

CPL Applications

(Total to date: 129)

Conservation Partners Legacy Grant Application

CPL1000119

Spreadsheet

Name and Contact

Project Identifier:	CPL1000119	Street Address 1:	21 Second St SE
Project Name:	Mill Creek Trout Habitat Restoration and Enhancement	Street Address 2:	
Organization Name:	City of Chatfield	City:	Chatfield
Organization Website:	www.ci.chatfield.mn.us	State:	MN
Organization Contact Person:	Joel Young	Zip Code:	55923
Contact Email:	jyoung@ci.chatfield.mn.us		
Contact Phone:	507-867-3810		

Location

Primary County: Fillmore
Nearest City: Chatfield
Township: Elmira
Project Site Name: Groen Park
Project Site Land Ownership: Local
Other Land Ownership:

Project Information

Primary Activity: Restoration
Primary Habitat Type: Fish, Game or Wildlife Habitat
Total Project Acres: 10
Total Project Sites: 1
Total Grant Amount Requested: \$295300
Total Match Amount: \$32811
Total Project Cost: \$328111
Project Completion Date: 05/2012 (MM/YYYY)
Project Summary and Outcomes: Please see Page 3 of attached "Project Site Information" worksheet for a detailed description of the Project.

Attachments

- [Project Site Information Form](#)
- [Project Budget and Match Description](#)
- [Partner Commitment Letter](#)
- Financial Documentation
- Conservation Easement
- [Supplementary Attachment #1](#)
- [Supplementary Attachment #2](#)

[Back](#)

Conservation Partners Legacy Grant Program

Project Site Information

Contact information

Project name:

Mill Creek Trout Habitat Restoration and Enhancement

Organization:

City of Chatfield

Organization contact person (Project Manager):

Joel Young, City Clerk

Project information

Project site:

Groen Park

Project site land manager or easement holder:

City of Chatfield

 Legal :

T104N

R11W

S6

Q

Private land owner (if applicable):

County:

Activity (may choose more than one): Enhancement Restoration Acquisition

Predominant Habitat (choose one): Forest Prairie Wetland Fish, Game and Wildlife Habitat

Activity quantity:

0.30

 Acres Miles Feet Structures Wetlands

Project Site #2, if needed.

Project site:

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Project site land manager or easement holder:

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 Legal :

T

R

S

Q

Private land owner (if applicable):

County:

Activity (may choose more than one): Enhancement Restoration Acquisition

Predominant Habitat (choose one): Forest Prairie Wetland Fish, Game and Wildlife Habitat

Activity quantity:

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 Acres Miles Feet Structures Wetlands

Project Site #3, if needed. Use Additional Project Sites form if needed.

Project site:

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Project site land manager or easement holder:

--

 Legal :

T

R

S

Q

Private land owner (if applicable):

County:

Activity (may choose more than one): Enhancement Restoration Acquisition

Predominant Habitat (choose one): Forest Prairie Wetland Fish, Game and Wildlife Habitat

Activity quantity:

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 Acres Miles Feet Structures Wetlands

Project timeline:

Time frame	Goal	Time frame	Goal
December 2009	Notice of Grant Award		
July 2010- September 2010	Engineering Design and Permitting		
September 2010- May 2011	Restoration/Excavation Construction		
May 2011- September 2011	Enhancement Construction		
October 2011	Final Completion, as-built records		

Project description and benefits (box will expand as typed into, not to be longer than 2 pages):

The Mill Creek Trout Habitat Restoration and Enhancement project ("Project") will improve 0.30 miles of high quality coldwater trout habitat along a high-quality stream on public land in an urban park setting. The Project is located in Groen Park in the city limits of Chatfield, Minnesota in the Eastern Broadleaf Forest Province on land between the Rochester Plateau and Blufflands sub-sections. Groen Park is a new addition to the City of Chatfield Parks, located south of the well-established Mill Creek Park; all located within the Mill Creek floodplain. Groen Park is a 14-acre city park established in 2001 as a "family park" managed for outdoor recreation and fishing with no ball fields or organized sports. Groen Park is included in the City's Parks Master Plan completed in 2006. The Plan provides a detailed inventory of existing City parks and makes plans and sets goals for future city park planning. Part of the planning included connecting the parks to the master trail plan and the protection, enhancement and restoration of the trout streams, and the promotion of urban trout fishing for kids and families. The trail plan includes connections through Groen Park and adjacent (to the North) Mill Creek Park, to the adjacent Mill Creek and nearby Root River. The master planning of the City of Chatfield parks and trails system has been a cooperative and comprehensive planning effort by the City of Chatfield staff, MN DNR, Minnesota Trout Association, consultants, volunteers, and citizens. The City is currently developing a trails plan that would tie into a regional trails system along the Root River.

Mill Creek is an integral part of the Chatfield Parks and Trails system, providing recreational opportunities, fishing and wildlife viewing. The 2006 Parks Master Plan made clear a goal of working with the DNR to complete streambank improvements along Mill Creek within Groen Park due to the importance of the park as a family park with opportunities for children to play. Children from the City are able to take a short walk or bike to the park directly from home and often times can be found fishing alone, with friends, or with family along the Mill Creek banks. The annual Minnesota Trout Association/MNDNR "Kids' Fishing Day" brings hundreds of kids and their families down to the Mill Creek to compete in the trout fishing contest. The reach of Mill Creek just upstream of the Project area boasts a world record 22-inch Tiger Trout, a naturally occurring hybrid between the brook trout and the brown trout that spawn in Mill Creek.

The past 150 years of settlement and development in the City of Chatfield has resulted in Mill Creek experiencing changes in its channel and floodplain. The stream in its natural state would have a small channel for base flows with gradually sloped sidebanks that would fill a broad floodplain during major rainfall events. Due to the legacy of upland erosion and stream sedimentation, that channel is now narrow and eight to ten feet deep, deeply incised into a confined flood plain. As a consequence of upstream development and urbanization, the volume of runoff from the City to Mill Creek has dramatically increased, leading to frequent bank-full flooding of the narrow stream. When the flood events occur, the banks fill up beyond capacity and the streambank soils become saturated and slough off large volumes of topsoil into the river. Without restoration and enhancement, the steep banks will continue slough off due to the weight of the saturated soils. The deep holes needed for the trout and other fish gradually fill in, the gravel riffles required for trout spawning become draped with mud, and the shallowing waters are unable to maintain cold enough temperatures for trout habitat. If left unmanaged, Mill Creek will slowly lose its ability to provide habitat for the trout, and the City of Chatfield would lose one of its most valued natural amenities and a cherished family and community pastime.

The Project includes the excavation of the steep streambank sediments along the 0.30-mile reach through Groen park. This design, permitting, and management plans would be completed by the City Engineer and consultant, McGhie & Betts, Inc. The grading would be completed through a Contract by a competitive bidding process, required of a City for projects over \$100,000. The contractor would haul the sediment off-site out of the floodplain. The more gradual side slopes of the streambank would be reestablished. The grading contractor will place temporary seed to reestablish vegetation along the banks in conformance with MPCA construction permit rules. A second contractor, Habitat Solutions, a speciality stream restoration company, will contract for the habitat improvements. This contractor, along with the help of volunteer groups, will install a variety of types of trout and non-game wildlife habitat structures in accordance with the Driftless Riparian Habitat Guide (Trout Unlimited, 2007).

The Project plan will follow the strategies and implement recommendations of the following Plans:

- I. City of Chatfield Parks Master Plan
- II. MN DNR Cold Water Resources Strategic Plan

III. The Minnesota Statewide Conservation and Preservation Plan

* Habitat

- 2. Protect Critical Shoreland
- 3. Improve connectivity and access to outdoor recreation
- 6. Protect and restore critical in-water habitat

* Land Use (Community)

- 2. Support local and regional conservation-based community planning
- 3. Ensure protections of water resources in urban areas

IV. Tomorrow's Habitat for the Wild and Rare

* Blufflands Sub-Section

* Rochester Plateau Sub-Section

The finished Project will be a restored and enhanced trout stream reach for the City of Chatfield and visitors. The City, with the help of various local volunteer groups, would be responsible for maintenance of vegetation along the stream corridor. The City anticipates the restoration and enhancement Project would provide an additional 50 years of viable trout stream habitat.

Please provide the answers to the following questions. Boxes will expand as typed into.

1. For lands acquired in fee title that will be turned over to a public agency for long-term management:

- a. Provide a description of the work necessary to bring the land up to agency standards and an estimate of the associated cost.

N/A

- b. What short- and long-term work is required to manage the land you acquire?

N/A

2. For enhancement/ restoration projects on public lands:

- a. Who is/will be the long-term manager for the project site?

City of Chatfield

- b. What short- and long-term maintenance work is required to sustain the habitat work you will do?

The City will work with volunteer groups to ensure the long-term success of the restoration and enhancement work. This will include routine mowing of the newly-established stream banks, tree planting along the corridor to add to the overall aesthetic, and periodic inspections and maintenance of the in-stream structures placed during the Project.

- c. Who will complete this maintenance work, and how will it be funded?

The City of Chatfield will work with local volunteers to complete the long-term maintenance work. The City has on staff several maintenance personnel whose positions are funded annually. Local volunteer groups such as the Chatfield Bike Trail Committee, as well as the local Trout Unlimited group will work together to ensure the long-term success of the Project.

- d. Will the CPL funds supplant any existing funds?

N/A

As required by 2009 MN Session Law, Chapter 172 subd. 10 (8), "any agency or entity receiving an appropriation must, for any project funded in whole or in part with funds from the appropriation, give consideration to and **make timely written contact with the Minnesota Conservation Corps** for consideration of possible use of their services to contract for restoration and enhancement services". Contact MCC at cplg@conservationcorps.org, or email a copy of this form to the same address. For more information on costs, crew capabilities, etc., visit MCC's website at <http://www.conservationcorps.org/useacrew.html>.

Signature:

I certify that I have read the Conservation Partners Legacy Grants Program **Request for Proposal, Program Manual** and other program documents, and have discussed this project with the appropriate public land manager, or private landowner and easement holder. I am authorized to apply for and manage these grant and match funds, and the project work by the organization or agency listed below. I have made timely written notification to MCC regarding my restoration or enhancement project.

Signature: 	Organization/ Agency: City of Chatfield
Title: City Engineer	Date: 11/03/2009

Please save this document to your computer or electronic storage device and attach this document as specified on the online submittal form when ready to apply. Contact CPL Grant Staff with any questions.

CPL Project Application Review and Approval Form

REVIEWER INFORMATION

Land manager/ easement holder name:	City of Chatfield		
Title:	Mayor Les Knutson	Date of meeting:	10-23-09
Phone:	(507) 867-3810	Proposal ID #:	
Email:	mayorknutson@ci.chatfield.mn.us	(assigned by agency, optional)	

PROJECT INFORMATION:

Project Name:	Mill Creek Trout Habitat Restoration and Enhancement	Organization:	City of Chatfield
Contact Person:	Jeffery S. Broberg		
Email:	jsbroberg@mcghiebetts.com	Daytime Phone:	(507) 289-3919

Please check the appropriate boxes:

- I have read the application and discussed this proposed project with the above listed Organization Contact Person.
- For work on easements, the private landowner has been contacted and has given support and approval for this project.

I have performed a Natural Heritage Database review and found:

- this project to have no features within one mile.
- this project to have features within one mile, but project is not likely to adversely affect those features. I have recommended the following minimization strategy:

- this project is likely to adversely affect Natural Heritage features. I feel that this project is important and should be forwarded to DNR Ecological Resources staff for further review.

I do not have access to the Natural Features database and will forward this completed form to DNR within 3 business days to CPL Staff at LSCPLGrants.DNR@dnr.state.mn.us for review.

I have discussed what role my office will be expected to have in this project and find that the project, as described will require:

- minimal or no involvement from my office for completion.
- a commitment of involvement by staff that is reasonable and can be accomplished with current staffing levels and workload.
- an amount of staff involvement that cannot be committed during the project time period with current staffing levels. Unless additional staffing can be committed from other offices, Divisions or appropriate partners, I feel this project cannot be completed within the project timeline to our desired standards.

CPL Project Application Review and Approval Form

I have discussed permits and applications that the applicant may be responsible for using the Working on DNR Lands and Working on Public Lands, or Working on Private Lands documents.

Upon final review of this project:

I find this project to be consistent with sound conservation science. This work will benefit area fish, game and wildlife by restoring, enhancing or protecting forests, wetlands, prairies and habitat and is consistent with the management or stewardship plan for this land. (APPROVAL)

I find that this project does not follow the management or stewardship plan for this land and does not fit within the long range goals for this land at this time on the local level. (DECLINE)

I find that this project should be sent up to a higher level within the agency for further review and decision. I have forwarded the Project Planning Form and this Review and Approval Form for further review to:

Name:		Phone:	
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By checking this box and typing my name below I certify that I have met with the above applicant and discussed the proposed project and have provided feedback to the applicant.

Name:	
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Comments:	
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Additional review (if necessary):

Name:		Phone	:
Title:		Email:	
Comments(including approval or denial, reasoning):			

CPL Project Application Review and Approval Form

REVIEWER INFORMATION

Land manager/ easement holder name:	City of Chatfield		
Title:	Mayor Les Knutson	Date of meeting:	10-23-09
Phone:	(507) 867-3810	Proposal ID #:	
Email:	mayorknutson@ci.chatfield.mn.us	(assigned by agency, optional)	

PROJECT INFORMATION:

Project Name:	Mill Creek Trout Habitat Restoration and Enhancement	Organization:	City of Chatfield
Contact Person:	Jeffery S. Broberg		
Email:	jsbroberg@mcghiebetts.com	Daytime Phone:	(507) 289-3919

Please check the appropriate boxes:

I have read the application and discussed this proposed project with the above listed Organization Contact Person.

For work on easements, the private landowner has been contacted and has given support and approval for this project.

I have performed a Natural Heritage Database review and found:

this project to have no features within one mile.

this project to have features within one mile, but project is not likely to adversely affect those features. I have recommended the following minimization strategy:

this project is likely to adversely affect Natural Heritage features. I feel that this project is important and should be forwarded to DNR Ecological Resources staff for further review.

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- a commitment of involvement by staff that is reasonable and can be accomplished with current staffing levels and workload.
- an amount of staff involvement that cannot be committed during the project time period with current staffing levels. Unless additional staffing can be committed from other offices, Divisions or appropriate partners, I feel this project cannot be completed within the project timeline to our desired standards.

CPL Project Application Review and Approval Form

I have discussed permits and applications that the applicant may be responsible for using the Working on DNR Lands and Working on Public Lands, or Working on Private Lands documents.

Upon final review of this project:

I find this project to be consistent with sound conservation science. This work will benefit area fish, game and wildlife by restoring, enhancing or protecting forests, wetlands, prairies and habitat and is consistent with the management or stewardship plan for this land. (APPROVAL)

I find that this project does not follow the management or stewardship plan for this land and does not fit within the long range goals for this land at this time on the local level. (DECLINE)

I find that this project should be sent up to a higher level within the agency for further review and decision. I have forwarded the Project Planning Form and this Review and Approval Form for further review to:

Name:		Phone:	
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By checking this box and typing my name below I certify that I have met with the above applicant and discussed the proposed project and have provided feedback to the applicant.

Name:	
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Comments:	
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Additional review (if necessary):

Name:		Phone	:
Title:		Email:	
Comments(including approval or denial, reasoning):			

CPL Project Application Review and Approval Form

REVIEWER INFORMATION

Land manager/ easement holder name:	Pilot Mound Township		
Title:	Supervisor - Steve Erickson	Date of meeting:	10-17-09
Phone:	(507) 273-9945	Proposal ID #:	
Email:	507globber@gmail.com	(assigned by agency, optional)	

PROJECT INFORMATION:

Project Name:	Enhancement of Fish Habitat in the North Branch Root River	Organization:	Pilot Mound Township
Contact Person:	Jeffery S. Broberg		
Email:	jsbroberg@mcghiebetts.com	Daytime Phone:	(507) 289-3919

Please check the appropriate boxes:

- I have read the application and discussed this proposed project with the above listed Organization Contact Person.
- For work on easements, the private landowner has been contacted and has given support and approval for this project.

I have performed a Natural Heritage Database review and found:

- this project to have no features within one mile.
- this project to have features within one mile, but project is not likely to adversely affect those features. I have recommended the following minimization strategy:

- this project is likely to adversely affect Natural Heritage features. I feel that this project is important and should be forwarded to DNR Ecological Resources staff for further review.

I do not have access to the Natural Features database and will forward this completed form to DNR within 3 business days to CPL Staff at LSCPLGrants.DNR@dnr.state.mn.us for review.

I have discussed what role my office will be expected to have in this project and find that the project, as described will require:

- minimal or no involvement from my office for completion.
- a commitment of involvement by staff that is reasonable and can be accomplished with current staffing levels and workload.

CPL Project Application Review and Approval Form

I have discussed permits and applications that the applicant may be responsible for using the Working on DNR Lands and Working on Public Lands, or Working on Private Lands documents.

Upon final review of this project:

- I find this project to be consistent with sound conservation science. This work will benefit area fish, game and wildlife by restoring, enhancing or protecting forests, wetlands, prairies and habitat and is consistent with the management or stewardship plan for this land. (APPROVAL)
- I find that this project does not follow the management or stewardship plan for this land and does not fit within the long range goals for this land at this time on the local level. (DECLINE)
- I find that this project should be sent up to a higher level within the agency for further review and decision. I have forwarded the Project Planning Form and this Review and Approval Form for further review to:

Name:		Phone:	
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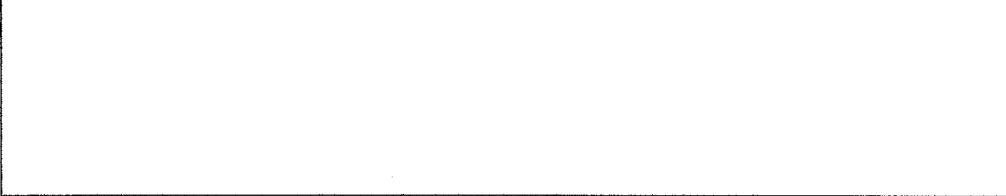
By checking this box and typing my name below I certify that I have met with the above applicant and discussed the proposed project and have provided feedback to the applicant.

Name: STEVEN ERICKSON

Comments:

Name:	<u>Steve Erickson</u>	Phone:	<u>507-273-9945</u>
Title:	<u>Supervisor</u>	Email:	<u>507Gobbler@gmail.com</u>

necessary):





Conservation Partners Legacy Grant Program
Natural Heritage Database Review
October 28, 2009

Jeff Broberg, City of Chatfield,

We have received your request for a Natural Heritage Database Review specific to your Conservation Partners Legacy Grant application, titled Mill Creek Trout Habitat Restoration and Enhancement Project. The following information is the result of that review, completed for the project location(s) within your proposed project.

There are many recorded features within one mile of this project site, but as the project is work to be completed on Mill Creek and associated uplands, there is no foreseeable impact on the species recorded from within the North Branch Root River (about 1.5 miles downstream, but within one mile over land).

The recorded species of concern for this project site are as follows:

- [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]

Due to the nature of the work described within the project planning form provided by Lehman, there should be little chance of negative impact on any of these species if care is taken. Please see attached fact sheet regarding erosion control netting and snakes.

Please note:

- This review only applies to the Conservation Partners Legacy Grant Program application referenced above.
- This information has no bearing on any related permits or projects not covered under the request for review.
- This information will not be valid after March 1, 2010. The only use of this data is to record potential impacts and minimization or avoidance techniques for any Natural Heritage Database records found in or within 1 mile of the listed project site(s).

Please contact CPL Grant staff at LSCPLGrants@state.mn.us with any questions. Thank you for your interest in the CPL Grant Program.

Conservation Partners Legacy Grant Project Budget and Match Worksheet, Application Requirement

Project name:	Mill Creek Trout Habitat Restoration and Enhancement	
Organization:	City of Chatfield, Minnesota	
Organization contact person (Project Manager):	Joel Young, City Clerk	

Please complete all sections and be as detailed as possible for all descriptions under the Details sections. Limit entries in large tables to numbers only, **round to the nearest dollar**. Do not edit table categories, only enter values or text into the table. The tables will adjust to accommodate additional text in each box. If all categories are not needed, please leave those fields blank.

BUDGET: amounts being requested **Note: FY refers to State Fiscal Year: July 1- June 30, with the year reflecting the year that June falls in. For example: if today were September 3rd, 2009 it would be FY2010; December 3rd 2010= FY2011; May 2012= FY2012

Budget Item	Fiscal Year 2010	Fiscal Year 2011	Fiscal Year 2012	Total
Personnel				
Contracts		\$126,332.00	\$167,568.00	
Grant Administration				
Administration/ Environmental Compliance		\$1,000.00	\$400.00	
Fee Acquisition				
Easement Acquisition				
Easement Stewardship				
Equipment/Tools/Supplies				
Travel				
Additional Budget items				
Total				

DETAILS: detail the amounts listed in the above table.

Personnel Details:

Name	Title	Amount

Contract Details:

Contractor Name	Contracted Work	Amount
McGhie & Betts, Inc.	Engineering & Permitting	\$33,455.00
Excavation Contractor	Streambank Restoration & Seeding	\$175,443.00
Habitat Solutions	In-Stream Habitat Enhancement	\$85,000.00

Grant Administration:

Administrative Activity	Description/ Amount	Amount

Administration/ Environmental Compliance

Activity	Description	Amount
DNR Waters Permit	Permit application fee for work completed in Public Waters	\$1,000.00
MPCA Construction Stormwater Permit	Permit application fee for construction activities disturbing >1 acre	\$400.00

Fee Acquisition/ Easement Acquisition/ Easement Stewardship Details:

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Equipment/Tools/Supplies Details:

Item	Use	Amount

Travel Details:

Miles	Purpose	Amount

Additional Budget Items Details:

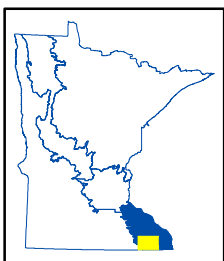
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MATCH: Required 10% of total project funds, to be fulfilled by end of Fiscal Year 2012. Use provided rate sheet to determine unit rate and total value of in-kind services to be used as matching funds if applicable.

Source	Description	Units	Unit Rate	Total Value
City of Chatfield	Grant Administration			\$7,450.00
City of Chatfield	Easement Maintenance (mowing and trimming, weed control, equipment depreciation)			\$4,200.00
City of Chatfield	Easement Stewardship (tree planting)	8 trees	\$70/tree	\$560.00
City of Chatfield	Conservation Easement Dedication	0.30 miles	\$60,000/mile	\$18,000.00
MN Trout Association	Volunteer hours for construction of in-stream habitat structures	200 man-hrs	\$13/hr	\$2,600.00
TOTAL				\$32,810.00

Matching description/ comments: if needed

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CPL100-119
Mill Creek Trout Habitat Restoration and Enhancement
Fillmore County, LSOHC Southeast Forest Planning Section





CITY OF CHATFIELD

Thurber Community Center • Chatfield Municipal Building
21 Second Street Southeast • Chatfield, Minnesota 55923 507-867-3810
www.ci.chatfield.mn.us

November 3, 2009

Project: Mill Creek Trout Habitat Restoration and Enhancement Project
Applicant & Organization: City of Chatfield

Re: Partner Commitment Letter

The City of Chatfield, in conjunction with McGhie & Betts, Inc., is submitting an application to participate in the Conservation Partners Legacy Grant Program. The application includes restoring and enhancing a segment of Mill Creek within Groen Park, which is owned and maintained by the City of Chatfield.

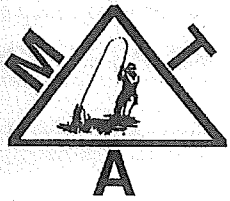
The City of Chatfield will provide a 10% match of non-state funds as required for this grant. These funds would be provided by a land dedication to the Department of Natural Resources, administrative fees, and maintenance fees. The land contribution will be made at the beginning of the project. The administration and maintenance fees will be assessed during each of the phases of the project as an on-going cost of managing the project and maintaining the Mill Creek Corridor during this project. See the Project Budget and Match Worksheet for Chatfield's contribution details.

No fund-raising events or future actions will be necessary for the City of Chatfield's contribution portion of the Mill Creek Trout Habitat Restoration and Enhancement Project.

Yours very truly,

City of Chatfield,

Joel Young, City Clerk



**CONSERVATION PARTNERS LEGACY GRANT PROGRAM
PARTNER COMMITMENT LETTER**

**Minnesota Trout
Association**

300 Washington St. NW
Preston, MN

What is the name of the project that you are contributing to, and who is the applicant? Mill Creek Trout Habitat Restoration and Enhancement Project. The applicant is the City of Chatfield.

What is the name of your organization (private landowners use "Private Landowner")? Minnesota Trout Association.

When will you make the contribution? In accordance with the Project schedule.

What is the value of your contribution and how did you determine the value? Does the contribution have a non-state origin? MTA will commit 200 man hours at \$13 per hour. This value has been determined in accordance with other similar habitat improvement projects conducted in Southeast Minnesota.

If this is based on a fund-raising event or other future action, if that future action fails, will you still provide the contribution amount? Not Applicable.

Signature:

Printed Name, Title, and Affiliation: Joe Tenley, Secretary of the Minnesota Trout Association

Date Signed: 11-3-09

"The organization that serves ALL anglers- bait, fly and spin fishermen."