REPORT REQUIRED.***

*(a) Beginning July 1, 2011, the commissioner of natural resources shall limit all new plantings at the Badoura State Nursery to the planting of stock for research or use on public lands or private conservation lands with permanent protection. Excess plant material may be sold or traded to private wholesale nurseries.*

*(b) By January 15, 2012, the commissioner of natural resources shall submit a budget and financial plan for the state nurseries to the chairs and ranking minority members of the house of representatives and senate committees and divisions with jurisdiction over environment and natural resources policy and finance. The plan shall include a long-term business plan to operate the Badoura State Nursery in a manner that is self-sufficient. The plan shall also include options for the General C.C. Andrews State Nursery.*

This legislation requires the SFNP to implement a business plan for Badoura Nursery. This plan will restructure nursery operations to become fiscally self-sufficient based on native seed and seedling sales made to support the management of “public lands or private conservation lands with permanent protection.” It is estimated that this will require the SFNP to restructure to a reduced seeding and production goal of approximately 3.5 million seedlings. No further seeding has been or will be done at the General Andrews Nursery facility and it will be repurposed. The required business plan was developed and submitted to the Legislature on January 13, 2012. The report can be accessed at

<http://files.dnr.state.mn.us/aboutdnr/reports/legislative/StateForestNurseryProgramBusinessPlan-Jan2012.pdf>.

The balance forward in the Forest Nursery Account as shown in Table 5 remains at \$1,013,759. The balance in the Forest Nursery Account is anticipated to be adequate to maintain the self-sufficiency of the SFNP in FY12.

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# Introduction

Minnesota's state forest nurseries began producing conservation-grade seedlings for reforestation in the early 1930s. Their most recent milestones include 80 years of operation and more than 1 billion seedlings produced. Since 2008, the turbulent economic situation both nationally and in Minnesota has resulted in unpredictable fluctuations in nursery sales. There was a positive trend in Fiscal Year 2011, with an 11 percent increase in sales over the previous year. This increase was primarily due to greater conifer orders by public land customers. There currently are two state-operated forest nurseries: Badoura Nursery, located 10 miles south of Akeley, and General Andrews Nursery, located three miles north of Willow River.

The Department of Natural Resources is required by law (*Minnesota Statutes*, section 89.36, subd. 4) to annually submit to the Legislature a report on state forest nursery seedling production:

## **89.36 PRODUCING AND PROCURING PLANTING STOCK**

Subd. 4. **Annual report.** The commissioner (of natural resources) shall submit an annual report to the legislature (by April 15 of each year) relating to the production of planting stock at state nurseries. The report must include the following:

- (1) sale figures;
- (2) income figures; and
- (3) expenses for operations and administration.

Copies of the report must be filed with the Legislative Reference Library and made available to the public. The commissioner shall also provide any additional information requested by the Legislature relating to the production of planting stock at state nurseries. *Minnesota Statutes*, section 89.36, subd.1 also requires the state forest nurseries to limit their production to not more than 10 million seedlings each year. In addition to seedlings produced, the state forest nurseries have annually purchased between 100,000 and 1 million seedlings from private producers for resale to their customers. Seedlings purchased from the state forest nurseries are to be used to establish or reforest wood lots, windbreaks, and shelterbelts or used for erosion control, soil and water conservation, environmental education, or permanent food and cover for wildlife.





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# Sales and Production Summary

## State Forest Nursery Program

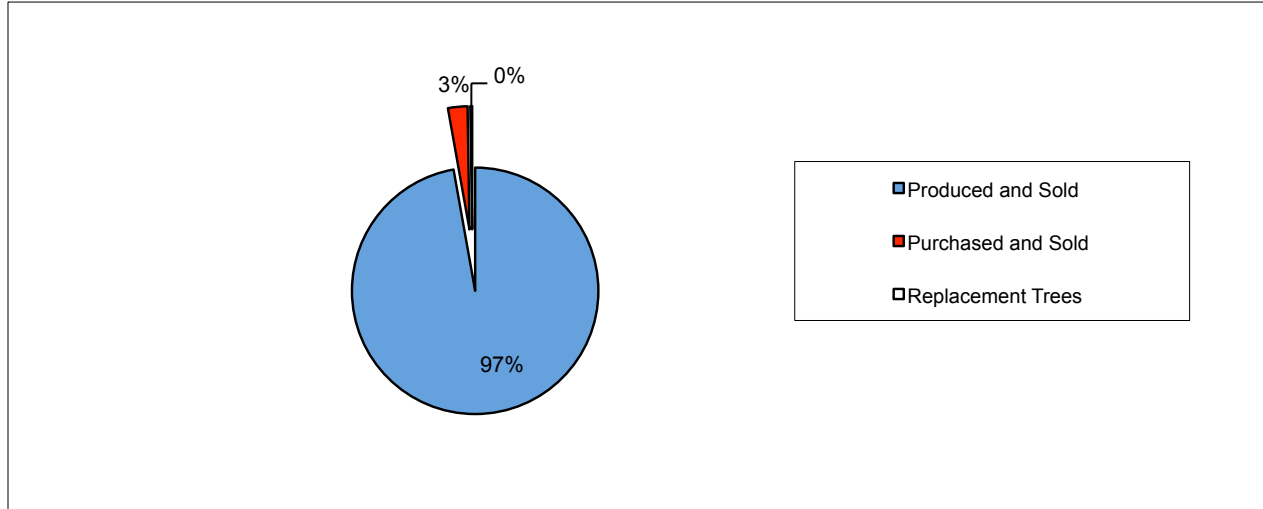
### Fiscal Year 2011

**Table 1: Trees Produced, Purchased, and Sold**

Type	Number	Percent
Trees Produced by State Nurseries and Sold	6,615,450	97.2
Privately Produced Trees Purchased by State Nurseries and Sold	174,200	2.6
Replacement Stock Shipped*	16,850	0.2
<b>Total</b>	<b>6,806,500</b>	<b>100</b>

\*Replacement stock includes trees that were diseased or became molded or damaged during shipment.

**Figure 1: Trees Produced, Purchased, and Sold**

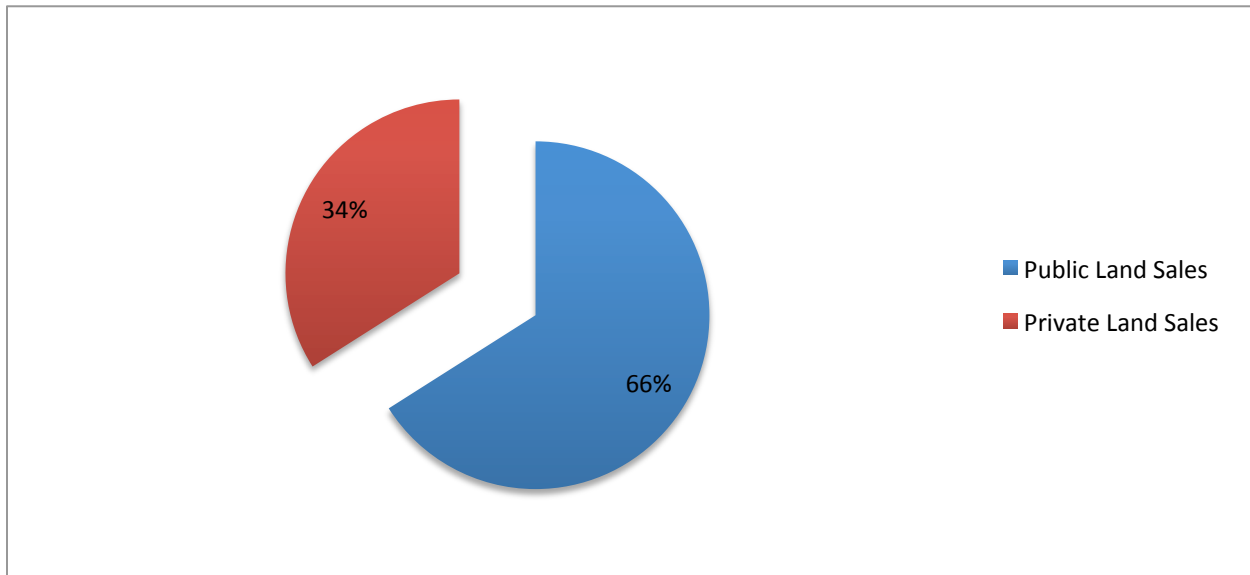


**Table 2: Seedling Distribution**

Type	Number	Percent
Sales to Public Land	4,516,425	66.0
Sales to Private Lands	2,290,075	34.0
<b>Total</b>	<b>6,806,500</b>	<b>100</b>

**NOTE:** 446,762 containerized seedlings at a cost of \$78,035 were purchased from private nurseries in FY11. These seedlings are used for reforestation and are purchased with bonding dollars. They are not part of the State Forest Nursery Program.

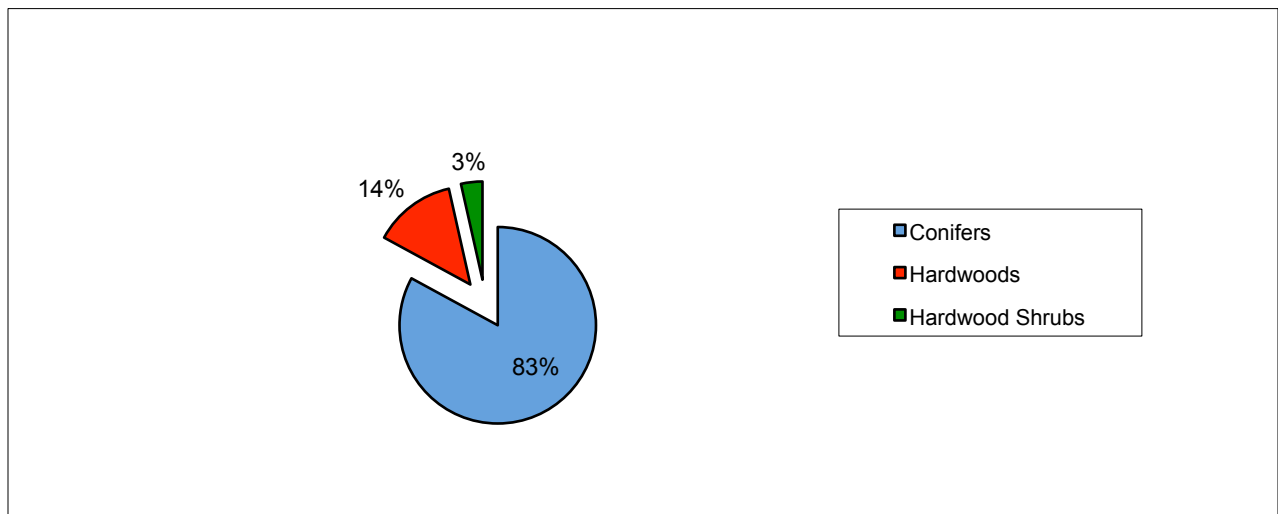
**Figure 2: Seedling Distribution**



**Table 3: Seedling Types**

Type	Number	Percent
Conifers (Evergreens)	5,644,725	83.0
Hardwoods (Deciduous)	922,075	13.5
Hardwood Shrubs	239,700	3.5
<b>Total</b>	<b>6,806,500</b>	<b>100</b>

**Figure 3: Seedling Types**



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## Summary of FY 2011 by Species and Producer

Product	State Produced Trees Sold	Purchased Trees Shipped	Replacement Trees	Total Trees Shipped
norway pine small	339,100			339,100
norway pine 6"+	1,335,300		900	1,336,200
norway pine 12"+	131,800			131,800
norway pine transplant	150,800		1,000	151,800
white pine small	113,000			113,000
white pine 5"+	636,200		500	636,700
white pine transplants	76,300		2,900	79,200
jack pine	393,050		2,000	395,050
jack pine IMPROVED	432,350			432,350
white spruce 5"+	259,900		500	260,400
white spruce 10"+	52,600			52,600
white spruce IMP small	481,700			481,700
white spruce IMP	620,500		500	621,000
white spruce transplants	149,125		2,300	151,425
black spruce	87,400		1,500	88,900
black spruce transplants	1,000			1,000
balsam fir	69,300		500	69,800
balsam fir transplants	12,200		400	12,600
tamarack	122,100		1,000	123,100
white cedar	38,800		1,000	39,800
white cedar 12"+	12,600			12,600
white cedar transplants	28,550			28,550
red cedar	8,500		1,000	9,500
red oak small	33,100			33,100
red oak	279,250			279,250
bur oak	68,300			68,300
pin oak	7,400			7,400
white oak	72,750			72,750
swamp white oak	19,850			19,850
mixed oak	55,500			55,500
silver maple	26,450		100	26,550
red maple	15,500			15,500
sugar (hard) maple	38,000			38,000
paper birch	54,100		150	54,250
yellow birch	8,825			8,825
hybrid poplar	34,450	21,500		55,950
cottonwood	20,100			20,100
trembling aspen	500			500
black walnut	115,500	1,800		117,300
bitternut hickory	7,300			7,300
black cherry	9,100	6,500		15,600

Product	State Produced Trees Sold	Purchased Trees Shipped	Replacement Trees	Total Trees Shipped
hackberry	0	200		200
chokecherry	0	19,800		19,800
juneberry	0	50		50
pin cherry	12,400			12,400
wild plum	8,000	17,000	100	25,100
highbush cranberry	0	500		500
red osier dogwood	26,450	20,500	500	47,450
gray dogwood	1,100			1,100
staghorn sumac	0	500		500
American hazelnut	9,000			9,000
ninebark	1,350			1,350
black elderberry	200			200
crabapple	0	10,950		10,950
4 season wildlife packet	24,400	48,800		73,200
hardwood packet	17,500			17,500
bottomland packet	6,250	1,250		7,500
pine/spruce packet	45,000			45,500
grouse packet	12,200	23,800		36,000
wild turkey packet	5,250	1,050		6,300
evergreen packet	28,200			28,200
<b>Total</b>	<b>6,615,450</b>	<b>174,200</b>	<b>16,850</b>	<b>6,806,500</b>

<b>Total State Produced Stock Sold</b>	<b>6,615,450</b>
<b>Purchased Stock Sold</b>	<b>174,200</b>
<b>Replaced Trees</b>	<b>16,850</b>
<b>TOTAL STOCK SOLD AND REPLACED</b>	<b>6,806,500</b>

## Basis of Accounting

The State Forest Nursery Program is operated on a fiscal self-sufficiency basis so over time, the revenues must cover expenditures. Some seedlings take up to five years to produce. Each year of production, costs are incurred; however, approximately 70 percent of the total cost is incurred in the last year of production for lifting, packing, and shipping. In a given year, sales are defined as the revenues from seedlings *delivered* to customers that year from July 1 through June 30. The costs reported for that year are the production costs for all the seedlings in the inventory, not just for those seedlings sold. Nursery production is capped by statute at 10 million seedlings produced for sale per year. In addition, a limited amount of seedlings is purchased from outside sources for resale to create unique habitat packages or meet demand. As a consequence of the above, a small surplus or deficit may occur in a given year, but over time it must balance.

### **89.36 PRODUCING AND PROCURING PLANTING STOCK**

Subdivision 1. **Production at state nurseries.** The commissioner of natural resources may produce tree planting stock for the purposes of sections 89.35 to 89.39 upon any lands under control of the commissioner which may be deemed suitable and available therefore so far as not inconsistent with other uses to which such lands may be dedicated by law. The commissioner may not produce more than 10,000,000 units of planting stock annually, after January 1, 2003.

Subd. 2. **Purchase of stock.** The commissioner of natural resources may purchase tree planting stock for the purposes herein authorized under the provisions of sections 89.35 to 89.39, or any other applicable law now or hereafter in force.

In a given fiscal year, a significant portion of the "sales" has not been paid into the Forest Nursery Account and realized as cash receipts. So, as of the close of the year, an accounts receivable balance is carried. In addition, receipts from prior years' sales have been realized. Therefore, the cash receipts showing in the state accounting system (MAPS) should not be expected to tie to sales for that fiscal year.

The 2005 Legislature (Special Session) added to statute that up to \$250,000 per year could be used from the Forest Nursery Account for forestry education and technical assistance. In Fiscal Year 2011, no monies were used from the Forest Nursery Account for these purposes.

### **89.37 DISTRIBUTING PLANTING STOCK**

Subd. 4. **Proceeds of sale.** All money received in payment for tree planting stock supplied under this section shall be deposited in the state treasury and credited to a forest nursery account and are available to the commissioner of natural resources for the purposes of sections 89.35 to 89.37, including up to \$250,000 per year for forestry education and technical assistance.



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**Table 4—Statement of Revenues and Costs  
Forest Nursery Account  
Fiscal Year 2011**

<b>Revenues</b>		
	Total Sales Fiscal Year 2011	\$2,228,620
	Adjustments	(\$2,630)
	Investment Income	\$4,047
	<b>Total Revenues</b>	<b>\$2,230,037</b>
<b>Costs</b>		
	Salary and Other Compensation	\$1,359,474
	Supplies and Expenses	\$380,481
	Equipment and Capital Improvements	\$139,747
	Other Costs	\$216,983
	<b>Total Costs</b>	<b>\$2,097,045</b>
<b>Difference</b>	<b>Revenues Minus Costs</b>	<b>\$132,992</b>

**Table 5—Cash Receipts and Expenditures  
Forest Nursery Account  
Fiscal Year 2011**

Balance Forward—In Prior Year			\$1,085,542
Adjusted Balance			\$-0-
<b>Adjusted Balance Forward—In</b>			<b>\$1,085,542</b>
Cash Receipts			
	Cash From AR Collections	\$1,243,555	
	Cash Sales	\$ 777,660	
	Investment Income	\$4,047	
<b>Fiscal Year 2011 Total Receipts</b>			<b>\$2,025,262</b>
<b>Fiscal Year 2011 Expenditures</b>			<b>(\$2,097,045)</b>
<b>Balance Forward— Out</b>			<b>\$1,013,759</b>

<b>Table 6—Accounts Receivable Reconciliation</b> <b>Forest Nursery Account</b> <b>Fiscal Year 2011</b>		
Accounts Receivable 6/30/10	\$35,436	
Total Sales Fiscal Year 2011	\$2,228,620	
Adjustments*	(\$2,630)	
<b>Total</b>		<b>\$2,261,426</b>
Fiscal Year 2011 Accounts Receivable Collections	\$1,243,555	
Fiscal Year 2011 Cash Sales	\$ 777,660	
<b>Total</b>		<b>\$2,021,215</b>
<b>Accounts Receivable 6/30/11</b>		<b>\$240,211</b>

WIRES reports were used for the billed, collected, and adjustment amounts. WIRES (Web Integrated Revenue/Receivable System) is the Department of Natural Resources revenue/receivable system.

\*Adjustments are used to cancel and/or correct invoice amounts and write offs.

Minnesota Department of Natural Resources  
**Table 7: Appropriation - Allotment Summary**  
**As Of: 08/17/2011**

**APPROPRIATION SUMMARY BALANCE INFORMATION**

**FY: 11 Fund: 203 Appr Unit: 300**

	<u>Bdgt Auth Opt</u>	<u>Proj/Grant Indicator</u>	<u>Legal Citation</u>	<u>Section</u>	<u>Status</u>	<u>Type</u>
<b>Appropriation Name: FORESTRY NURSERIES ACCOUNT</b>	O	N	MS 089 37 004	426 NATURAL RESOURCES DEPT	A	04
<u>APPROPRIATION</u>	<u>RECEIPTS</u>		<u>BALANCE FORWARD</u>	<u>ANTIC TRANS</u>	<u>ACTUAL TRANS</u>	
ORIGINAL APPR:	\$ 0.00	ORGNL EST RCPT:	\$ 2,000,000.00	IN:	\$ 1,085,541.78	\$ 0.00
CUR MOD APPR:	0.00	CURNT EST RCPT:	1,970,000.00	OUT:	0.00	0.00
REDUCTIONS:	0.00	ACTUAL RECEIPTS:	2,025,262.75			
CANCELLATIONS:	0.00	DED RCPT CAP:	0.00	TOTAL ALLOTMENTS:	\$ 2,320,076.86	PRE-ENCUMBRANCES:
ENC BDGT AUTHY:	\$ 3,110,804.53	SPENDING AUTH:	\$ 3,110,804.53	UNOBLIGATED BAL:	180,744.09	ENCUMBRANCES:
				UNLIQUID. CASH BAL:	1,013,760.59	EXPENDED AMT:
						2,097,043.94
Available for Allotment: \$790,727.67				Appropriation End Date: 06/30/2011		

**ALLOTMENT SUMMARY BALANCE INFORMATION**

<u>Org</u>	<u>Allotment</u>	<u>Status</u>	<u>Allotted</u>	<u>Pre-Encumbered</u>	<u>Encumbered</u>	<u>Expended</u>	<u>Balance</u>
3738	FORESTRY GEN ANDREWS NURSERY	A	1,005,942.25	0.00	27,320.64	816,164.58	162,457.03
3739	FORESTRY BADOURA NURSERY	A	1,311,899.75	0.00	14,968.19	1,278,644.51	18,287.05
3740	TREE IMPROVEMENT	A	2,234.86	0.00	0.00	2,234.85	0.01
			\$2,320,076.86	\$0.00	\$42,288.83	\$2,097,043.94	\$180,744.09

Minnesota Department of Natural Resources

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**Table 8: Manager's Financial Report**

Account Balances As Of: 8/17/2011 (Including Salary Expenditures for Pay Periods Ending On or Before: 8/7/2011)

Obligated Amounts for Object Classes 1A0 and 1B0 are Current Modified Payroll Obligation Amounts from SEMA4

**Orgn: 3738 FORESTRY - PROT - GAN**

Allotment	Object Class	Allotted	Salary Obligation	Encumbered	Expended	Balance	% Bal
<b>11 203 3738 300</b>	<b>- FORESTRY GEN ANDREWS NURSERY (Status = A)</b>						
1A0	FULL TIME	191,123.20	1,238.86	0.00	172,485.14	18,638.06	9.75 %
1B0	PART-TIME, SEASONAL, LABOR SER	373,000.00	9,861.55	0.00	265,369.45	107,630.55	28.86 %
1C0	OVERTIME PAY	4,051.80	0.00	0.00	7,086.68	(3,034.88)	(74.90)%
1D0	PREMIUM PAY	0.00	0.00	0.00	0.00	0.00	0.00 %
1E0	OTHER BENEFITS	85,000.00	0.00	0.00	44,750.54	40,249.46	47.35 %
2A0	SPACE RENTAL, MAINT, & UTILITY	30,500.00	0.00	5,207.19	24,022.13	1,270.68	4.17 %
2B0	REPAIRS, ALTERATIONS, & MAINT	9,000.00	0.00	0.00	1,003.93	7,996.07	88.85 %
2C0	PRINTING AND ADVERTISING	6,000.00	0.00	0.00	5,367.49	632.51	10.54 %
2D0	PROF/TECH SERVICES OUTSIDE VEN	500.00	0.00	0.00	288.00	212.00	42.40 %
2F0	COMMUNICATIONS	25,000.00	0.00	7,632.19	23,097.48	(5,729.67)	(22.92)%
2G0	TRAVEL & SUBSISTENCE -INSTATE	200.00	0.00	0.00	522.98	(322.98)	(161.49)%
2J0	SUPPLIES	49,111.20	0.00	12,531.52	91,431.38	(54,851.70)	(111.69)%
2K0	EQUIPMENT	65,713.37	0.00	967.40	75,790.71	(11,044.74)	(16.81)%
2L0	EMPLOYEE DEVELOPMENT	0.00	0.00	0.00	130.00	(130.00)	0.00 %
2M0	OTHER OPERATING COSTS	48,398.05	0.00	982.34	9,808.64	37,607.07	77.70 %
2P0	STATEWIDE INDIRECT COSTS	9,423.63	0.00	0.00	5,790.50	3,633.13	38.55 %
2R0	STATE AGENCY REIMBURSEMENTS	0.00	0.00	0.00	(7,864.50)	7,864.50	0.00 %
2T0	AGENCY DIRECT COST	108,921.00	0.00	0.00	97,084.03	11,836.97	10.87 %
<b>Totals for Allotment: 11 203 3738 300</b>		<b>\$1,005,942.25</b>	<b>\$11,100.41</b>	<b>\$27,320.64</b>	<b>\$816,164.58</b>	<b>\$162,457.03</b>	<b>16.15 %</b>
<b>Totals for Fund: 203</b>		<b>\$1,005,942.25</b>	<b>\$11,100.41</b>	<b>\$27,320.64</b>	<b>\$816,164.58</b>	<b>\$162,457.03</b>	
<b>Totals for : 3738</b>		<b>\$1,005,942.25</b>	<b>\$11,100.41</b>	<b>\$27,320.64</b>	<b>\$816,164.58</b>	<b>\$162,457.03</b>	

Sort Selection: Regional Sort = No/Programmatic Sort = No/Orgn or Appr Sort = Orgn

Parameter Selections: Display Open Prior Year Accounts: No ; Program- 30 ;FY- 2011 ; Fund- 203 ; Appropriation Unit- 300, Status: \*ALL\*

Minnesota Department of Natural Resources

Printed on 9/30/2011

Printed at 8:29 am

Table 8: Manager's Financial Report con't

Account Balances As Of: 8/17/2011 (Including Salary Expenditures for Pay Periods Ending On or Before: 8/7/2011)

Obligated Amounts for Object Classes 1A0 and 1B0 are Current Modified Payroll Obligation Amounts from SEMA4

Orgn: 3739 FORESTRY - PROT - B.N.

Allotment	Object Class	Allotted	Salary Obligation	Encumbered	Expended	Balance	% Bal
<b>11 203 3739 300 - FORESTRY BADOURA NURSERY (Status = A)</b>							
1A0	FULL TIME	350,521.93	(724.61)	0.00	350,844.61	(322.68)	(0.09)%
1B0	PART-TIME, SEASONAL, LABOR SER	418,686.10	4,525.90	0.00	418,686.10	0.00	0.00 %
1C0	OVERTIME PAY	10,193.22	0.00	0.00	10,370.93	(177.71)	(1.74)%
1D0	PREMIUM PAY	39.41	0.00	0.00	39.41	0.00	0.00 %
1E0	OTHER BENEFITS	86,715.21	0.00	0.00	89,840.61	(3,125.40)	(3.60)%
2A0	SPACE RENTAL, MAINT, & UTILITY	10,000.00	0.00	625.35	21,526.25	(12,151.60)	(121.52)%
2B0	REPAIRS, ALTERATIONS, & MAINT	3,000.00	0.00	813.63	997.94	1,188.43	39.61 %
2C0	PRINTING AND ADVERTISING	2,500.00	0.00	0.00	7,354.33	(4,854.33)	(194.17)%
2D0	PROF/TECH SERVICES OUTSIDE VEN	10,000.00	0.00	0.00	75.00	9,925.00	99.25 %
2F0	COMMUNICATIONS	5,000.00	0.00	2,628.13	15,233.29	(12,861.42)	(257.23)%
2G0	TRAVEL & SUBSISTENCE -INSTATE	1,000.00	0.00	0.00	1,218.38	(218.38)	(21.84)%
2H0	TRAVEL & SUBSISTENCE -OUTSTATE	1,500.00	0.00	0.00	0.00	1,500.00	100.00 %
2J0	SUPPLIES	157,283.41	0.00	10,646.60	188,700.98	(42,064.17)	(26.74)%
2K0	EQUIPMENT	83,532.23	0.00	0.00	63,956.94	19,575.29	23.43 %
2L0	EMPLOYEE DEVELOPMENT	0.00	0.00	0.00	65.00	(65.00)	0.00 %
2M0	OTHER OPERATING COSTS	58,007.24	0.00	254.48	4,949.71	52,803.05	91.03 %
2P0	STATEWIDE INDIRECT COSTS	5,000.00	0.00	0.00	7,206.00	(2,206.00)	(44.12)%
2S0	AGENCY PROVIDED PROF/TECH SERV	0.00	0.00	0.00	495.00	(495.00)	0.00 %
2T0	AGENCY DIRECT COST	108,921.00	0.00	0.00	97,084.03	11,836.97	10.87 %
<b>Totals for Allotment: 11 203 3739 300</b>		<b>\$1,311,899.75</b>	<b>\$3,801.29</b>	<b>\$14,968.19</b>	<b>\$1,278,644.51</b>	<b>\$18,287.05</b>	<b>1.39 %</b>
<b>Totals for Fund: 203</b>		<b>\$1,311,899.75</b>	<b>\$3,801.29</b>	<b>\$14,968.19</b>	<b>\$1,278,644.51</b>	<b>\$18,287.05</b>	
<b>Totals for : 3739</b>		<b>\$1,311,899.75</b>	<b>\$3,801.29</b>	<b>\$14,968.19</b>	<b>\$1,278,644.51</b>	<b>\$18,287.05</b>	

Sort Selection: Regional Sort = No/Programmatic Sort = No/Orgn or Appr Sort = Orgn

Parameter Selections: Display Open Prior Year Accounts: No ; Program- 30 ;FY- 2011 ; Fund- 203 ; Appropriation Unit- 300, Status: \*ALL\*



Minnesota Department of Natural Resources

Printed on 9/30/2011

Printed at 8:29 am

**Table 8: Manager's Financial Report con't**

Account Balances As Of: 8/17/2011 (Including Salary Expenditures for Pay Periods Ending On or Before: 8/7/2011)

Obligated Amounts for Object Classes 1A0 and 1B0 are Current Modified Payroll Obligation Amounts from SEMA4

**Orgn: 3740 FORESTRY - NURSERY TREE COOP**

Allotment	Object Class	Allotted	Salary Obligation	Encumbered	Expended	Balance	% Bal
<b>11 203 3740 300</b>	<b>- TREE IMPROVEMENT (Status = A)</b>						
2D0	PROF/TECH SERVICES OUTSIDE VEN	2,234.86	0.00	0.00	0.00	2,234.86	100.00 %
5D0	AID/GRANTS TO HIGHER ED INSTIT	0.00	0.00	0.00	2,234.85	(2,234.85)	0.00 %
<b>Totals for Allotment: 11 203 3740 300</b>		<b>\$2,234.86</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,234.85</b>	<b>\$0.01</b>	<b>0.00 %</b>
<b>Totals for Fund: 203</b>		<b>\$2,234.86</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,234.85</b>	<b>\$0.01</b>	
<b>Totals for : 3740</b>		<b>\$2,234.86</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,234.85</b>	<b>\$0.01</b>	

Sort Selection: Regional Sort = No/Programmatic Sort = No/Orgn or Appr Sort = Orgn

Parameter Selections: Display Open Prior Year Accounts: No ; Program- 30 ;FY- 2011 ; Fund- 203 ; Appropriation Unit- 300, Status: \*ALL\*

Minnesota Department of Natural Resources

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**Table 8: Manager's Financial Report con't**

Account Balances As Of: 8/17/2011 (Including Salary Expenditures for Pay Periods Ending On or Before: 8/7/2011)

Obligated Amounts for Object Classes 1A0 and 1B0 are Current Modified Payroll Obligation Amounts from SEMA4

**Orgn: 3740 FORESTRY - NURSERY TREE COOP**

Allotment	Object Class	Allotted	Salary Obligation	Encumbered	Expended	Balance	% Bal
Grand Total:		\$2,320,076.86	\$14,901.70	\$42,288.83	\$2,097,043.94	\$180,744.09	

Sort Selection: Regional Sort = No/Programmatic Sort = No/Orgn or Appr Sort = Orgn

Parameter Selections: Display Open Prior Year Accounts: No ; Program- 30 ;FY- 2011 ; Fund- 203 ; Appropriation Unit- 300, Status: \*ALL\*

## Minnesota Department of Natural Resources

**Table 9: Actual Receipts Report**

Selected Date Range 7/1/2010 to 8/30/2011

2011

Program: 30 FOREST MANAGEMENT

Fund: 203

Appr: 300

Rev Code: 5354 NURSERY SEED CONE

Appropriation Level: 2011 203 300 3000 FORESTRY NURSERIES ACCOUNT, Rev Code 5354 NURSERY SEED CONE \$ 214,277.71

**Rev Code: 5354 NURSERY SEED CONE \$214,277.71**

Rev Code: 5355 NURSERY SEEDLINGS

Appropriation Level: 2011 203 300 3000 FORESTRY NURSERIES ACCOUNT, Rev Code 5355 NURSERY SEEDLINGS \$ 1,806,937.64

**Rev Code: 5355 NURSERY SEEDLINGS \$1,806,937.64**

Rev Code: 8000 ITC INTEREST EARNINGS

Appropriation Level: 2011 203 300 3000 FORESTRY NURSERIES ACCOUNT, Rev Code 8000 ITC INTEREST EARNINGS \$ 4,047.40

**Rev Code: 8000 ITC INTEREST EARNINGS \$4,047.40****Appr: 300 \$2,025,262.75****Fund: 203 \$2,025,262.75****Program: 30 FOREST MANAGEMENT \$2,025,262.75****Fiscal Year: 2011 \$2,025,262.75****Grand Total: \$2,025,262.75***There will be an error in returned data if a state payment (PV 2 or 3) did not use accurate transaction line numbers.*

Sort Selection: Fiscal Year/Program/Fund/Appr/Revenue Source/Allotment and Rev Code

Parameter Selections: Hide Detail: Yes; Receipt FY- 2011 ; Fund- 203 ; Appropriation Unit- 300 ; Program- 30



# Minnesota Department of Natural Resources

Table 10: WIRES QTRLY A/R BILLINGS, ADJUSTMENT AND WRITE OFF REPORT (BY FUND & REV SOURCE)



ORG: NURSERIES  
CREATION DATES: FROM 07/01/10 TO 06/30/11  
TRANSACTION TYPE: NURSERIES INVOICES

CE Path: WIRES\Accounts Receivable Quarterly Reports

Revision: 4/18/2011 DKB

Data Date: 09/30/2011 at 8:53 am

Fund/Revenue Source	Customer #	Transaction Type	Invoice/CM #	Creation Date	Adjustment Activity Fund/Revenue Source	Amount	Adjustments	Write Offs	Billings
Customer									

## Nurseries

Fund - Rev	100 . 8011	(41.37)	3.89	(45.26)	0.00
Fund - Rev	203 . 5354	245,265.37	0.00	0.00	245,265.37
Fund - Rev	203 . 5355	1,202,563.38	(1,958.00)	(1,171.68)	1,205,693.06
ORG TOTAL:		\$1,447,787.38	\$(1,954.11)	\$(1,216.94)	\$1,450,958.43
GRAND TOTAL:		\$1,447,787.38	\$(1,954.11)	\$(1,216.94)	1,450,958.43



# Minnesota Department of Natural Resources

Table 11: WIRES QTRLY A/R COLLECTIONS REPORT (by Fund )

FROM 07/01/2010 TO 06/30/2011

ORG: Nurseries



CE Path: WIRES\Accounts Receivable Quarterly Reports

Revision: 12/27/2007.cjr

Printed on 09/30/2011

Printed at 8:57:49AM

Revenue Source	Applied Amount
INTEREST OF DELINQ COLLECTIONS - No Sub Rev 8011.--	\$3.89
<b>Fund: 100</b>	<b>\$3.89</b>
NURSERY SEED CONE - No Sub Rev 5354.--	\$232,625.04
NURSERY TREE SALES - No Sub Rev 5355.--	\$1,010,930.17
<b>Fund: 203</b>	<b>\$1,243,555.21</b>
<b>Nurseries Total:</b>	<b>\$1,243,559.10</b>
<b>Grand Total (Applied):</b>	<b>\$1,243,559.10</b>



# Minnesota Department of Natural Resources

**Table 12: WIRES TRANSACTION AGING REPORT (BY FUND AND REVENUE SOURCE)**



**BALANCE AS OF DATE: 06/30/2011**

**ORG: NURSERIES**

**TRANSACTION TYPE: NURSERIES INVOICES**

CE Path: WIRES>Aging

Revision: 04/18/2011 (DKB)

Data Date: 09/30/2011

Data Time: 9:13 am

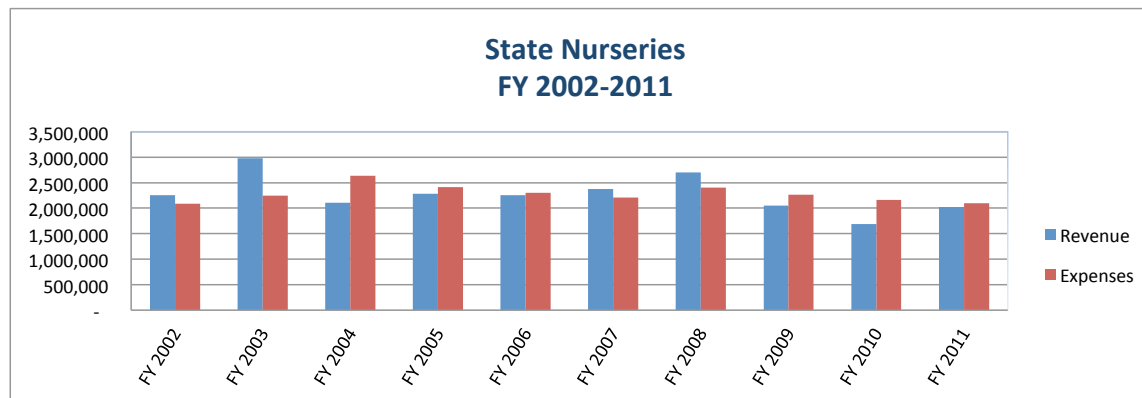
**ORG: NURSERIES**

Transaction Type	Due Date Range	Invoice Number Range	Fund	Rev Src	Appr	Outstanding Amount	Current Amount	Days Past Due					
								1 - 30	31 - 60	61 - 90	91 - 120	121 - 365	366 +
Nurseries Invoices	07/15/07 - 07/30/11	20090750 - 348959	100	1952		8.13	0.00						8.13
Nurseries Invoices	07/15/07 - 11/24/09	20090750 - 348482	100	8011		155.11							155.11
Nurseries Invoices	03/08/08 - 07/27/11	20110025S - 348482	203	5354		45,901.90	40,643.90						5,258.00
Nurseries Invoices	07/15/07 - 07/30/11	20090750 - 348959	203	5355		194,309.17	194,004.17						305.00
<b>Grand Totals:</b>						240,374.31	234,648.07	0.00	0.00	0.00	0.00	0.00	5,726.24
<b>Percentage of Outstanding Amount:</b>						-	97.62%	0.00%	0.00%	0.00%	0.00%	0.00%	2.38%

(Note: Select "SHOW" from the Details parameter to view the detail lines.)

**Tabel 13: State Nurseries Cash Flow Analysis  
FY2001-2011**

	<b>FY 2002</b>	<b>FY 2003</b>	<b>FY 2004</b>	<b>FY 2005</b>	<b>FY 2006</b>	<b>FY 2007</b>	<b>FY 2008</b>	<b>FY 2009</b>	<b>FY 2010</b>	<b>FY 2011</b>	<b>3 Yr Avg</b>	<b>10 Yr Avg</b>
Beg Balance	1,116,047	1,283,167	2,020,156	1,492,413	1,364,862	1,310,907	1,483,206	1,777,359	1,561,088	1,085,542	1,474,663	1,449,475
Revenues	2,252,099	2,979,569	2,105,466	2,286,199	2,250,851	2,377,173	2,699,200	2,051,069	1,689,130	2,025,262	1,921,820	2,271,602
Expenses	2,084,979	2,242,579	2,633,209	2,413,750	2,304,806	2,204,874	2,405,047	2,267,340	2,164,676	2,097,044	2,176,353	2,281,830
End Balance	1,283,167	2,020,156	1,492,413	1,364,862	1,310,907	1,483,206	1,777,359	1,561,088	1,085,542	1,013,760	1,220,130	1,439,246



DATE: March 27, 2012

**LEGISLATIVE REPORT – Cost of Preparation**

NAME OF LEGISLATIVE REPORT – Minnesota Department of Natural Resources, Division of Forestry—State Forest Nursery Program; Fiscal Year 2011 Legislative Report

Based on: Legislatively Mandated Report

Minnesota Statute Reference: Minnesota Statutes, section 89.36, subd. 4

Prepared by: Janet Cherney, Division of Forestry, Department of Natural Resources

Phone: 651-259-5254

E-Mail: [janet.cherney@state.mn.us](mailto:janet.cherney@state.mn.us)

Description of Cost	Further explanation if necessary	Amount
Staff Time	30 hours @50.00	\$1,500.00
Duplication Cost (includes paper)	nominal	
Other:		
<b>TOTAL TO PREPARE REPORT</b> (Note: Right click on amount cell and choose update to complete)		\$1,500.00