

APPROVED MINUTES
Governor's Council on Minnesota's Coastal Program
January 7, 2011
Environmental Protection Agency
Duluth, Minnesota

Present: JoEllen Hurr (Chair), Dan Belden, Bonnie MacLean, Al Katz, Rick Goutermont, Stacy Radosevich, Dick Brenner, MaryAnn Sironen, Jim Johnson, Lisa Angelos, Amber Westerbur, Clinton Little, and Marcia Nieman.

Absent: Keck Melby, and Tim Rogers

Chair Hurr called the meeting to order at 9:00 a.m.

Agenda –Motion by Katz to accept the agenda, Seconded by Goutermont. All approved, Motion Carried.

Minutes – Motion by Belden to accept the minutes, Seconded by Brenner. All approved, Motion Carried

The Coastal Council members who were not in attendance in November introduced themselves to Lisa Angelos and told her a little about their background.

Public Comment – There was no public comment.

Program Managers Report

Angelos went over the written “Program Manager’s Report for the Coastal Council”, which was included in the meeting packets. *Items relating to NOAA:* (1) The “309 Assessment and Strategies” was revised in response to NOAA’s comments and resubmitted for consideration on November 15th – as of the meeting date, there had been no response from NOAA; and (2) Staff is currently in the process of compiling data for the submission of the semi-annual Performance Progress Report due January 30th; and (3) Dates have been set for the annual Program Managers meeting in Washington D.C. which in concert with a CSO meeting will take place between February 27 and March 3. *Items relating to the DNR:* The Division of Ecological and Water Resources is continuing to refine its consolidation efforts and move forward toward achieving healthy watersheds in Minnesota and the Director, Steve Hirsch, recently announced the appointment of the Central Office Managers, as well as the Regional Managers statewide. Bob Leibfried, has been selected as the Northeast Regional Manager of the new Division of Ecological and Water Resources. Mike Peloquin continues to play an important role in the division and to provide supervision to the MLSCP. *Items relating to the office:* (1) Lisa mentioned how she has gained exposure to many facets of the Coastal Program since her first day of October 27th. She also mentioned how she has spent her first few months establishing relationships with NOAA staff, gaining an understanding of open grant cycles and reporting requirements, familiarizing herself with the basic budget structure, engaging with staff in relations to their ongoing work and potential program needs, and responding to various administrative needs and; (2) Staff has been primarily engaged in the writing and preparation of supporting documentation for the two large reporting requirements referenced in the NOAA section. Amber has also spent a good portion of her time on activities related to the

development of best management practices for clean marina certification and continues to represent the program on the Regional Storm-water Protection Team. Karla continues to manage grant functions from her telecommuting office and; (3) The DNR will be receiving funding through the MPCA (from an EPA grant) for a few positions related to the coastal area, including one that will be housed in our office and primarily focused on coordinating habitat restoration activities affiliated with the Lake-wide Area Management Plan (LaMP) – Start date is anticipated to be sometime in February. *Programmatic Notes:* (1) Staff was somewhat surprised with the smaller size of this round of grant applications for the pass through grants; (2) A call for volunteers to serve on the Coastal Council was placed in the DNR Volunteer publication and has resulted in interest from a few folks. Staff will continue to pursue new potential nominees through advertising and community contacts. As previously expressed, Lisa encouraged the Council to share their experiences with those who may be interested in applying, as well as completing their applications for reappointment if they have the interest. Now that Governor Dayton is in office, DNR will be working toward the reauthorization of the Council as a whole and then the appointments of Council members would be addressed. (3) Staff is currently in the process of having an outside contractor review the enforceable policies associated with MLSCP to reflect any changes to rules and statutes and identify any new ones related to coastal management for inclusion in the program document. This effort is underway as the result of a NOAA requirement identified during their 2009 312 review and will be completed by June of 2011.

Membership Issues

There are four people who are current active members on the Council according to the Open Appointments office. Their terms remain in effect after their expiration until the following July. Jim Johnson mentioned that he spoke with the Cook County Attorney and the Attorney encouraged him not to vote on projects since his term on the Council has expired. This comment created concern. Angelos confirmed the status of current members according to the Open Appointments office (Hurr, Katz, Brenner and Goutermont) and urged the Council to consider solutions. . Since this meeting is not voting meeting to make grant recommendations, only a ranking meeting, Chair Hurr decided that the meeting would proceed and staff would assist with working on a solution prior to the voting meeting.

Discussion: Application Review

Hurr asked the Council to submit their “Conflict of Interest” sheets to Staff.

Brenner asked if the Council could go over Project #3 and #15 together since they are similar.

Project #1 – Invasive Earthworm Rapids Assessment Tool for the Great lakes Region – University of Minnesota

This project will field test the accuracy and determine the level of training needed to effectively use an “Invasive Earthworm Rapid Assessment Tool” and demonstrate how its use can affect the knowledge, attitudes, and practices of land owners/managers relative to the impacts of non-native earthworms on coastal forest resources.

Staff did note that a small portion of this project is out of the boundary and, if needed, Staff would let the applicant know this was not allowable and address it in the grant agreement.

Amber explained the scoring criteria and mentioned that Clinton would be compiling the scores for all of the projects. **Project #2 – Lake Superior Stream health and Restoration Training – Minnesota Board of Water and Soil Resources**

The applicant proposes to provide stream health and restoration training to local government units, consultants and Minnesota state agencies within the Minnesota Lake Superior basin. This training will focus on fluvial geomorphology, classification, assessment, monitoring and stream restoration design and will enhance project technical capacity and coordination.

The Council questioned the method of training and why they chose this specific training. Westerbur explained that there are a wide variety of requirements when it comes to repairing the TMDL and this training partially addresses that. The Council requested more information on Rosgen and Amber indicated she would do more research and provide this at the next meeting.

Project #3 – Program Statement for the Education Cluster of the Silver Bay Eco-Park – City of Silver Bay

The Silver Bay EDA proposes to develop an Education cluster within its Eco-Park. The proposed project would identify technical and education curriculums associated with Eco-Park development, environmental/coastal development, industrial ecology and sustainability. Additionally, the project would identify local educators and the areas of education they wish to instruct.

Project #15 – Silver Bay Eco-Park Eco-Industrial Land Use Planning and Zoning Guidelines – City of Silver Bay

The Silver Bay EDA will develop Eco-Industrial Land Use Planning and Zoning Guidelines for its newly created Eco-Park, Guidelines will incorporate the findings from a MPCA Grant, integrate sustainable eco-industrial concepts, providing for environmental protection and improved usage of the Lake Superior Shoreline and adjoining costal area.

There were several NOAA comments on these projects and Angelos went over them. One Council member felt that Project #15 is the planning process and that Project #3 could be worked on afterward. Another Council member's concern was the curriculum and the fact that there are strict State curriculum guidelines in place and how the proposed curriculum would fit in. Additional information will be provided at the next meeting.

Break at 10:45 – Reconvene at 10:55

Project #4 – Anishinaabe Aki: Subsistence Living in the Lake Superior Coastal Region – Grand Portage Band of the Lake Superior Chippewa

Project explores patterns of survival in the Lake Superior Coastal Area through culturally significant interpretive and outreach opportunities at Grand Portage State Park. A traveling curriculum unit containing multi-sensory learning tools will improve environmental literacy by illustrating how the Coastal Area drives the subsistence lifestyle of the Grand Portage Ojibwe.

Some concern with the budget numbers which would need more clarification, and the need to inform the applicant that all deliverables are public property. Also the mileage rate is incorrect these could be addressed prior to a grant agreement.

Project #5 – PULLED due to eligibility

Project #6 – Listen to the Lake Radio Feature Series – WTIP North Shore Community Radio

WTIP will establish partnerships, gather information, and produce a series of at least 26 audio features that are each approximately 120-180 seconds in length, for on-air broadcast on WTIP, distribution to other state radio stations, and as a main feature of a dynamic, informative webpage housed within WTIP's website at www.wtip.org.

One Council member mentioned that it would be nice to know their listenership. Angelos stated she would check on that information.

Project #7 – PULLED due to eligibility

Project #8 – PULLED due to eligibility

Project #9 – North Shore Watershed Booklets – Minnesota Environmental Partnership

This project will educate North Shore landowners about watershed issues and facilitate stewardship activities in two watersheds with streams on Minnesota’s list of impaired waters. It will produce, distribute and evaluate two eight-page booklets for landowners in the Knife and Sucker river watersheds, and prepare templates for other watersheds.

Some thoughts amongst the Council were that this information seems to already be out there.

Project #10 – Enhancing and Reprinting the “On-the-Water Guide” to the St. Louis River – St. Louis River Alliance

“On-the-Water Guide for Canoeists, Kayakers and Boaters” -- the only informational resource about the St. Louis River available for recreational boaters – will be enhanced with new information and reprinted with an emphasis on increasing awareness of public river access and environmental restoration progress. There is concern about the amount of pages this guide will have and whether or not anyone would want to take the time to read.

Project #11 – New Educational Exhibits at Sugarloaf Cove Nature Center – Sugarloaf: The North Shore Stewardship Association

Sugarloaf: The North Shore Stewardship Association proposes replacing existing, 15 year-old educational exhibits at Sugarloaf Cove Nature Center. Exhibit themes will emphasize the unique geological and cultural history of the North Shore and Sugarloaf Cove and encourage stewardship of the North Shore forest.

There was minimal discussion on this project.

Project #12 – WLSSD History Exhibit – Western Lake Superior Sanitary District

The Western Lake Superior Sanitary District (WLSSD) History Exhibit will examine the modern history of the lower St. Louis River and the efforts and choices of the adjoining communities to reverse its declining water quality through the formation of a Sanitary District.

Katz and Belden abstained from this project discussion. It was so noted that the applicant is short on match. A council member agreed the displays do need updating.

Project #13 – ADA Accessibility Evaluation along the North Shore Scenic Drive – Arrowhead Regional Development Commission

The North Shore Scenic Drive Council proposes to evaluate the most visited public wayside pull-off areas along the North Shore Scenic Drive for accessibility improvements. This evaluation will be used to make recommendations for improving handicapped accessibility to Lake Superior and wayside amenities at these sites.

Brenner and Johnson abstained from this project discussion. There are some budget issues as well that will need to be addressed.

Broke for lunch at 12:00 – Reconvened at 12:30.

Project #14 – PULLED due to eligibility

Project #15 – Considered previously with #3

STAR GRANTS

STAR Grant #1 - City of Proctor Sanitary Sewer Evaluation and Improvement Plan – City of Proctor

STAR Grant #2 - City of Scanlon Sanitary Sewer Evaluation and Improvement Plan – City of Scanlon

Summary: Applicants are requesting funding to review and catalog all the existing sanitary sewer videos in their communities and assess the condition and improvement needs for these sections. In addition, they will catalog and document past manhole inspections and their overall improvement needs. The end result will be a Comprehensive Sanitary Sewer Evaluation for both cities.

Motion by Goutermont to recommend for funding – Seconded by Katz. Johnson abstained and Belden opposed. Motion carried. One of the Council Members asked Belden what his thoughts were on this project and he felt that it is normal maintenance and that all municipalities were required to do this. There was a **Motion by Katz to reconsider the motion, Seconded by Sironen – Johnson abstained. All approved, motion carried.** After further discussion - **Motion by Belden to deny funding the City of Proctor project, Seconded by Katz – all those who agreed: Katz, Brenner, Goutermont, MacLean, Belden, and Radosevich. Sironen and Johnson abstained. Motion Carried. Motion by Belden to deny funding the City of Scanlon project, Seconded by Katz – all those who agreed: Katz, Goutermont, MacLean, Belden, and Radosevich. Sironen, Brenner and Johnson abstained. Motion Carried.**

STAR Grant #3 – WET at St. John’s School – University of MN Duluth, HPER

Summary: This proposed project focuses on water education for K-6th grade students and teachers at St. John’s School. The goal of this education project is to foster awareness, appreciation, knowledge, and stewardship of local water resources through experiential environmental science learning. This project supports the Coastal Program’s goal of preservation, protection, development, and restoration of North Shore coastal resources, as education rooted in real-life questions, arising from specific local contexts is central to shaping caring and responsible citizens concerned with and capable of contributing to the sustainability of these coastal resources (UNESCO, 2008).

There was some concern that the school selected is a private school and would the Program be able to fund? Westerbur stated that the applicant is actually the University of Minnesota, not the school.

Motion by Radosevich to recommend this project for funding, Seconded by Belden. Brenner, Johnson, Sironen abstained. MacLean and Goutermont voted not to fund. Hurr, Radosevich, Belden and Katz voted to fund. Further discussion included the question about a quorum and whether or not four people out of nine (with three abstaining), would constitute a quorum for a legal vote? It is felt that five “yes” votes would be needed to pass. No action taken on this STAR Grant until there is clarification from the By-Laws.

Project #16 – Stewart River Project Planning Area – Town of Silver Creek

Town of Silver Creek is proposing to complete topographic and site feature mapping including wetlands delineation within the Stewart River project area. The current and proposed development in this area, if not properly planned and controlled, poses a threat to the water quality of Lake Superior. This project will provide key planning tools (detailed site map with topography and current detailed wetland mapping) to plan development and minimize disturbance of wetland and other sensitive areas. It was understood by most of the council that this does need to be done.

Project #17 – Tofte Assisted Living Facility Septic System Design – Tofte Schroeder Sanitary Sewer District

TSSSD will commission a septic system design for a senior citizen assisted living facility to be built on township-owned land adjacent to Birch Grove Community Center. The design would use innovative technology to treat pharmaceutical waste. The project could be a model for un-sewered assisted living facilities in rural areas.

One Council Member did state that there is a great deal of interest in municipalities on how to deal with sewer systems for larger buildings

Project #18 – A Web 2.0 Guide to Coastal Resources, Hazards and Habitats – University of MN

This project will develop a Web 2.0 application to integrate the long-term information provided in the Coastal Atlas, CoastalGIS, and other sources with real-time related to coastal resources, hazards and habitats. Key data layers include public access, tourism, transportation and coastal hazards such as beach advisories and rip currents.

Hurr asked Little for some guidance and he mentioned that this information could help bring existing data into a more common means of electronic communications, i.e., high speed internet, cell phones, etc. There was some concern over committing to long-term maintenance of the site.

Project #19 – Pulled due to ineligibility

Project #20 – Split Rock Creek Ski Trail Bridge Replacement – MN DNR Parks and Trails

The MN DNR proposes to install an arch culvert over Split Rock Creek to replace a damaged wood bridge. The crossing is on a Split Rock Lighthouse State Park ski trail also designated as the Superior Hiking Trail.

There was some concern about the use of aluminum on the bridge and whether it could potentially be bad, since it has been linked to health issues like Alzheimer's. Staff will obtain a technical opinion on the corrosion properties of aluminum.

Project #21 – Temperance River State Park ADA Trail – MN DNR Parks and Trails

Construct 1100ft ADA accessible trail and create an accessible campsite with direct access to the trail. This will bring access for people of all physical abilities to overlooks of the Temperance River Gorge and provide links to other accessible areas of the park, improving overall experience by removing barriers.

It was noted that the applicant missed 5b on the 306A checklist – missing some match. These are issues that can be addressed prior to an agreement.

Project #22 – Tettegouche State Park Outdoor Classroom/Amphitheater – MN DNR Parks and Trails

The MN DNR proposes to construct a natural environment outdoor classroom/amphitheater at the new Tettegouche Visitor Center scheduled for completion in 2012. The classroom will allow the park interpretive staff to provide educational, interpretive and entertainment programming in a natural setting overlooking Lake Superior at the new visitor center.

Very minimal discussion on this project.

Project #23 – Amity Restoration Assessment: Water Quality, Fish, Bugs, People – University of MN

NRRI-UMD would assess water quality, flow, stream bugs and fish–upstream/downstream, and pre-/post-construction to evaluate the performance and cost-effectiveness of the restorations and disseminate this essential information via www.LakeSuperiorStreams.org.

There was a question from one of the Council Members asking if there is a web site regarding this? Westerbur said yes www.LakeSuperiorStreams.org.

Angelos contacted the Two Harbors office to confirm content of the By-laws and Operating Agreement and noted that as currently written a majority of members in attendance are required for action, and no less than five affirmative votes are required for a grant funding decision. Possible options were discussed by the Council including a scenario where those in attendance that are not currently active would act as volunteer advisors to the voting members. Angelos pointed out that a decision will need to be made regarding how the Council plans to proceed by the beginning of the next meeting. I was also mentioned by a few people that the Coastal Council is an advisory group who recommends projects for funding.

The Council discussed their concern regarding all the vacancies on the current council. Goutermont suggested a letter be sent to the Governor's office letting them know that we are in jeopardy of losing a significant amount of funding if Council members are not appointed. Angelos reiterated that there is no reason to believe getting appointments to be made by Governor Dayton will be difficult. The first step is to proceed with the reauthorization due to the change in administration, which is being addressed by the DNR. The most important thing is that there are enough current applications on file for the Governor to consider when it comes time to do so. The best course of action anyone can take at this time is to complete their own current applications if interested or inform others of the opportunity to serve in this capacity and encourage them to apply so that when given the opportunity to do so, the Governor has the ability to appoint a fully representative Council. Angelos again requested copies of the applications for re-appointment to the Council when they are sent in so she is aware of the continued interest.

Hurr requested that Little show where the projects ranked. Westerbur and Little reviewed the compiled chart reflecting the project ranking based on today's discussion and including the written input provided by Keck Melby.

There was a request from Angelos/Hurr to make a change to the upcoming voting meeting due to conflicts. It will be very important for all current members to attend this meeting. After much discussion – **Motion by Goutermont to change the voting meeting date to February 25, 2011, Seconded by Brenner. All approved, Motion Carried.**

Angelos requested meeting evaluations from the Council.

Meeting adjourned at 2:45 p.m.

APPROVED MINUTES
Governor's Council on Minnesota's Coastal Program
February 25 2011
Environmental Protection Agency
Duluth, Minnesota

Present: JoEllen Hurr (Chair), Dan Belden, Al Katz, Rick Goutermont, Stacy Radosevich, Dick Brenner, Keck Melby, MaryAnn Sironen, Jim Johnson, Lisa Angelos, Amber Westerbur, Karla Sundberg, Clinton Little, and Marcia Nieman.

Absent: Bonnie MacLean and Tim Rogers

Chair Hurr called the meeting to order at 9:02 a.m.

Angelos reviewed some related to the Operating Agreement that needed to be addressed prior to the voting portion of the meeting. The discussion was concerned with the following sentence: "Each Council member will have one vote. For grant funding decisions, a majority of members in attendance are required for action, but in no case less than five affirmative votes are required." After discussion, it was decided to make the following change: "For grant funding decisions, a majority of members in attendance are required for action." **Motion by Katz to adopt the change, Seconded by Goutermont. All approved to modify the Operating Agreement.**

Agenda – There is a STAR Grant to add to the agenda – it was decided to add it after the lunch break. **Motion by Katz to accept the agenda, Seconded by Goutermont. All approved, Motion Carried.**

Minutes – Noted... the STAR Grant that was unresolved at the last meeting was determined to be ineligible by NOAA. Another note STAR Grants #1 and #2 didn't show a vote by Hurr – she voted to deny funding. **Motion by Brenner to accept the minutes with the corrections, Seconded by Goutermont. All approved, Motion Carried.**

Public Comment – There was no public comment, however Jim Johnson commended Lisa Angelos for her efforts in getting things moving on the Council appointments.

Program Managers Report

Items relating to NOAA: The "309 Assessment and Strategies" document was returned from NOAA with additional comments. These were addressed and the revised draft submitted on February 14, 2011. The "Semi-Annual Performance Progress Reports" were submitted for all three open awards in early February. We anticipate that the draft operational grant application for the next period will be due in mid-March, but at this point we have not received the guidance. *Items at the DNR:* The management structure of the DNR and our Division continues to develop. The Governor appointed Tom Landwehr as Commissioner of the DNR and he has appointed his senior level team. Kent Lokkesmoe, former Waters Director, has permanently accepted a position as the Director of the Capital Investment Program and David Leuthe has taken over temporarily for Kent. Mike Peloquin is currently the acting Assistant Regional Manager for Region 2, working cooperatively with Bob Leibfried, the Regional manager as they move forward with strategic planning. *Items in the Office:* Focused on meeting critical NOAA deadlines, monitoring the progress on the Council reauthorization and membership applications as well

as preparing for the voting meeting. The position for the Lakewide Area Management Plan (LaMP) Habitat Coordinator was posted and applications are currently being reviewed. Little prepared a poster presentation for the St. Louis River Estuary Summit which provided an overview of the Coastal Program. On February 7th and 8th, Westerbur and Angelos attended the summit which was a gathering of individuals with a stake in the health of the St. Louis River meant to foster collaboration and centralize information. With some major reporting requirements out of the way, staff has been able to refocus on their daily responsibilities including providing technical assistance, web page updates, serving on numerous advisory committees, continuing work on the Clean Marina program, devising a public access survey, updating grant templates, supporting grantees, and making plans for achieving the tasks outlined in our current grant cycle. *Programmatic Notes:* Continue efforts to attract Council member applications and track the status of reauthorization. Both Senator Bakk's office and Governor Dayton's office have contacted staff regarding the reauthorization process. Attended the Lake County Board meeting to provide them with information about the critical role of volunteers and to convey hope that once the Governor considers the Council reauthorization he will have the ability to consider appointing a fully representative Council. Staff continues to provide oversight to the contractor reviewing the enforceable policies.

Discussion: Application Review Process

Hurr questioned when staff will know about how much money will be allotted by NOAA this year. Angelos stated that she did not know, though NOAA typically releases guidance sometime in March with applications due in April. There was further discussion about STAR Grant funds and a **Motion by Goutermont to allocate \$15,000 for STAR Grant funding, Seconded by Katz – Motion Carried, all approved.**

All were in agreement with the current ranking system.

Application Review

1. Project Application #20 – Split Rock Creek Bridge Replacement – DNR Parks and Trails

Angelos provided responses to Technical Review inquiries that had been obtained. **Motion by Brenner to recommend funding this project, Seconded by Katz. All approved, Motion Carried.**

2. Project Application #18 – Web 2.0 Design – University of Minnesota

Motion by Brenner to recommend funding this project, Seconded by Goutermont. All approved, Motion Carried.

3. Project Application #23 – Amity Restoration Assessment – University of Minnesota

Motion by Brenner to recommend funding this project, Seconded by Goutermont. All approved, Motion Carried.

4. Project #16 – Stewart River Planning – Town of Silver Creek

Motion by Brenner to recommend funding this project, Seconded by Katz. All approved, Motion Carried.

5. Project #6 – Listen to the Lake Radio – WTIP North Shore Community Radio

Technical review questions were answered regarding listenership. **Acoustics prevented the recording of the Motion and Second, but Motion was carried with all approving.**

6. Project #22 – Tettegouche Outdoor Classroom – DNR Parks and Trails

Motion by Brenner to recommend funding this project, Seconded by Katz. Motion carried, all approved.

7. Project #2 – Stream health and Restoration Training – Board of Water & Soil Resources

Motion by Brenner to recommend funding this project, Seconded by Katz. Technical review questions were answered regarding the professional reputation of Rosgen and the training method in question. **Motion Carried – Hurr opposed.**

Break at 10:40 a.m. – reconvened at 10:55 a.m.

8. Project #4 – Anishinaabe Aki: Subsistence Living – Grand Portage Tribal Council

Motion by Brenner to recommend this project for funding, Seconded by Goutermont. Motion carried, with the condition that, that wording regarding restricted dissemination of grant products gets taken out. If the applicant does not want to remove the wording, this application will be ineligible by NOAA because all deliverables are to be sent to the Coastal Program and made available for public distribution. Angelos will communicate with the applicant regarding the distribution requirements and the need for a revised application before funding recommendation is final.

9. Project #10 – St. Louis River On-the-Water Guide – St. Louis River Alliance

Motion by Brenner to recommend funding this project, Seconded by Goutermont. Motion Carried, all approved.

10. Project #21 – Temperance River ADA Trail – DNR Parks and Trails

Motion by Brenner to recommend funding this project, Seconded by Goutermont. Motion Carried, all approved.

11. Project #13 – NSSD ADA Accessibility Evaluation – Arrowhead Regional Development Commission

Motion by Goutermont to recommend funding this project, Seconded by Katz. Motion Carried, all approved. Brenner abstained due to conflict of interest.

12. Project #12 – WLSSD History Exhibit – Western Lake Superior Sanitary District

Motion by Brenner to recommend funding this project, Seconded by Goutermont. Motion Carried, all approved. Katz abstained.

13. Project #11 – Sugarloaf Cove Educational Exhibits – Sugarloaf: The North Shore Stewardship Association

Motion by Brenner to recommend funding this project, Seconded by Katz. Motion Carried, all approved.

14. Project #1 – Invasive Earthworm Assessment Tool – University of Minnesota

Motion by Goutermont to recommend funding this project, - Motion died for lack of a Second. Motion by Brenner to deny funding this project, Seconded by Katz. Motion carried – Goutermont Opposed.

15. Project #15 – Eco Park Planning and Zoning – City of Silver Bay

Motion by Goutermont to recommend funding this project, Seconded by Brenner. NOAA's comments were also mentioned; the existing project the City of Silver Bay has ongoing might need to be

evaluated and this project could be considered for a phased approach before moving forward. **Motion Carried – Hurr Opposed.**

16. Project #3 – Eco Park Education Cluster – City of Silver Bay

There was some concern from the Council regarding what may be removed from the school's curriculum if this project goes forth. Angelos pointed out that the application needs to be evaluated on its individual merit, and that there is no way to determine how relative priorities will be determined by the school districts in the future. **Motion by Goutermont to recommend funding this project, Seconded by Brenner. Motion Carried, all approved.**

17. Project #9 – North Shore Watershed Booklets – MN Environmental Partnership

Motion by Brenner to recommend funding this project, Seconded by Goutermont. Motion failed – all opposed. Motion by Goutermont to deny funding, Seconded by Katz. Motion Carried, all approved to deny funding.

Broke for lunch at 12:10 p.m. – Re-convened at 12:40 p.m.

STAR GRANTS

IAGLR 2011 Conference Program Sponsorship – University of Minnesota

Motion by Katz to recommend funding this project, Seconded by Brenner. Motion Carried, all approved.

Hurr asked staff to come up with a list, since the Coastal Program's existence, of grants issued to various entities like the University, NRRI, Sea Grant and DNR. She thought it would be very interesting to see a breakdown.

Angelos requested meeting evaluations from the Council. The next meeting is scheduled for May 6th, place to be determined. Angelos hopes to have more information on the Coastal Council Re-Authorization and Appointments by the next meeting.

Meeting adjourned at 1:00 p.m.

APPROVED MINUTES
Governor's Council on Minnesota's Coastal Program

Annual Business Meeting
August 19, 2011
Two Harbors Community Center
Two Harbors, MN

Present: Dan Belden, Rick Goutermont, Stacy Radosevich, Keck Melby, MaryAnn Sironen, Bonnie MacLean, Jim Johnson, Jo Thompson, Karen Anderson, George Pope, Mike Link, Lisa Angelos, Amber Westerbur, Karla Sundberg, and Clinton Little

Absent: Dick Brenner

Guests: Al Katz, Outgoing Member of Governor's Council on Minnesota's Coastal Program
Pat Collins, U.S. Fish and Wildlife Service
Tony Kroska, Community GIS

A. Call to Order. Vice Chair Belden called the meeting to order at 1:05 p.m.

1. *Goodbye.* Katz thanked the Council and said goodbye.
2. *Agenda.* **Motion** by Goutermont to accept the agenda. Seconded by Melby. **AFFIRMATIVE: ALL.** Motion adopted.
3. *Minutes.* **Motion** by Melby to accept the February 25, 2011 minutes. Seconded by Radosevich. **AFFIRMATIVE: ALL.** Motion adopted.
4. *Public Comment.* None

B. Program Manager's Report/Operations Review

1. *Program Manager's Report.* Angelos gave an oral report of Programmatic happenings since February 2011.
2. *Operations Review.*
 - a. *Ground Rules.* The ground rules for the Council are outlined on pages 2-3 of the "Operating Agreement of the Governor's Council on Minnesota's Coastal Program",
 - b. *Chair and Vice Chair Roles.* Responsibilities of the Chair and Vice Chair are described on page 5 of the "Operating Agreement of the Governor's Council on Minnesota's Coastal Program".
 - c. *Grant Discussions.* Councilors are able to answer general questions about the application process. Specific questions/inquiries about a project or proposal should be directed to Coastal Program staff. The details of an application are private until the completion of the evaluation process and NOAA has given final approval.
 - d. *Forms.* Councilors need to complete the DNR's "Volunteer Time Record" and "Volunteer Reimbursement" forms. Reimbursement forms will be provided at each meeting.
 - e. *Mileage Rate.* Mileage rate effective July 1 – December 31, 2011 is \$0.55/mile

Collins left at 1:35 p.m.

Kroska arrived at 1:55 p.m.

C. Executive Committee Nominations and Vote

1. *Chair. Nomination* of Belden to the Chair position. Belden accepted. **Motion** by Goutermont to appoint Belden as Chair. Seconded by Melby. AFFIRMATIVE: All. Motion adopted.
2. *Vice Chair. Nomination* of Goutermont to the Vice Chair position. Goutermont accepted. **Motion** by Radosevich to appoint Goutermont as Vice Chair. Seconded by Link. AFFIRMATIVE: All. Motion adopted.

D. Appointment of Finance Committee Members

1. *Appointment.* Belden appointed Thompson, Anderson and Melby to the Finance Committee.

E. STAR Grant Review and Recommendations

1. *Background.* Melby provided background on the STAR Grant Program with additional information from Angelos.
2. *Digitizing and Orthorectifying the 1861 William Hearing Duluth-Superior Harbor Chart.* Discussion. **Motion** by Link to recommend funding the STAR Grant application from Community GIS in the amount of \$2,895. Seconded by MacLean. AFFIRMATIVE: Anderson, Belden, Goutermont, Johnson, Link, MacLean, Melby, Pope, Radosevich, Sironen. NEGATIVE: None. ABSTENTION: Thompson. Motion adopted.
3. *Assessing the Strategic Protection of Duluth Undeveloped Watershed Lands for the City of Duluth.* Discussion. **Motion** by Radosevich to recommend funding the STAR Grant application from The Minnesota Land Trust in the amount of \$5,000. Seconded by Sironen. Discussion. AFFIRMATIVE: Anderson, Belden, Goutermont, Pope, Radosevich, Sironen. NEGATIVE: Johnson, MacLean, Melby, Link, Thompson. ABSTENTION: None. Motion adopted.
4. *Citizen Education and Outreach to Protect and Improve Water Quality.* Discussion. **Motion** by Thompson to recommend funding the STAR Grant application from the Tofte Schroeder Sanitary District in the amount of \$3,611. Seconded by Goutermont. AFFIRMATIVE: Anderson, Belden, Goutermont, MacLean, Melby, Pope, Radosevich, Sironen, Thompson. NEGATIVE: None. ABSTENTION: Johnson, Link. Motion adopted.
5. *North Shore Sustainable Gateway Communities Initiative.* Discussion. **Motion** by Sironen to recommend not funding the STAR grant application from the Heart of the Continent Partnership in the amount of \$5,000. Seconded by Melby. AFFIRMATIVE: Anderson, Belden, Goutermont, Link, MacLean, Melby, Pope, Sironen. NEGATIVE: Thompson. ABSTENTION: Johnson, Radosevich. Motion adopted.

F. Meeting Dates

1. *Calendar.* **Motion** by Sironen to accept the proposed calendar of meeting dates through July 2012. Seconded by Link. AFFIRMATIVE: All. Motion adopted.

Meeting adjourned at 3:44 p.m.

DRAFT MINUTES
Governor's Council on Minnesota's Coastal Program

Regular Meeting
September 16, 2011
Cloquet Forestry Center
Cloquet, MN

Present: Dan Belden, Keck Melby, MaryAnn Sironen, Bonnie MacLean, Jim Johnson, Karen Anderson, George Pope, Mike Link, Lisa Angelos, Amber Westerbur, Karla Sundberg, Clinton Little and Marcia Nieman

Absent: Rick Goutermont, Jo Thompson, Stacy Radosevich, and Dick Brenner

Guests: There were no guests

A. Call to Order. Chair Belden called the meeting to order at 9:05 a.m.

1. *Agenda.* **Motion** by Melby to accept the agenda with the addition of STAR Grant review. Seconded by Sironen. AFFIRMATIVE: ALL. Motion adopted.
2. *Minutes.* **Motion** by Melby to accept the August 19, 2011 minutes. Seconded by Anderson. AFFIRMATIVE: ALL. Motion adopted.
3. *Public Comment.* None

B. Overview of Key Lake Superior Coastal Environmental Issues/Concerns

1. Councilors voiced their opinions on key Lake Superior coastal environmental issues/concerns.

C. Operating Agreement Discussion/Action

1. *Operating Agreement.* **Motion** by Johnson to table the discussion/action of changes to the Operating Agreement until the November meeting. Seconded by Sironen. AFFIRMATIVE: ALL. Motion adopted.
2. *Action Item.* Angelos will prepare an overview sheet of potential changes and submit it to Councilors via email prior to the November meeting.

D. Review Conflict of Interest Policy

1. Minnesota Department of Administration, Office of Grants Management Policy Number 08-01: Conflict of Interest Policy for State Grant Making was read and discussed in preparation for the upcoming grant review cycle.
2. *Action Item.* Angelos will distribute copies of the State's operating policies on conflict of interest (Policy 08-01), rating criteria for competitive grant review (Policy 08-02) and grant closeout evaluation (08-13) at the November meeting.

There was a 10 minute break starting at 10:30 a.m. and reconvening at 10:40 a.m.

E. STAR Grant Review and Recommendations

1. *Stormwater Pond Sediment Evaluation.* Discussion. **Motion** by Melby to recommend funding the STAR Grant application from the City of Duluth in the amount of \$3,100. Seconded by Sironen. AFFIRMATIVE: ALL. Motion adopted.

F. Review of Call for Applications FFY12 Funding Cycle/Set Priorities

1. *Focus Areas.* **Motion** by Link to accept the focus areas as described on pages 2-3 of the 2012 "Call for Applications for Annual Pass-Through Grants". Seconded by Anderson. AFFIRMATIVE: All. Motion adopted.

G. Review of Call for Applications SWCD Technology and Training Grants

1. *Overview.* MLSCP will be offering soil and water conservation districts funding to pursue technological upgrades and professional training related to coastal resource management. A total of \$32,000 is available. Individual requests up to \$8,000 or joint application(s) up to \$32,000 will be considered. Applications will be accepted on an on-going basis through May 4, 2012. The Governor's Council on Minnesota's Coastal Program will review the applications during their regularly scheduled meetings.

H. Future Meeting

1. The next meeting is scheduled for Friday, November 4, 2011 at a location to be determined.

Meeting adjourned at 11:55 a.m.

APPROVED MINUTES
Governor's Council on Minnesota's Coastal Program

Regular Meeting
November 4, 2011
Finland Community Center
Finland, MN

Present: Dan Belden, MaryAnn Sironen, Bonnie MacLean, Jo Thompson, Zandra Zweibel, George Pope, Mike Link, Dick Brenner, Stacy Radosевич, Lisa Angelos, Amber Westerbur, Karla Sundberg, Clinton Little and Marcia Nieman

Absent: Keck Melby, Jim Johnson, Rick Goutermont and Karen Anderson

Guests: There were no guests

A. Call to Order. Chair Belden called the meeting to order at 9:10 a.m.

1. *Agenda.* **Motion** by Link to accept the agenda. Seconded by MacLean. AFFIRMATIVE: ALL. Motion adopted.
2. *Minutes.* **Motion** by Link to accept the September 16, 2011 minutes. Seconded by MacLean. AFFIRMATIVE: ALL. Motion adopted.
3. *Public Comment.* None
4. *Introduction/s.* Belden introduced the new Coastal Council member Zandra Zweibel and asked for "round robin" of introductions.

B. Chair Report

1. *NOAA Staff Meeting.* Belden and Angelos met with OCRM Acting Director Donna Weiting and Rebecca Feldman, Coastal Zone Management Specialist. Discussion centered around the importance of demonstrating the way state programs are linked to the national program priorities and that the voluntary federal/state partnership is an effective and cost effective method of addressing coastal management at multiple levels. It is important to keep Minnesota's Lake Superior Coastal Program linked nationally through stories about the way local efforts do implement the Federal Program's issues.
2. *Action Item.* Angelos requested the Coastal Council go onto the NOAA Program website to become mindful of how our local program fits with the National level, and to familiarize themselves with the identified federal level priorities for coastal management. In the future, opportunities to partner with other Great Lakes states on larger scale efforts may be pursued.

C. Program Manager's Report

Program Manager's Report. Angelos gave an oral report related to programmatic issues.

1. *Related to NOAA*
 - a. Semi-Annual Progress reports have been accepted
 - b. September brought several opportunities for interaction with NOAA directly
 - c. Performance measures have changed – so the NOAA priorities changed

- d. NOAA accepted the supplemental award including the re-distributed funds from the state of Alaska
 - e. NOAA continues to struggle with federal budget needs
2. *At the DNR*
 - a. Challenges continue with the new financial system (SWIFT) in terms of reporting
 - b. Strong emphasis currently being placed on aquatic and terrestrial invasive species management, which may lead to some opportunity for program support on projects.
 3. *In the office*
 - a. The Division of Ecological and Water Resources is currently hiring two positions which will interact with the coastal program on some level. One District Manager position and the other a Hydrologist II.
 4. *Programmatic Notes*
 - a. Continue work with the Office of Open Appointments to post our remaining vacancies.
 - b. Westerbur participated on the planning team for a Climate Change Adaptation workshop in September.
 - c. Grant Writing workshops took place in Two Harbors, Grand Marais and Duluth.
 - d. Press releases have gone out regarding grants funded in the last round and announcing the call for proposals due November 18th.

D. Resource Presentation

Harley Hanson, Cultural and Natural North Shore Resource Specialist, MN DNR Parks and Trails, presented on Forest Health – Insects and Disease.

There was a 15 minute break starting at 10:45 a.m. and reconvening at 11:00 a.m.

E. Action on Operating Agreement

1. *Bylaw Establishment*
 - a. Motion by Link to accept the new text in the Bylaws. Seconded by MacLean. AFFIRMATIVE: ALL. Motion adopted.
2. *Operating Agreement*
 - a. Motion by Link to accept the Operating Agreement as proposed. Brief discussion followed. Seconded by Thompson. AFFIRMATIVE: All except Brenner who objected. Motion adopted.

F. STAR GRANTS

1. No STAR Grants to review.
2. Sundberg gave a brief explanation on the STAR Grant process

H. Future Meeting

1. The next meeting is scheduled for Friday, January 6, 2012. Location TBD: in Duluth

Meeting adjourned at 11:30 a.m.