



# DEPARTMENT OF NATURAL RESOURCES

## General Permit Notification and Verification Form

General Permit No. **1997-0005**; Temporary Water Appropriations

### Notification – To be completed by Applicant

General Permit 1997-0005 requires that the DNR be notified at least 5 days in advance of any work being done under the terms of this General Permit. Please provide all information requested below and email, fax or mail this form to the appropriate DNR official. Note: Work may NOT commence until this form is signed by the appropriate DNR staff person, and the signed form must be available on site to be presented to any DNR Official while the authorized work is being done. Failure to have a verified copy of this form on site will be considered a violation of Minnesota Law, subject to specified penalties for doing work without a permit.

Applicant Name (property owner):	Contact Person or Agent:
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Address:

Email address:	Telephone Number:
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Purpose of Proposed Work (ex.: construction dewatering, dust control, landscaping, etc.):

Description of Proposed Work: (include project name, project dimensions, No. of wellpoints, depths, etc; and attach maps and diagrams as needed)

Source of water and appropriation method. Waterbody or Stream name (if applicable):	<input type="checkbox"/> Source is <b>not</b> a designated infested water <input type="checkbox"/> Source <b>is</b> a designated infested water
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Description of Point of Taking:  
 County: \_\_\_\_\_; Township \_\_\_\_\_; Range \_\_\_\_\_; Section \_\_\_\_\_; \_\_\_\_\_<sup>1</sup>/<sub>4</sub>, \_\_\_\_\_<sup>1</sup>/<sub>4</sub> E: \_\_\_\_\_ N: \_\_\_\_\_ UTMs:

Description of Point of Discharge:  
 County: \_\_\_\_\_; Township \_\_\_\_\_; Range \_\_\_\_\_; Section \_\_\_\_\_; \_\_\_\_\_<sup>1</sup>/<sub>4</sub>, \_\_\_\_\_<sup>1</sup>/<sub>4</sub> E: \_\_\_\_\_ N: \_\_\_\_\_

Name or description of receiving water: \_\_\_\_\_

(Please include a map or airphoto showing the location of the project, point of taking, and point of discharge.)

Estimated volume of Water (not > 50 million gallons)	Estimated pumping rate:	Start pumping date:	End pumping date:
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<b>Signature of Applicant</b> By signing, I certify that the information submitted is true and correct, to the best of my knowledge.	Date:
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<b>Verification – to be completed by DNR Staff, as required in the General Permit</b>	DNR Authorization No.
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The DNR Official listed below has reviewed the above proposed work and has determined that it meets the conditions set forth in the General Permit and is authorized under that permit, subject to the conditions listed below:

Extra Conditions and/or comments (if any):

<b>Verification Signature:</b> I hereby verify that the above described project qualifies under the General Permit	Date:
Title of Authorized DNR Signatory:	

**Email, Fax, or mail this form to the appropriate DNR staff person, so that it is received by them at least 5 business days prior to when the work is scheduled to start. NOT VALID UNTIL SIGNED BY THE DNR.**

Enclosure: Copy of General Permit  
 c: DNR Ecological and Water Resources, Regional Office  
 Area Conservation Officer



# DEPARTMENT OF NATURAL RESOURCES

## General Permit No. 1997-0005

### for Temporary Water Appropriations

RE: General Permit No. 1997-0005, Temporary Water Appropriation

Attached is General Permit No. 1997-0005 and the General Permit Notification and Verification Form. This permit authorizes temporary water appropriation for a variety of activities, including dewatering, landscaping, dust control, hydrostatic testing, and similar temporary purposes as allowed by authorized DNR staff. Please note the following:

- a) Water from designated infested waters may not be diverted to other waters, transported on a public road, or transported or appropriated off property riparian to infested waters without a DNR permit specific for this use (Minnesota Rules, part 6216.0500). See [http://files.dnr.state.mn.us/eco/invasives/infested\\_waters.pdf](http://files.dnr.state.mn.us/eco/invasives/infested_waters.pdf) for a current list of designated infested waters. This General Permit is not valid for appropriations from surface water sources that are designated as infested waters unless accompanied by an Infested Waters permit or written notification from the Department that an Infested Waters permit is not required. In accordance with Minnesota Rule 6216.0500, the Department will review and issue a decision on your Infested Waters permit application within 90 days of receipt. Application forms to appropriate, divert or transport Infested Waters are available at [http://www.dnr.state.mn.us/waters/watermgmt\\_section/appropriations/permits.html](http://www.dnr.state.mn.us/waters/watermgmt_section/appropriations/permits.html).
- b) The Area Hydrologist for the county in which the project is located should be notified at least five business days prior to the start of pumping. Please note that notification and verification form must be signed by the Area Hydrologist or other authorized staff prior to appropriation of water.
- c) Water appropriation cannot exceed 50 million gallons, and must be complete within one year from the start of pumping. Projects exceeding these thresholds may need individual permits.
- d) If the project is estimated to exceed 15 million gallons, the applicant must pay a \$140 water use fee upon receipt of invoice from the State of Minnesota.
- f) Water volumes must be measured and reported for each calendar year or upon completion of the project within a calendar year. A water use report is required for all projects, even those using less than 15 million gallons.
- g) Permit Condition No. 12 states that this permit is not valid where significant environmental resources may be adversely impacted. These resources include, but are not limited to calcareous fens and trout streams. The presence of low-flow or drought conditions might also preclude use of this permit. Similarly, authorization may be withheld or suspended if flooding or water quality concerns arise during conditions of high water in the receiving waters.

Please read all conditions on General Permit No. 1997-0005. Contact your Area Hydrologist (see attached map) with any questions.

Attachments

Revised 1/10/2012



# WATER APPROPRIATION PERMIT

500 Lafayette Road  
St. Paul, MN 55155-4032

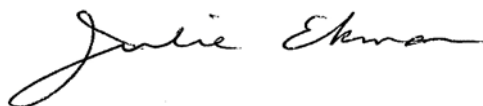
## GENERAL PERMIT FOR TEMPORARY WATER APPROPRIATIONS

AMENDED

PERMIT NUMBER <b>1997-0005</b>
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COUNTY All in Minnesota
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**THIS AMENDED PERMIT SUPERSEDES GENERAL PERMIT 1997-0005 DATED EARLIER THAN THIS PERMIT**  
 IN THE MATTER OF THE APPLICATION FOR APPROPRIATION OF WATERS OF THE STATE, PERMISSION IS HEREBY GRANTED TO:

PERMITTEE Agencies, Governmental Subdivisions and the General Public		
To appropriate from: Upon notice to and approval by authorized DNR staff, surface and ground waters of the state, not to exceed 50 million gallons for a single project as defined on the Water Appropriation General Permit Notification Form submitted to the Department.		
Purpose: Temporary water appropriations, including dewatering, landscaping, dust control, hydrostatic testing, and similar temporary purposes as allowed by authorized DNR staff.		
Term of Permit General Permit 1997-0005 is valid until December 31, 2016. Temporary appropriations authorized under this permit cannot exceed one year from the start of pumping.		
Property Owned or Leased (includes point of taking and project area): The Permittee must own, control, or have permission to access and use all lands where water is appropriated, conveyed, used and discharged.		
Authorized Signature   Julie Ekman	Title  Water Permits Program Supervisor	Date  January 13, 2012

This permit is granted subject to the following **CONDITIONS**:

**1. QUANTITY:**

The total amount of water appropriated shall not exceed 50 million gallons per year.

**2. LIMITATIONS:**

(a) Any violation of the terms and provisions of this permit and any appropriation of the waters of the state in excess of that authorized hereon shall constitute a violation of Minnesota Statutes, Chapter 103G.

(b) This permit shall not be construed as establishing any priority of appropriation of waters of the state.

(c) This permit is permissive only. No liability shall be imposed upon or incurred by the State of Minnesota or any of its employees, on account of the granting hereof or on account of any damage to any person or property resulting from any act or omission of the Permittee relating to any matter hereunder. This permit shall not be construed as estopping or limiting any legal claims or right of action of any person other than the state against the Permittee, for any damage or injury resulting from any such act or omission, or as estopping or limiting any legal claim or right of action of the state against the Permittee, for violation of or failure to comply with the provisions of the permit or applicable provisions of law.

(d) In all cases where the doing by the Permittee of anything authorized by this permit shall involve the taking, using, or damaging of any property, rights or interests of any other person or persons, or of any publicly owned lands or improvements thereon or interests therein, the Permittee, before proceeding therewith, shall obtain the written consent of all persons, agencies, or authorities concerned, and shall acquire all property, rights, and interests necessary therefore.

(e) This permit shall not release the Permittee from any other permit requirements or liability or obligation imposed by Minnesota Statutes, Federal Law, or local ordinances relating thereto and shall remain in force subject to all conditions and limitations now or hereafter imposed by law.

(f) Unless explicitly specified, this permit does not authorize any alterations of the beds or banks of any public (protected) waters or wetlands. A separate permit must be obtained from the Department of Natural Resources prior to any such alteration.

(g) The authorized DNR staff shall be notified at least five days in advance of commencement of any project authorized hereunder and shall be notified of its completion within five days thereafter. The Notice of Permit issued by the Commissioner shall be kept securely posted in a conspicuous place at the site of appropriation.

**(over, please)**

**3. PERMITTEE'S RESPONSIBILITIES:****(a) FLOW METER.**

The Permittee shall equip each installation for appropriating or using water with a flow meter, unless another method of measuring the quantity of water appropriated to within ten (10) percent of actual amount withdrawn is approved by the Department.

**(b) REPORTS.**

Monthly records of the amount of water appropriated or used shall be recorded for each installation. Such readings and the total amount of water appropriated or used shall be reported annually to the Director of DNR Ecological and Water Resources, on or before February 15 of the following year, upon forms supplied by the Division. Any processing fee required by law or rule shall be submitted with the records whether or not any water was appropriated during the year. Failure to report shall be sufficient cause for terminating the permit 30 days following written notice.

**(c) TRANSFER OR ASSIGNMENT.**

Any transfer or assignment of rights, or sale of property involved hereunder shall be reported within 90 days thereafter to the Director of DNR Ecological and Water Resources. Such notice shall be made by the transferee (i.e., new owner) and shall state the intention to continue the appropriation as stated in the permit. This permit shall not be transferred or assigned except with the written consent of the Commissioner.

**4. COMMISSIONER'S AUTHORITY:**

(a) The Commissioner may inspect any installation utilized for the appropriation or use of water. The Permittee shall grant access to the site at all reasonable times and shall supply such information concerning such installation as the Commissioner may require.

(b) The Commissioner may, as he/she deems necessary, require the Permittee to install gages and/or observation wells to monitor the impact of the Permittee's appropriation on the water resource and require the Permittee to pay necessary costs of installation and maintenance.

(c) The Commissioner may restrict, suspend, amend, or cancel this permit in accordance with applicable laws and rules for any cause for the protection of public interests, or for violation of the provisions of this permit.

**5. PUBLIC RECORD:**

All data, facts, plans, maps, applications, annual water use reports, and any additional information submitted as part of this permit, and this permit itself are part of the public record and are available for public inspection at the offices of DNR Ecological and Water Resources. The information contained therein may be used by the Division as it deems necessary. The submission of false data, statements, reports, or any such additional information, at any time shall be deemed as just grounds for revocation of this permit.

**6. MONITORING REQUIREMENTS:**

Minnesota Statutes 103G.282, subd. 1 authorizes the Commissioner of the Department of Natural Resources to require permittees to install and maintain monitoring equipment to evaluate water resource impacts from permitted appropriations. You may be required to modify or install automated measuring devices and keep records for each installation. The frequency of measurements and other requirements will be based on quantity of water appropriated, source of water, potential connections to other water resources, nature of concern, and other relevant factors.

**7. WELL SEALING:**

The permittee shall notify the Minnesota Department of Health prior to sealing, removing, covering, plugging or filling the well(s) from which the authorized appropriation was made. The well(s) must be sealed by a licensed well driller and in accordance with the procedures required under Minnesota Statutes 103I and Minnesota Rules 4725 as administered by the Minnesota Department of Health.

**8. INTERFERENCE:**

If notified by the Department that well interference is suspected and probable from your appropriation, based on confirmation of a formal well interference complaint, all appropriation authorized by this permit must cease immediately until the interference is resolved. The permittee may be required to obtain domestic well information within a radius of one and one half miles of the production well should well interference problems develop.

**9. CONSERVATION:**

All practical and feasible water conservation methods and practices must be employed to promote sound water management and use the least amount of water necessary, such as reuse and recycling water, saving devices, and water storage.

**10. DISCHARGE EROSION AND SEDIMENT CONTROL:**

The Permittee shall ensure that discharge points are adequately protected from erosion and scour. The discharge shall be dispersed over sand bags, plastic sheeting, natural rock riprap, or other approved energy dissipation measures. Adequate sedimentation control measures are required for discharge water that contains suspended solids. Sediment control devices can be bypassed when the discharge water appears clear.

**11. DISCHARGE AUTHORIZATION:**

This permit is valid only in conjunction with all required discharge authorizations.

**12. ENVIRONMENTAL IMPACTS:**

This permit is not valid in areas where trout streams, calcareous fens, or other significant environmental resources may be adversely impacted. In such areas or locations, a separate water appropriation permit application and permit may be required. The Area Hydrologist must be contacted for permit application requirements.

**13. SURFACE WATER SOURCES:**

All pump intakes must be screened to prevent fish from being drawn in to the system. DNR Ecological and Water Resources may require the suspension of appropriations during periods of low flows and low water levels in order to maintain minimum flows and water levels within the watershed. This permit is not valid for appropriations from surface water sources that are infested with invasive species (Minn. Rules 6216.0500).

**14. INVASIVE SPECIES:**

All equipment intended for use at a project site must be free of prohibited invasive species and aquatic plants **prior** to being transported into or within the state and placed into state waters. All equipment used in infested waters, shall be inspected by the contractors and adequately decontaminated **prior** to being transported. The DNR is available to train site inspectors and/or assist in these inspections. A list of designated infested waters can be found at [http://files.dnr.state.mn.us/eco/invasives/infested\\_waters.pdf](http://files.dnr.state.mn.us/eco/invasives/infested_waters.pdf). A list of prohibited invasive species is available at <http://www.dnr.state.mn.us/eco/invasives/laws.html#prohibited>.

Follow these decontamination measures to prevent the spread of aquatic invasive species:

- A. Before transporting equipment from a work site:
  - a. Drain all water from equipment where water may be trapped, such as tanks, pumps, hoses, silt curtains, and water-retaining components of boats/barges.
  - b. Inspect all equipment that had been in contact with the water and remove all visible aquatic remnants (plants, seeds, sediment, and animals such as zebra mussels and snails).
- B. Perform one or more of the following:
  - a. To kill invasive organisms, flush or rinse surfaces that were in contact with the water with hot water (140F °) for at least 10 seconds.
  - b. To remove organisms, scrape or power wash with high pressure water (3000psi).
  - c. Allow equipment that has been in contact with infested waters to air dry for a minimum of fourteen (14) days before reuse.

In the event the methods above are not practical, contact the DNR Regional Invasive Species Specialist to determine alternative treatments. A list of specialists is available at <http://www.dnr.state.mn.us/invasives/contacts.html>.

- c: Regional Managers  
Area Hydrologists  
County SWCDs  
Central Office SWUDS

**DNR Temporary Water Appropriations General Permit  
Report of Water Use  
Less than 50 million Gallons per Year**

Year: \_\_\_\_\_

General Permit 1997-0005

**Contact Information**

Contact Person: \_\_\_\_\_  
Company Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone and email: \_\_\_\_\_

**Location**

County: \_\_\_\_\_ Township: \_\_\_\_\_ Range: \_\_\_\_\_ Section(s): \_\_\_\_\_

**Purpose**  Construction Dewatering  Hydrostatic Testing  
(Check one or more)  Landscaping or Dust Control  Other - describe: \_\_\_\_\_

Project Name and Description: \_\_\_\_\_

Source of Water: \_\_\_\_\_  
(describe type and name of resource)

Discharges To: \_\_\_\_\_

**Pumping: Report number of gallons withdrawn this calendar year by month**

January	_____	July	_____
February	_____	August	_____
March	_____	September	_____
April	_____	October	_____
May	_____	November	_____
June	_____	December	_____
		<b>Year Total</b>	_____

**Measurement Method: Please indicate the method used**

- 1. Flow Meter
- 2. Flow Rate Meter with:  Totalizer  Hour Meter
- 3. Timing Device:  Electric Meter  Hour Meter
- 4. Approved Alternate Method: (describe below) If not already approved, request approval
- 5. Estimated: (describe below) An approved measuring method is required

Describe alternative or estimated method here: \_\_\_\_\_

**Return after the project is completed, but no later than February 15th of the year after the appropriation occurs. A report is required for each calendar year of pumping activity, no matter how much water was appropriated.**

Please mail this form to:

**DNR - Ecological and Water Resources  
500 Lafayette Road, Box 32  
St. Paul, MN 55155-4032**

If you have any questions concerning reporting, please call 651-259-5678. You can also leave a message after hours.

or email as a PDF attachment to: [wateruse.dnr@state.mn.us](mailto:wateruse.dnr@state.mn.us) ; OR, FAX to: 651-296-0445

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Northwest Region 1**

**vacant**

246 125<sup>th</sup> Ave NE  
Thief River Falls, MN 56701  
(218) 681-0947 ext 223  
FAX (218) 681-0948  
Kittson/Marshall/Pennington  
Polk/Red Lake/Roseau

**Darrin Hoverson**

darrin.hoverson@state.mn.us  
Cass/Hubbard  
(218) 699-7297

**Dan Thul**

dan.thul@state.mn.us  
Beltrami/Clearwater/Lake of  
the Woods

2115 Birchmont Beach NE  
Bemidji, MN 56601  
(218) 308-2620  
FAX (218) 755-4066

**vacant**

14583 County Hwy 19  
Detroit Lakes, MN 56501  
(218) 846-8383  
FAX (218) 846-8397  
Becker/Clay/Mahnomen  
Norman

**Julie Aadland** ext 243

julie.aadland@state.mn.us  
Otter Tail/Traverse/Wadena  
Wilkin

**Janell Miersch** ext 232

janell.miersch@state.mn.us  
Douglas/Grant/Pope/Stevens

1509 1st Ave N  
Fergus Falls, MN 56537  
(218) 739-7576  
FAX (218) 739-7601

**Northeast Region 2**

**Amy Loiselle**

amy.loiselle@state.mn.us  
7979 Highway 37  
Eveleth, MN 55734  
(218) 744-7450 ext 222  
FAX (218) 744-7451  
St. Louis

**Erika Herr**

erika.herr@state.mn.us  
1201 East Highway 2  
Grand Rapids, MN 55744  
(218) 327-4106  
FAX (218) 327-4263  
Itasca/Koochiching

**Patricia Fowler**

patricia.fowler@state.mn.us  
Carlton/Duluth Metro Area  
**Cliff Bentley**  
cliff.bentley@state.mn.us  
Cook/Lake

1568 Highway 2  
Two Harbors, MN 55616  
(218) 834-1440  
FAX (218) 834-6639

**Lonnie Thomas**

lonnie.thomas@state.mn.us  
Aitkin/Crow Wing/Pine  
  
1601 Minnesota Drive  
Brainerd, MN 56401  
(218) 828-2605  
FAX (218) 828-6043

**Central Region 3**

**Tim Crocker**

tim.crocker@state.mn.us  
16543 Haven Road  
Little Falls, MN 56345  
(320) 616-2450 ext 234  
FAX (320) 616-2473  
Mille Lacs/Morrison/Todd

**vacant**

Benton/Stearns  
**Roger Stradal** ext 233  
roger.stradal@state.mn.us  
Sherburne/Wright  
  
940 Industrial Dr. So. #103  
Sauk Rapids, MN 56379  
(320) 255-4279  
FAX (320) 255-3999

**Craig Wills**

craig.wills@state.mn.us  
800 Oak Savanna Ln SW  
Cambridge, MN 55008  
(763) 689-7100 x225  
FAX (763) 689-7120  
Chisago/Isanti/Kanabec

**Jack Gleason**

john.gleason@state.mn.us  
Carver/Hennepin-South

**Kate Drewry**

kate.drewry@state.mn.us  
Anoka/Hennepin-North

**Molly Shodeen**

molly.shodeen@state.mn.us  
Ramsey/Washington

**Jeff Berg**

jeffrey.berg@state.mn.us  
Dakota/Scott  
  
1200 Warner Road  
St. Paul, MN 55106  
(651) 259-5845  
FAX (651) 772-7977

**Bill Huber**

bill.huber@state.mn.us  
1801 South Oak Street  
Lake City, MN 55041  
(651) 345-5601 ext 244  
FAX (651) 345-3975  
Goodhue/Houston/Wabasha  
Winona

[www.mndnr.gov/contact/ewr.html](http://www.mndnr.gov/contact/ewr.html)

**Region 1-Northwest**  
**Region 2-Northeast**  
**Region 3-Central**  
**Region 4-South**

**South Region 4**

**Ethan Jenzen**

ethan.jenzen@state.mn.us  
10590 County Rd 8 NE  
PO Box 457  
Spicer, MN 56288  
(320) 796-2161 ext 232  
FAX (320) 796-6282  
Chippewa/Kandiyohi/Meeker  
Swift

**Lucas Youngsma**

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1400 E. Lyon, Box 111  
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(507) 537-7258  
FAX (507) 537-6368  
Big Stone/Lac Qui Parle  
Lincoln/Lyon/Redwood  
Yellow Medicine

**Tom Kresko**

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175 County Road 26  
Windom, MN 56101-1868  
(507) 831-2900 ext 224  
FAX (507) 831-2921  
Cottonwood/Jackson/Murray  
Nobles/Pipestone/Rock

**Leo Getsfried**

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21009 547<sup>th</sup> Ave  
Mankato, MN 56001  
(507) 389-2151  
FAX (507) 389-6093  
Blue Earth/Brown/Martin/Nicollet  
Watsonwan

**Garry Bennett**

garry.bennett@state.mn.us  
20596 Highway 7  
Hutchinson, MN 55350  
(320) 234-2550 ext 238  
FAX (320) 234-2555  
McLeod/Renville/Sibley

**Corey Hanson**

corey.hanson@state.mn.us  
Dodge/Fillmore/Freeborn  
Mower/Olmsted

**Randy Bradt**

randy.bradt@state.mn.us  
Faribault/LeSueur/Rice/Steele  
Waseca  
  
2300 Silver Creek Rd NE  
Rochester, MN 55906  
(507)206-2852  
FAX (507) 285-7144

3/14/2012

