

## APPRENTICE FALCONER CHECKLIST

### Checklist Steps for Getting a Falconry Permit

**For your assistance only, do not submit to Falconry Coordinator.** Working diligently, this process usually takes 3-4 months, but may take longer due to scheduling conflicts, facilities construction, and exam or facilities failures. Most people who take the exam by August 1<sup>st</sup> and work diligently at each step will be able to still get their permit to capture and hunt with a bird that same season; however, if they do not possess their bird until after November 1<sup>st</sup>, the season will not count toward upgrade.

#### 1. Minnesota Falconry Packet: **YES / NO**

View or download Minnesota Falconry Packet from the MN DNR website or if you do not have access to a computer, request a copy from the Falconry Permit Coordinator, [heidi.cyr@state.mn.us](mailto:heidi.cyr@state.mn.us)

#### 2. Meet potential sponsors: **YES / NO**

_____	_____	_____
(Name)	(Phone)	(Email)
_____	_____	_____
(Name)	(Phone)	(Email)
_____	_____	_____
(Name)	(Phone)	(Email)
_____	_____	_____
(Name)	(Phone)	(Email)

#### 3. Contact Falconry Coordinator to take exam: **YES / NO**

1 <sup>st</sup> Attempt _____	_____	_____	_____
(Date)	(Time)	(Location)	(Contact)
2 <sup>nd</sup> Attempt _____	_____	_____	_____
(Date)	(Time)	(Location)	(Contact)

Exam forwarded to Falconry Permit Coordinator: **YES / NO**

#### 4. Sponsor: **YES / NO**

_____	_____	_____
(Name)	(Phone)	(Email)
_____		
(Address)		

Sponsor recommendation sent to Falconry Permit Coordinator: **YES / NO**

5. Contact Sponsor to inspect facilities: **YES / NO**

6. Contact Falconry Coordinator to Schedule a facilities inspection: **YES / NO**

Inspection: \_\_\_\_\_ **Passed / Failed**  
(Date) (Time) (Conservation Officer/Nongame Specialist)

Re-inspection: \_\_\_\_\_ **Passed / Failed**  
(Date) (Time) (Conservation Officer/Nongame Specialist)

Inspection forwarded to Falconry Permit Coordinator: **YES / NO**

7. Mail **complete** application to Falconry Permit Coordinator: **YES / NO**

Application submitted with all applicable Certifications signed (Applicant, Parent or guardian if under 18, Apprentice, and Rental Certifications).

8. Permit and signatures: **YES / NO**

Permit emailed from Falconry Permit Coordinator for signature (allow 2-3 weeks): **YES / NO**

Print, sign, and mail permit to Falconry Permit Coordinator: **YES / NO**

Complete signed permit emailed from Falconry Permit Coordinator (allow 2-3 weeks): **YES / NO**

Falconry band received (allow 2 weeks after permit received): **YES / NO**