

2009

Northeast Region

December,

Silviculture Calendar

<u>Due Date</u>	<u>Item</u>
January 1	NW Region and outside cooperators aerial herbicide project proposals to Grand Rapids (Schnell)
January 1	Region winter site preparation contract to business office. Bid opening no later than January 21.
January 10	Area calendar year non-contract pesticide Application summary to Region
January 10	Area White Spruce, Balsam Fir and White Pine seed order to Region
January 10	Area tree order updated in SRM
January 15	Region review of tree order complete
January 15	Region White Spruce, Balsam Fir and White Pine seed order to Badoura
January 15	Region pesticide application summary (for previous calendar year) to St. Paul (Jones)
February 1	Area planting project proposals to Region (for Region planting contracts)
February 10	Statewide aerial herbicide contract to business office Bid opening no later than March 1.
February 21	Region planting bid information to business office. Bid opening no later than March 15
February 21	Area, NW Region, and outside cooperators seeding project proposals and shapefiles to Grand Rapids (Schnell)
February 21	Area seed order for all species due: update seeding actions in SRM
February 21	Area disk trench project proposals to Region
February 25	Region seed order for all species to Badoura (VanSickle), copy to St. Paul (Klevorn)
February 28	Statewide aerial seeding contract to business office. Bid opening no later than March 21.
March 7	Region disk trench/ground herbicide contract to business office. Bid opening no later than April 1.

March 31 **3rd Quarter accomplishment data entry due in SRM (actuals)**

May 1 **Area SRM data entry complete for next fiscal year work and spending plan**

May 15 **Area bud capping/repellent application project proposals to Region**

May 20 **Area hand TSI project proposals to Region**

June 1 **Region and Area FY Work & Spending Plan/Budget finalized by St. Paul**

June 1 **Region bud capping/repellent contract to business office**

June 1 **Area summer site prep (raking) proposals to Region**

June 15 **Region TSI contract to business office**

June 15 **Region summer raking contract to business office**

June 30 **4th Quarter accomplishment data entry due in SRM (actuals)**

July 1 **Area current fiscal year regen survey assignments distributed to Area personnel—assigned surveys due June 30**

July 1 **Area news release on broadcast herbicide applications due to Region; copy to Region Public Affairs officer OR paid public notice published in local legal newspaper**

September 1 **Area SRM data entry complete for FY accomplishment report**

September 1 **Area herbicide effectiveness monitoring surveys (for sites treated the previous year) completed and submitted to Area Silv. Program Leader**

September 15 **Region review of FY accomplishment report (SRM) completed**

September 30 **1st Quarter accomplishment data entry due in SRM (actuals)**

October 1 **Area bare root and container order due: planting actions updated in SRM**

October 1 **Area summary of herbicide effectiveness due to Region**

October 5 **Region review of bare root and container order (SRM) completed**

November 1 **Area regeneration surveys for previous fiscal year entered in SRM**

November 1 **Area Regeneration Standards reports due to Region**

December 1 **Region Regeneration Standards reports to St. Paul (Jones)**

December 1 **Area winter site preparation project proposals to Region
(for Region contract)**

December 15 **Area pesticide project proposals (and shapefiles) or
pesticide use approval forms to Region**

December 31 **2nd Quarter accomplishment data entry due in SRM (actuals)**