**Conservation Partners Legacy Grant Program**

**Project Planning Form\***

**Contact information**

|  |  |  |  |
| --- | --- | --- | --- |
| Project name: |  | Mailing address: |      |
| Organization: |       |  |  |
| Email address: |       |  |  |
| Daytime phone: |       |  |  |
| Organization website (optional): |       |
| Organization contact person (Project Manager): |       |

[ ]  Non-profit [ ]  Government

**Project information**

Primary County:       Primary Site Name:

Primary Land Ownership:  \*for acquisitions, choose intended ownership not current.

Primary Activity: Primary Habitat:

Total Project Sites (#):      Total Project Acres:

Total Grant Funds Requested:       Total Match Pledged:       Total Project Cost:

|  |  |  |  |
| --- | --- | --- | --- |
| Project site: |       |  |  |
| Project site land manager |  | Legal : | T      | R      | S      | Q      |
| or easement holder: |       |  |  |  |  |  |
| Private land owner applicable: |  | County: |       |
| (if applicable): |       |  |  |

Activity:

Habitat: DOW#:       if applicable, public water work only

|  |  |  |
| --- | --- | --- |
| Activity quantity: |       |  [ ]  Acres [ ]  Miles [ ]  Feet [ ]  Structures [ ]  Wetlands |

Project Site #2, if needed. Use additional pages if necessary for more Project Sites.

|  |  |  |  |
| --- | --- | --- | --- |
| Project site: |       |  |  |
| Project site land manager |  | Legal : | T      | R      | S      | Q      |
| or easement holder: |       |  |  |  |  |  |
| Private land owner applicable: |  | County: |       |
| (if applicable): |       |  |  |

Activity:

Habitat: DOW#:       if applicable, public water work only

|  |  |  |
| --- | --- | --- |
| Activity quantity: |       |  [ ]  Acres [ ]  Miles [ ]  Feet [ ]  Structures [ ]  Wetlands |

**Project timeline:**

|  |  |  |  |
| --- | --- | --- | --- |
| Time frame | Goal | Time frame | Goal |
|       |       |       |       |
|       |       |       |       |
|       |       |       |       |
|       |       |       |       |

**Project description and benefits (box will expand as typed into, use additional sheets if handwriting):**

|  |
| --- |
| Describe project and how it relates to each of the criteria on the [Criteria and Scoring Table](http://files.dnr.state.mn.us/assistance/grants/habitat/cpl/cpl-eval-criteria.pdf).      |

**Acquisition information (**only If land is to be acquired and transferred to the DNR):

|  |
| --- |
| Discuss the Initial Development required and associated costs (work with Land Manager).     Also, identify short and long term maintenance and management work that will be required to sustain this project and what sources of funding will be used to pay for these activities (work with Land Manager).      |

**For all projects:**

|  |
| --- |
| Discuss the mediation and/ or avoidance strategies given by Land Managers for any Natural Heritage features found during site review.      |

**Project budget: for help, see the current RFP for budget definitions.**

|  |  |  |
| --- | --- | --- |
| Budget Category | Description | Grant Funds Requested |
| Personnel |       |       |
| Contracts |       |       |
| Fee Acquisition |       |       |
| Easement Acquisition |       |       |
| Easement Stewardship |       |       |
| Travel (in-state) |       |       |
| Professional Services |       |       |
| DNR Land Acquisition Cost |       |       |
| Equipment/ Tools/ Supplies |       |       |
| Additional Items |       |       |
| **TOTAL:** |  |       |

**Project match:** A 10% match of non-state funds is required (may be cash or in-kind).

|  |  |  |  |
| --- | --- | --- | --- |
| Budget Category | Description | Match Value | In-kind or cash |
| Personnel |       |       |  |
| Contracts |       |       |  |
| Fee Acquisition |       |       |  |
| Easement Acquisition |       |       |  |
| Easement Stewardship |       |       |  |
| Travel (in-state) |       |       |  |
| Professional Services |       |       |  |
| DNR Land Acquisition Cost |       |       |  |
| Equipment/ Tools/ Supplies |       |       |  |
| Additional Items |       |       |  |
| **TOTAL:** |  |       |  |