



# *CAMPGROUND HOST PROGRAM*

## *THE CAMPGROUND HOST VOLUNTEER PROGRAM*



*MINNESOTA DEPARTMENT OF NATURAL RESOURCES*



# ***CAMPGROUND HOST PROGRAM***

*DIVISION OF PARKS AND RECREATION*

## ***Introduction***

This packet is designed to give you the information necessary to apply for a campground host position. Applications will be accepted all year but must be received at least 30 days in advance of the time you wish to serve as a host. Please send completed applications to the park manager for the park or forest campground in which you are interested. Addresses are listed at the back of this brochure. General questions and inquiries may be directed to:

Campground Host Coordinator  
DNR-Parks and Recreation  
500 Lafayette Road  
St. Paul, MN 55155-4039  
651-259-5607  
[kris.backlund@dnr.state.mn.us](mailto:kris.backlund@dnr.state.mn.us)

## ***Principal Duties and Responsibilities***

During the period from May to October, the volunteer serves as a "live in" host at a state park or state forest campground for at least a four-week period. The primary responsibility is to assist campers by answering questions and explaining campground rules in a cheerful and helpful manner. Campground Host volunteers should be familiar with state park and forest campground rules and should become familiar with local points of interest and the location where local services can be obtained.

Volunteers perform light maintenance work around the campground such as litter pickup, sweeping, stocking supplies in toilet buildings and making emergency minor repairs when possible. Campground Host volunteers may be requested to assist in the naturalist program by posting and distributing schedules, publicizing programs or helping with programs.

Volunteers will set an example by being model campers, practicing good housekeeping at all times in and around the host site, and by observing all rules.

Campground Host volunteers generally work independently. Volunteers are accountable to the park manager who will provide training and orientation for hosts and assist hosts throughout the season with any question or problems that may arise.



# ***CAMPGROUND HOST PROGRAM***

## ***GUIDELINES FOR CAMPGROUND HOST PROGRAM***

- WHEN*** The Campground Host Program runs from May to October. At other times of the year, campground hosts may be used as needed and at the discretion of the campground manager.
- HOW LONG*** Volunteers are expected to serve at a campground for a period of four weeks. Consideration may be given to extend this period provided qualifications and schedules can be maintained. Consideration may also be given to shorten this period if special circumstances occur. Such provisions are at the discretion of the campground manager.
- SELECTION*** Campground hosts will be selected from applications that have been satisfactorily completed and submitted in a timely manner. Interviews will be conducted by the campground manager. Hosts may be limited to two consecutive years at the same campground, but may return after a one year absence.
- BACKGROUND CHECK*** All DNR volunteers must undergo a background check. This is done at the time of selection. This also applies to hosts returning from the previous season.
- AGREEMENT*** Each campground host signs an agreement with the Department of Natural Resources at the time of selection. This also applies to hosts returning from the previous season.
- CANCELLATION*** Either party entering into this agreement has the option to cancel for a valid reason and give notification to the other party. The host shall vacate the campground site by the termination date agreed upon. In the event of campground closings, host agreements may be canceled immediately.
- TERMINATION*** Campground Host volunteers may be terminated and required to vacate the site if job performance is deemed unsatisfactory.
- HOST BENEFIT*** Campground hosts are provided a free campsite in return for services provided. A campground host's camping unit and equipment may remain on site during the full time of the agreement. Hosts and guests must purchase a vehicle permit when in state parks.



## ***CAMPGROUND HOST PROGRAM***

- CAMPSITE*** The DNR will select the site and facilities to be used by the campground host. Generally, the site shall be close to the campground entrance.
- EQUIPMENT*** The campground host provides their own camping unit, equipment and personal items. Other equipment needed to perform duties may be provided by and at the discretion of the campground manager.
- WORK WEEK*** Campground hosts are to provide service for four to five days a week to include weekends and holidays. They may be off duty two to three weekdays. Days off are mutually agreed to by the campground manager and the host.
- HOURS*** Campground host on-duty hours will be mutually agreed to by the campground manager and the host.
- ON-CALL*** Campground hosts are "on-call" to assist other campers at all times of the day or night. Campground hosts should attempt to greet new campers, introduce themselves and share information about the campground and the park.
- DUTIES*** Campground host duties will include light cleanup in the campground (a few hours each day), keeping toilet buildings neat between visits of regular cleaning crews, assisting and directing visitors to campsites, explaining camping fees, assisting with camping activities, assisting naturalists, assisting office and contact station personnel, and providing information.
- PROHIBITIONS*** Campground hosts normally will not collect money nor operate state vehicles unless authorized.
- NO ENFORCEMENT DUTIES*** Campground hosts will take no law enforcement measures other than being observant and advising campers of minor rule violations. Violators of major infractions will be reported to state park personnel.
- IDENTIFICATION*** A sign which reads "Campground Host" will identify the host site. An adult member of the host family will be provided with a Campground Host name tag. No uniforms are worn nor should hosts be identified with official state employee insignia.
- RULES*** Campground hosts shall comply with all rules and policies the Department of Natural Resources at all times.



## ***CAMPGROUND HOST PROGRAM***

***Please send your completed application to the state park listed as your first choice. If the position is filled, your application will be forwarded to your next choice.***

- |   |              |
|---|--------------|
| 1. BANNING STATE PARK, 61101 Banning Park Road, Box 643, Sandstone, MN 55072                      | 320-245-2668 |
| 2. BEAR HEAD LAKE STATE PARK, 9301 Bear Head State Park Road, Ely, MN 55731                       | 218-365-7229 |
| 3. BEAVER CREEK VALLEY STATE PARK, 15954 County Road 1, Caledonia, MN 55921-9615                  | 507-724-2107 |
| 4. BIG BOG STATE RECREATION AREA, 55716 Highway 72 NE, Waskish, MN 56685                          | 218-647-8592 |
| 5. BIG STONE LAKE STATE PARK, 35889 Meadowbrook State Park Road, Ortonville, MN 56278             | 320-839-3663 |
| 6. BLUE MOUNDS STATE PARK, 1410 - 161 <sup>st</sup> Street, Luverne, MN 56156-9610                | 507-283-1307 |
| 7. BUFFALO RIVER STATE PARK, 155 South Street - Highway 10, PO Box 352, Glyndon, MN 56547         | 218-498-2124 |
| 8. CAMDEN STATE PARK, 1897 County Road 68, Lynd, MN 56157-1149                                    | 507-865-4530 |
| 9. CARLEY STATE PARK, c/o Whitewater State Park, 19041 Highway 74, Altura, MN 55910               | 507-932-3007 |
| 10. CASCADE RIVER STATE PARK, 3481 West Highway 61, Lutsen, MN 55612-9535                         | 218-387-3053 |
| 11. CHARLES A. LINDBERGH STATE PARK, PO Box 364, Little Falls, MN 56345                           | 320-616-2525 |
| 12. CROW WING STATE PARK, 3124 State Park Road, Brainerd, MN 56401                                | 218-825-3075 |
| 13. CUYUNA COUNTRY STATE RECREATION AREA, 307 – 3 <sup>rd</sup> St, PO Box 404, Ironton, MN 56455 | 218-546-5926 |
| 14. FATHER HENNEPIN STATE PARK, 41296 Father Hennepin Park Rd, Box 397, Isle, MN 56342            | 320-676-8763 |
| 15. FLANDRAU STATE PARK, 1300 Summit Avenue, New Ulm, MN 56073-3664                               | 507-233-9800 |
| 16. FORESTVILLE/MYSTERY CAVE STATE PARK, , Preston, MN 55965                                      | 507-352-5111 |
| 17. FORT RIDGELY STATE PARK, 72158 County Road 30, Fairfax, MN 55332-9601                         | 507-426-7840 |
| 18. FRONTENAC STATE PARK, 29223 County 28 Boulevard, Frontenac, MN 55026                          | 651-345-3401 |
| 19. GLACIAL LAKES STATE PARK, 25022 County Road 41, Starbuck, MN 56381                            | 320-239-2860 |
| 20. GLENDALOUGH STATE PARK, 25287 Whitetail Lane, Battle Lake, MN 56515-9654                      | 218-864-0110 |
| 21. GOOSEBERRY FALLS STATE PARK, 3206 Highway 61, Two Harbors, MN 55616                           | 218-834-3855 |
| 22. GREAT RIVER BLUFFS STATE PARK, 43605 KIPP DRIVE, WINONA, MN 55987                             | 507-643-6849 |
| 23. HAYES LAKE STATE PARK, 48990 County Road 4, Roseau, MN 56751-8745                             | 218-425-7504 |
| 24. INTERSTATE STATE PARK, 307 Milltown Rd, PO Box 254, Taylors Falls, MN 55084                   | 651-465-5711 |
| 25. ITASCA STATE PARK, 36750 Main Park Drive, Park Rapids, MN 56470                               | 218-266-2100 |
| 26. JAY COOKE STATE PARK, 780 Highway 210, Carlton, MN 55718                                      | 218-384-4610 |
| 27. JOHN A. LATSCH STATE PARK, c/o Whitewater State Park, 19041 Highway 74, Altura, MN 55910      | 507-932-3007 |
| 28. JUDGE C.R. MAGNEY STATE PARK, 4051 E Highway 61, Grand Marais, MN 55604-2150                  | 218-387-3039 |
| 29. KILEN WOODS STATE PARK, 50200 - 860 <sup>th</sup> Street, Lakefield, MN 56150                 | 507-662-6258 |
| 30. LAC QUI PARLE STATE PARK, 14047 – 20 <sup>th</sup> Street NW, Watson, MN 56295                | 320-734-4450 |



## ***CAMPGROUND HOST PROGRAM***

31. LAKE BEMIDJI STATE PARK, 3401 State Park Road NE, Bemidji, MN 56601	218-755-3843
32. LAKE BRONSON STATE PARK, Box 9, Lake Bronson, MN 56734	218-754-2200
33. LAKE CARLOS STATE PARK, 2601 County Road 38 NE, Carlos, MN 56319	320-852-7200
34. LAKE LOUISE STATE PARK, c/o Forestville/Mystery Cave, 21071 County 118, Preston, MN 55965	507-352-5111
35. LAKE SHETEK STATE PARK, 163 State Park Road, Currie, MN 56123-1018	507-763-3256
36. MAPLEWOOD STATE PARK, 39721 Park Entrance Road, Pelican Rapids, MN 56572-7723	218-863-8383
37. McCARTHY BEACH STATE PARK, 7622 McCarthy Beach Road, Side Lake, MN 55781	218-254-7979
38. MILLE LACS KATHIO STATE PARK, 15066 Kathio State Park Road, Onamia, MN 56359-9534	320-532-3523
39. MINNEOPA STATE PARK, 54497 Gadwall Road, Mankato, MN 56001	507-389-5464
40. MN VALLEY STATE REC AREA, c/o Ft. Snelling, 101 Snelling Lake Road, St. Paul, MN 55111	612-725-2389
41. MONSON LAKE STATE PARK, c/o Sibley, 800 Sibley Park Rd NE, New London, MN 56273	320-354-2055
42. MOOSE LAKE STATE PARK, 4252 County Road 137, Moose Lake, MN 55767-9237	218-485-5420
43. MYRE-BIG ISLAND STATE PARK, 19499 - 780 <sup>th</sup> Avenue, Albert Lea, MN 56007	507-379-3403
44. NERSTRAND BIG WOODS STATE PARK, 9700 - 170 <sup>th</sup> Street East, Nerstrand, MN 55053	507-333-4840
45. OLD MILL STATE PARK, 33489 - 240 <sup>th</sup> Avenue NW, Argyle, MN 56713	218-437-8174
46. RED RIVER SRA, c/o Northwest Region, 2115 Birchmont Beach Road NE, Bemidji, MN 56601	218-755-3976
47. RICE LAKE STATE PARK, 8485 Rose Street, Owatonna, MN 55060	507-455-5871
48. ST. CROIX STATE PARK, 30065 St. Croix Park Road, Hinckley, MN 55037	320-384-6591
49. SAKATAH LAKE STATE PARK, 50499 Sakatah Lake State Park Road, Waterville, MN 56096	507-362-4438
50. SAVANNA PORTAGE STATE PARK, 55626 Lake Place, McGregor, MN 55760	218-426-3271
51. SCENIC STATE PARK, 56956 Scenic Highway 7, Bigfork, MN 56628	218-743-3362
52. SCHOOLCRAFT STATE PARK, c/o Hill Annex Mine State Park, PO Box 376, Calumet, MN 55716	218-247-7215
53. SIBLEY STATE PARK, 800 Sibley Park Road NE, New London, MN 56273-9664	320-354-2055
54. SPLIT ROCK CREEK STATE PARK, 336 - 50 <sup>th</sup> Avenue, Jasper, MN 56144	507-348-7908
55. TEMPERANCE RIVER STATE PARK, c/o Tettegouche, 5702 Highway 61, Silver Bay, MN 55614	218-226-6365
56. TETTEGOUCHE STATE PARK, 5702 Highway 61, Silver Bay, MN 55614	218-226-6365
57. UPPER SIOUX AGENCY STATE PARK, 5908 Highway 67, Granite Falls, MN 56241-3609	320-564-4777
58. WHITEWATER STATE PARK, 19041 Highway 74, Altura, MN 55910	507-932-3007
59. WILD RIVER STATE PARK, 39797 Park Trail, Center City, MN 55012	651-583-2125
60. WILLIAM O'BRIEN STATE PARK, 16821 O'Brien Trail N, Marine on St. Croix, MN 55047	651-433-0500
61. ZIPPEL BAY STATE PARK, 3684 - 54 <sup>th</sup> Avenue NW, Williams, MN 56686	218-783-6252



## ***CAMPGROUND HOST PROGRAM***

***You may also choose to apply for a Campground Host position at a state forest campground. Forest campgrounds are listed below by their location within a state forest. If you select a forest campground as your 1<sup>st</sup> choice, send your completed application to the State Park responsible for administrating that forest campground or you may list a forest campground as your 2<sup>nd</sup> or 3<sup>rd</sup> choice on your application. Be sure to list the name of the forest campground on your application not the name of the state forest in which it is located or the state park responsible for its administration.***

Bowstring State Forest

**Cottonwood Lake Campground  
Moose Lake Campground**

Contact Hill Annex Mine State Park  
PO Box 376, Calumet, MN 55716  
218-247-7215

Chengwatana State Forest

**Snake River Campground**

Contact Wild River State Park  
39797 Park Trail, Center City, MN 55012  
651-583-2125

Cloquet Valley State Forest

**Indian Lake Campground  
Sullivan Lake Campground**

Contact Split Rock Lighthouse State Park  
3755 Split Rock Lighthouse Rd, Two Harbors, MN 55616  
218-226-6377

Crow Wing State Forest

**Greer Lake Campground  
Pelican Beach**

Contact Cuyuna State Recreation Area  
**307 – 3<sup>rd</sup> St**, PO Box 404, Ironton, MN 56455  
218-546-5926

Finland State Forest

**Eckbeck Campground  
Finland Campground**

Contact Tettegouche State Park  
5702 Highway 61, Silver Bay, MN 55614  
218-226-6365

General C.C. Andrews State Forest

**Willow River Campground**

Contact Banning State Park  
61101 Banning Park Road, Box 643, Sandstone, MN 55072  
320-245-2668

George Washington State Forest

**Bear Lake Campground  
Button Box Lake Campground  
Thistledeew Lake Campground**

Contact McCarthy Beach State Park  
7622 McCarthy Beach Road, Side Lake, MN 55781  
218-254-7979

George Washington State Forest

**Larson Lake Campground  
Lost Lake Campground  
Owen Lake Campground**

Contact Scenic State Park  
56956 Scenic Highway 7, Bigfork, MN 56628  
218-743-3362

Huntersville State Forest

**Huntersville Landing Campground  
Shell City Landing Campground**

Contact Itasca State Park  
36750 Main Park Drive, Park Rapids, MN 56470  
218-266-2100



## ***CAMPGROUND HOST PROGRAM***

Kabetogama State Forest

**Ash River Campground**  
**Hinsdale Island Campsites**  
**Wakemup Bay Campground**  
**Woodenfrog Campground**

Soudan Underground Mine State Park  
PO Box 335, Soudan, MN 55782  
218-753-2245 (state park office)  
218-875-2602 (Woodenfrog & Ash River)

Land O' Lakes State Forest

**Clint Converse Campground**

Contact Cuyuna State Recreation Area  
PO Box 404, Ironton, MN 56455  
218-546-5926

Paul Bunyan State Forest

**Mantrap Lake Campground**  
**Hungryman Lake Campground**

Contact Itasca State Park  
36750 Main Park Drive, Park Rapids, MN 56470  
218-266-2100

Pillsbury State Forest

**Rock Lake Campground**

Contact Crow Wing State Park  
3124 State Park Road, Brainerd, MN 56401  
218-825-3075

Richard J. Dorer State Forest

**Kruger Campground**  
**Zumbro Bottoms Campground**

Contact Frontenac State Park  
29223 County 28 Boulevard, Frontenac, MN 55026  
651-345-3401

**Reno Campground**  
**Vinegar Ridge Campground**  
**Wet Bark Campground**

Contact Beaver Creek Valley State Park  
15954 County Road 1, Caledonia, MN 55921-9615  
507-724-2107

Sand Dunes State Forest

**Ann Lake Campground**

Contact Lake Maria State Park  
11411 Clementa Avenue NW, Monticello, MN 55362  
763-878-2325

Savanna State Forest

**Hay Lake Campground**

Contact Savanna Portage State Park  
55626 Lake Place, McGregor, MN 55760  
218-426-3271



# ***CAMPGROUND HOST PROGRAM***

## **PLEASE PRINT OR TYPE CAMPGROUND HOST VOLUNTEER APPLICATION**

Applicant's Name (First, M.I., Last)			
Address	City	State	Zip Code
Occupation (Current or Past)		Telephone # (include area code)	

I hereby apply for a position as a Campground Host at a:

State Park Campground     
  State Forest Campground     
  Both

List below by choice, the campground(s) where you would prefer to be a Campground Host.

1st Choice	2nd Choice	3rd Choice
------------	------------	------------

Have you ever camped at any of the above choices?

Yes                     
  No

Are you familiar with State Park, State Forest Campground or Day Use Area Rules?

Yes                     
  No

Approximately how many years have you been a camper?

	yrs.
--	------

Will you be available to serve as a Campground Host for a minimum of four (4) weeks between the months of April and October?

Yes                     
  No

What specific dates are you available?

FROM: (Month-Day-Year)	FROM: (Month-Day-Year)
------------------------	------------------------

What type of camping unit will you be using if you are selected as a Campground Host?

Motor Home     
  Pickup Camper     
  Trailer             
  Tent

Size	Length
------	--------

Do you have vehicle liability insurance?



## ***CAMPGROUND HOST PROGRAM***

Yes                       No      If Yes, complete the box below:

Name of Insurance Company	Policy Number	Expiration Date
---------------------------	---------------	-----------------

List your specific outdoor interests or hobbies: (botany, hiking, birdwatching, etc.)

List any special needs which may limit your work conditions:

List all additional immediate family members who will reside full time at the campsite:

Name (First, M.I., Last)	Relationship

Please list two (2) personal references:

Name	Occupation	Telephone No. (inc. area code)

**SPECIAL NOTE:** All information requested on this application is required by the laws and rules of the State of Minnesota for the safety and well being of all persons who utilize public campground facilities. Information provided on this application is public record. I have read and understand the above statement and willfully provide the information requested.

Signature of Applicant	Date
------------------------	------

Please send completed applications to the park manager for the park or forest campground in which you are interested. Addresses are listed in this brochure or on the DNR Website: [www.dnr.state.mn.us](http://www.dnr.state.mn.us)