

# Minnesota Department of Natural Resources

## Statewide Aquatic Invasive Species Advisory Committee

Time: 10:00 a.m. – 3:00 p.m.

Date: Thursday February 28, 2019

Location: MN DNR Sauk Rapids Office at 1035 South Benton Drive, Sauk Rapids, MN

### Meeting Agenda

Time	Topic	Action
10:00 – 10:10 10 minutes	Welcome, Adopt Agenda, Approve January 24, 2018 Meeting Minutes	Action: Adopt, Approve
10:10 – 11:10 60 minutes	Committee Member Updates	Action: Inform
11:10 – 11:30 20 minutes	Election of new Chair and Vice Chair	Action: Discuss, Approve
11:30 – 12:00 30 minutes	<b>DNR Updates</b> <ul style="list-style-type: none"> <li>• Update on regional workshops with counties and their partners</li> <li>• Metrics Template Summary</li> <li>• Governor's proposed 2020-21 budget for DNR               <ul style="list-style-type: none"> <li>◦ Includes AIS surcharge increase</li> </ul> </li> <li>• Other updates, as needed</li> </ul>	Action: Inform, Discuss
12:00 – 12:30 30 minutes	LUNCH	
12:30 – 1:30 60 minutes	<b>Presentation/Discussion on the Management and Challenges Associated with Common Carp</b> <ul style="list-style-type: none"> <li>• Charles Anderson – DNR Fisheries</li> <li>• Przemek Bajer – Owner of Carp Solutions</li> </ul>	Action: Inform, Discuss
1:30 – 2:15 45 minutes	<b>Discussion of Committee priorities for 2019</b> <ul style="list-style-type: none"> <li>• Review draft work plan matrix created by James and shared with Committee members via Basecamp</li> <li>• Decide on essential columns needed in the matrix to track progress made by the Committee and by the DNR for each priority</li> <li>• Decide on priorities for 2019</li> <li>• Homework: complete the other columns as needed</li> </ul>	Action: Discuss, Decide
2:15 – 2:45 30 minutes	<b>Determine Potential Guest Speakers and Topics for 2019</b> <ul style="list-style-type: none"> <li>• Based on priorities determined during previous agenda item</li> </ul>	Action: Discuss
2:45 – 3:00 15 minutes	<b>Wrap-up</b>  <b>Next Meeting:</b> <ul style="list-style-type: none"> <li>• Date: Thursday, March 28, 2019</li> <li>• Location: MN DNR Sauk Rapids Office</li> </ul>	Adjourn

# Nomination and Election of Statewide AIS Advisory Committee Chair and Vice Chair

## Responsibilities of Chair

- Creating agendas with Vice Chair and DNR Planners
- Facilitating meetings, keeping conversations on track, making sure agenda items get covered in allotted time, recognizing questions from fellow Committee members
- Signing Committee-generated letters, etc.

## Responsibilities of Vice Chair

- Creating agendas with Chair and DNR Planners
- Assisting the Chair when needed
- Filling in when Chair is unavailable

## Charter Language

- “Chair and Vice Chair will be selected by the Committee each year. Vice Chair is expected, but not required, to take the Chair position in the following year.”

## Follow Robert’s Rules of Order

- Any person can nominate themselves or someone else, and anyone nominated is free to decline
- DNR Planner will ask for nominations 3 times before closing the nomination process
- Open vote by Committee members raising their hands
- Do the Chair first, followed by the Vice Chair