

Office Memorandum

Date: April 12, 2016

To: Chris Niskanen, Director
Office of Communication and Outreach

From: Joe Henderson, Manager

Phone: 651-259-5428

Re: Public Signs at NorthMet Pre-Application Public Informational Meeting

This memorandum describes how we will manage public signs at the April 19th pre-application public meeting for the proposed NorthMet project. These measures are intended to ensure public safety at the meetings and foster an orderly event, while also allowing participants to express themselves. No signs that create a safety hazard will be allowed into the building. These are typically signs that have a wooden stick or other supporting infrastructure. Small signs or posters that don't pose a safety hazard will be allowed in the building. These signs must stay in the possession of the sign owners at all times. No posting or leaving signs will be allowed. Signs must not block walkways or be held up to obstruct views. To meet this requirement, signs must be no larger than 18" x 24" in size. If needed, the meeting coordinator and safety personnel will establish an area where members of the public can leave signs that do not meet these requirements.