



# **MINNESOTA'S LAKE SUPERIOR COASTAL PROGRAM**

## **MLSCP 101: APPLYING FOR A GRANT**

**OCTOBER 2011**



# TODAY'S PLAN

- Introduction to Minnesota's Lake Superior Coastal Program
- Review application guidance, including application process and review
- Application advice
- Question and answers

# **MISSION**

**Preserve, protect, develop, and where possible, restore and enhance coastal resources along Minnesota's North Shore of Lake Superior for present and future generations**



# PROGRAM AT A GLANCE

- Funneled over \$14 million to the coastal area
- Passed through nearly \$10.5 million in form of grants
- Funded over 425 projects



# **ELIGIBLE PROJECT ACTIVITIES**

- **Non-construction activities**
- **Construction/acquisition activities that meet a specific objective and use**



# ACQUISITION / CONSTRUCTION OBJECTIVES

- Preservation or restoration of areas designated in the state coastal management plan (CMP)
- Preservation or restoration of coastal resources of national significance or enhancing shellfish production/clutch
- Redevelopment of deteriorating or underused urban waterfronts as designated as Areas of Particular Concern (APC) in the state's CMP
- Providing public access to coastal areas
- Development of process for aquaculture

# ACQUISITION / CONSTRUCTION USES

- Fee simple or other interest in land
- Low-cost construction projects
- Revitalize urban waterfronts – piers
- Revitalize urban waterfronts – shoreline stabilization
- Revitalize urban waterfronts – pilings
- Designs and other 306A reports
- Educational, and other management costs

# FOCUS AREAS FOR 2011

- Public Access
- Coastal Community Planning and Development
- Coastal Hazards
- Coastal Habitat
- Government Coordination



Education and Training specifically related to the above focus areas.



# ELIGIBLE APPLICANTS

- Local units of government
- Area-wide agencies
- State agencies
- Colleges and universities
- Public school districts
- Conservation districts
- Port authorities
- Sanitary sewer districts
- Tribal governments
- Joint powers boards
- Nonprofit organizations



# **OTHER THINGS TO KEEP IN MIND**

- **Approximately \$450,000 is available**
- **Average award: \$25,000; maximum award is \$100,000**
- **Projects will start on or around August 15, 2012 and should be completed within 15 months**
- **All projects need to be on publicly owned or leased land**

# MATCH

- All projects require match
- Match can take a variety of forms:
  - Direct expenditures by the grantee
  - Use of grantee-owned equipment
  - Gifts and donations
  - Volunteer time
- Match must occur at the same time as the project

# MATCH LEVELS

## 50% MATCH

- All acquisition and/or construction projects
- All projects over \$20,000

## 25% MATCH

- Non-construction projects with up to \$20,000 in total project costs (certain conditions apply)



# **ADDITIONAL PROJECT REQUIREMENTS**

- **All publicity, products, and deliverables must acknowledge Minnesota's Lake Superior Coastal Program and NOAA**
- **GIS and acquisition/construction projects have additional requirements (see pages 6-8)**



# APPLICATION PROCESS

- Ten-page “free form” application plus any supporting information
- Application deadline is November 18, 2011.
- Submit:
  - One unbound original
  - Twenty stapled only copies
  - An electronic copy to [karla.sundberg@state.mn.us](mailto:karla.sundberg@state.mn.us)



# PRIMARY SECTIONS

- Cover Page
- Project Narrative – Bulk of Application
- Supporting Information



# COVER PAGE ITEMS

- Title
- Applicant organization
- Type of organization
- Points of contact
- Proposed funding request
- Proposed amount of matching funds
- Project Location
- Type of Project
- 306A Compliance
- Invasive Species Information



# PROJECT DESCRIPTION

- One page limit
- Be specific
- Explain the need for the project
- Explanation of impact on coastal resources
- Explain the potential benefits achieved if implemented.



# OUTCOMES

- **Bulleted list of “the observable and measurable impacts or results that are expected from the grant during the grant period.”**
- **1 page limit**
- **Examples:**
  - **Acquisition of 30-acres of boreal forest in the Temperance River State Park**
  - **Three educational coloring books highlighting common features in the Grand Marais outdoor classroom**



# PROJECT NARRATIVE

## Include:

- Project Steps and significant milestones
- Estimated schedule using August 15, 2012 as start date
- Outreach/education plan
- Discussion of creativity and transferability
- Specify deliverables
- Background / relevant information
- Collaboration and partnerships
- Capacity and past performance
- Alternatives for reduced match projects (if applying for reduced match grant)



# EVALUATING SUCCESS

- **Try to evaluate:**
  - **Process** (i.e., how well was the project executed)
  - **Impact** (i.e., did you achieve goals/objectives)
  - **Context** (i.e., how did the project function in the community, how did the community perceive the project, and the economic ramifications of the project)



# BUDGET

- One single table
- Narrative explanation of expenses
- An estimate of the amount of grant funds that will be used in the first fiscal year
- Identify source of match
- 2 page limit



Change

# INDIRECT COSTS


May be included as a percentage only if:

- Applicant has negotiated and received approval for an indirect rate by a federal agency.
- Reimbursable up to DNR's negotiated indirect rate currently 16.51% of salary and fringe benefits expenses.
- Negotiated rates above the DNR rate, can count towards grantee's match.
- Include statement that identifies rate and the base if including indirect costs in budget.



# SUPPORTING INFORMATION

- Does not count toward the page limit
- Include
  - Signed “Resolution of Authorization”
  - Attachments including letters of support
  - Supplemental information for acquisition/construction (306A) projects (306A projects only)



# **SUPPLEMENTAL INFORMATION FOR 306A PROJECTS**

- **Include:**
  - **Six-page 306A checklist**
  - **Project map**
  - **Project/site plans**
  - **Title opinion or certification**
  - **State Historic Preservation Office (SHPO) request for clearance**
  - **Natural Heritage Database Review**
- **For acquisition project, a complete appraisal is needed**



# REVIEW AND RANKING

- Applications reviewed for completeness and eligibility by Coastal Program staff
- Coastal Council and technical reviewers (if necessary) review and rank each project
- Parties will use a quantitative ranking system that includes 10 different weighted dimensions

# FEDERAL REQUIREMENT



- MLSCP must comply with the Federal Funding Accountability and Transparency Act
- Single, searchable website containing federal spending awards
- Grantees with an award of \$25,000 or more must provide additional information which may include the total compensation and names of top five executives.
- Form distributed with grant agreement.

**QUESTIONS?**

# GOOD LUCK!

For more information or questions contact:

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