

Conservation Partners Legacy Grant Application

CPL1000110

Spreadsheet

Name and Contact

| | | |
|------------------------------|-----------------------------------|--|
| Project Identifier: | CPL1000110 | Street Address 1: 1410 Energy Park Drive |
| Project Name: | Willow Reserve Restoration Plan | Street Address 2: Suite 4 |
| Organization Name: | Capitol Region Watershed District | City: Saint Paul |
| Organization Website: | www.capitolregionwd.org | State: MN |
| Organization Contact Person: | Anna Eleria | Zip Code: 55108 |
| Contact Email: | anna@capitolregionwd.org | |
| Contact Phone: | (651) 644-8888 | |

Location

| | |
|------------------------------|----------------|
| Primary County: | Ramsey |
| Nearest City: | Saint Paul |
| Township: | |
| Project Site Name: | Willow Reserve |
| Project Site Land Ownership: | Local |
| Other Land Ownership: | |

Project Information

| | |
|-------------------|-------------|
| Primary Activity: | Restoration |
|-------------------|-------------|

| | |
|-----------------------|---------|
| Primary Habitat Type: | Wetland |
|-----------------------|---------|

| | |
|----------------------|----|
| Total Project Acres: | 23 |
|----------------------|----|

| | |
|----------------------|---|
| Total Project Sites: | 1 |
|----------------------|---|

| | |
|-------------------------------|---------|
| Total Grant Amount Requested: | \$55000 |
|-------------------------------|---------|

| | |
|---------------------|---------|
| Total Match Amount: | \$21000 |
|---------------------|---------|

| | |
|---------------------|---------|
| Total Project Cost: | \$76000 |
|---------------------|---------|

| | |
|--------------------------|-------------------|
| Project Completion Date: | 06/2011 (MM/YYYY) |
|--------------------------|-------------------|

| | |
|-------------------------------|---|
| Project Summary and Outcomes: | Capitol Region Watershed District, with the assistance of Saint Paul, will develop a restoration plan for Willow Reserve, a 23-acre parcel that is 70% wetlands. The Reserve is highly valued for wildlife habitat as it serves as a stopping point for birds following the Mississippi River Flyway and for stormwater management. The goals of the project are to identify the ultimate desired goals for Willow Reserve based on broad-based stakeholder input, assess the current conditions, and determine the restoration activities to achieve its ultimate desired condition. The plan will provide clear direction and framework to restore and sustain wetlands in highly urbanized area. |
|-------------------------------|---|

Attachments

- [Project Site Information Form](#)
- [Project Budget and Match Description](#)
- [Partner Commitment Letter](#)
- Financial Documentation
- Conservation Easement
- [Supplementary Attachment #1](#)
- [Supplementary Attachment #2](#)

[Back](#)

Conservation Partners Legacy Grant Program

Project Site Information

Contact information

| | |
|--|-----------------------------------|
| Project name: | Willow Reserve Restoration Plan |
| Organization: | Capitol Region Watershed District |
| Organization contact person (Project Manager): | Anna Eleria |

Project information

| | | | | | | |
|---|----------------|---------|------|------|------|-----|
| Project site: | Willow Reserve | Legal : | T29N | R23W | S1/2 | Q24 |
| Project site land manager or easement holder: | Saint Paul | | | | | |
| Private land owner (if applicable): | | County: | | | | |

Activity (may choose more than one): ☐ Enhancement ☒ Restoration ☐ Acquisition

Predominant Habitat (choose one): ☐ Forest ☐ Prairie ☒ Wetland ☐ Fish, Game and Wildlife Habitat

Activity quantity: ☒ Acres ☐ Miles ☐ Feet ☐ Structures ☐ Wetlands

Project Site #2, if needed.

| | | | | | | |
|---|--|---------|---|---|---|---|
| Project site: | | Legal : | T | R | S | Q |
| Project site land manager or easement holder: | | | | | | |
| Private land owner (if applicable): | | County: | | | | |

Activity (may choose more than one): ☐ Enhancement ☐ Restoration ☐ Acquisition

Predominant Habitat (choose one): ☐ Forest ☐ Prairie ☐ Wetland ☐ Fish, Game and Wildlife Habitat

Activity quantity: ☐ Acres ☐ Miles ☐ Feet ☐ Structures ☐ Wetlands

Project Site #3, if needed. Use Additional Project Sites form if needed.

| | | | | | | |
|---|--|---------|---|---|---|---|
| Project site: | | Legal : | T | R | S | Q |
| Project site land manager or easement holder: | | | | | | |
| Private land owner (if applicable): | | County: | | | | |

Activity (may choose more than one): ☐ Enhancement ☐ Restoration ☐ Acquisition

Predominant Habitat (choose one): ☐ Forest ☐ Prairie ☐ Wetland ☐ Fish, Game and Wildlife Habitat

Activity quantity: ☐ Acres ☐ Miles ☐ Feet ☐ Structures ☐ Wetlands

Project timeline:

| Time frame | Goal | Time frame | Goal |
|-----------------------|--|------------|------|
| Winter 2010 | Convene Stakeholder Group to Define Ultimate Desired Condition Goals of Willow Reserve | | |
| Winter/Spring 2010 | Review Existing Data/Information about Reserve; Identify Data Gaps | | |
| Spring/Summer 2010 | Collect Additional Data - Vegetation and Macroinvertebrate Assessment, Hydraulic/Hydrologic Modeling, Etc. | | |
| Summer 2010 | Determine Goals and Objectives of the Restoration Plan | | |
| Fall 2010/Winter 2011 | Prepare Restoration Plan | | |
| 2010/2011 | Conduct Public Education and Outreach About Willow Reserve | | |

Project description and benefits (box will expand as typed into, not to be longer than 2 pages):

The Capitol Region Watershed District (CRWD), with the assistance of the City of Saint Paul, is planning to develop a restoration plan for Willow Reserve, a 23-acre parcel of land that is over 70% wetlands including Types 3 and 4 and a mosaic of Types 2, 6 and 7. The City of Saint Paul created the Reserve in the 1960s as a bird and wildlife sanctuary in a highly urbanized environment. A natural resources inventory and habitat assessment identified a variety of wildlife species including deer and 36 bird species. The Reserve is a stopping point for birds including those following the Mississippi River Flyway, a recognized migration path for bird species. The Reserve also contains a stormwater pond for the Trout Brook Storm Sewer Interceptor (TBI). In the early 1990s, when the combined TBI was separated to convey only stormwater flows, a connection was created between TBI and Willow Reserve to allow high flows into the Reserve. Prior to this, there was no standing water in the Reserve and wetland community consisted of those saturated to the surface.

Because of the relative scarcity of greenspace in the City, its large size, regional setting and the various ecotypes, Willow Reserve is highly valued as wildlife habitat. There are currently few to no recreational opportunities associated with Willow Reserve, which is both a benefit and detriment to the area. Wildlife and habitat are isolated from human interaction, but the area is concealed by overgrown, invasive vegetation, which facilitates significant amount of dumping of trash and debris in the Reserve.

In 2009, CRWD completed a management plan for Willow Reserve and nearby Loeb Lake. The management plan identified the need for determining the ultimate desired condition for Willow Reserve and developing and implementing a restoration plan. The first step in developing the restoration plan is determining the desired ultimate condition of Willow Reserve based on input and direction from a stakeholder group. The stakeholder group will base their decision upon numerous considerations including, but not limited to: the desired amount of wildlife diversity; native vegetative species; invasive vegetative species; human influence and access (i.e., recreational opportunities, interpretive signs, and trails); public safety; construction and operation costs; and stormwater system needs. The stakeholders will also review and use as guidance the findings of previous plans, such as the City's Comprehensive Plan and Small Area Plan. Potential stakeholders include CRWD, City of Saint Paul Parks and Recreation Department, City of Saint Paul Public Works Department, area residents, District 6 Planning Council and Minnesota Audubon Society.

CRWD will convene two to three public information or discussion sessions to gather opinions and determine restoration goals for Willow Reserve. The plan will be clearly based on a consensus of the needs and goals of the stakeholders. During the stakeholder input process, project partnerships will be cultivated to implement the restoration plan. Also during this phase, a pre-restoration biotic assessment of the vegetative and macroinvertebrate community will be performed to help document future improvement.

Initial planning will include the determination of what plant communities are desired and where to locate these communities. Some of the factors to consider for the restoration plan are:

- Resident's perceptions of the reserve as a wetland, forest, or meadow and of the best use of the property for community values;
- Maintenance costs of different native vegetation communities;
- Habitat created to attract what type of wildlife;
- Importance of stormwater treatment and property owner's desires to meet system needs; and
- Height of canopy desired.

Below are three potential options for the stakeholders to consider in defining the "ultimate condition," however other options may be presented and considered:

1. Do nothing – allow the area to remain as it exists today. This is the least expensive of the three options since there will be no additional management of the area than what currently exists.
2. Restore the area to its pre-settlement condition.

Restoration would likely consist of a wooded and shrub swamp ecosystem since Willow Reserve is in the North Central Hardwood Ecoregion. Wooded swamps are important for stormwater and floodwater retention. They also provide habitat for wildlife including white-tailed deer, furbearers, songbirds, ruffed grouse, barred owl and amphibians. Shrub swamps provide high value habitat for songbirds, ruffed grouse, American woodcock and small mammals, and may be particularly important winter habitat for ring-necked pheasant, eastern cottontail, and white-tailed deer. Unfortunately, it is likely impossible to restore the area to its exact pre-settlement condition because of human actions over the last 70-100 years and the increased role of stormwater in the hydrologic budget. Therefore, it may be beneficial to identify a reference wetland in Saint Paul or Roseville to use during the restoration planning process.

The stakeholder group shall also consider the amount of human activity (i.e., interpretive signs, benches, and trails) that is desired in the restored area.

This is likely the most expensive option and, in the short term, will dramatically change the landscape of Willow Reserve.

3. Restore the area to maximize native wildlife and vegetative diversity within each ecotype identified in the NRIHA.

This option maximizes the potential of each ecotype using the existing landscape and stormwater influence. Along with wooded and shrub swamps discussed above, inland fresh meadows could be incorporated into the restoration; these are particularly important for their water quality protection functions. Inland fresh meadows provide wildlife habitat for many species including sandhill crane, ring-necked pheasant, common snipe, sedge wren, small mammals, and white-tailed deer. The abundance of small mammals supports mink, fox, and raptors such as the northern harrier. The vegetative diversity found in these meadows is an important fall and winter food source for songbirds.

The stakeholder group shall also consider the amount of human influence (i.e., interpretive signs, benches, and trails) that is desired in the restored area.

The cost to complete this option is greater than the “do nothing” option and less than the “pre-settlement” option. The budget will vary depending on the amount and extent of restoration desired. A low to medium amount of landscape change should be expected in the short term.

If the “maximize” option is selected, it will be necessary to determine which ecotypes have the greatest potential for restoration. For example, the open/shallow water regime is currently acting as a stormwater retention basin with fringes of emergent vegetation. As long as stormwater is continued to be directed to this area, emergent vegetation restoration may prove difficult. Drawdown of the permanent water pool could be used to re-establish native submergent and emergent vegetation. However, the NRIHA identified the open/shallow open water regime area as having the greatest vegetative value and diversity.

In contrast, the saturated soils that surround the open/shallow water area offer an excellent substrate for the re-establishment of different vegetation communities including wooded swamp, shrub swamp, and fresh meadow. Saturated soils and a relatively static water level are preferred for vegetative restoration.

Removal of existing vegetation in the upland areas will provide opportunity to restore the vegetation to a native prairie or forest. Native short or long grass prairies provide habitat for ring-necked pheasant, common snipe, sedge wren, small mammals, and white-tailed deer. These species support an abundance of small mammals like mink, fox, and raptors.

Forested communities to be considered include oak-aspen and maple-basswood. Species present in these forests include: white oak, red oak, trembling aspen, paper birch, sugar maple, red maple, American basswood, green ash, and American elm. The forests provide habitat for wildlife including white-tailed deer, furbearers, songbirds, ruffed grouse, barred owl and amphibians.

A significant amount of communication, data and professional expertise may be necessary. A potential list includes:

- a. One-foot topographic survey of the parcel.
- b. Utility survey of the parcel, including mean sea level elevations of the TBI storm sewer system.

- c. Soil borings, as necessary based on the selected restoration plan.
- d. Monitoring wells in each hydrologic regime identified in the NRIHA and monitoring weekly.
- e. A hydrologic and hydraulic computer model of the TBI, Willow Reserve, and surrounding area to understand the hydrologic regime. The model should be calibrated or validated using Willow Reserve water level data collected during 2006, 2007 and 2008. If water levels are highly variable due to surcharge from the TBI, additional engineering may be necessary to reduce bounce in the restored area. The model should also determine under what conditions the TBI surcharges to Willow Reserve (i.e., rainfall event; amount of flow in the TBI; depth of flow in the TBI). The computer model should also be flexible to accommodate a different connection between TBI and Willow Reserve as desired by the selected restoration plan.
- f. Grading, erosion control, wetland permits, as necessary.

Once the goals of the restoration are determined by the stakeholder group and the current conditions of the Reserve assessed, a vegetation restoration plan will be created for the wetlands and upland areas of the Reserve. The plan will provide the direction in which to restore the Reserve, refine timelines, identify management techniques, provide project budgets, and establish monitoring and maintenance protocol. CRWD and the stakeholders will use the plan to promote Willow Reserve and its restoration. The plan will be published on CRWD's website and presented at a public meeting.

Please provide the answers to the following questions. Boxes will expand as typed into.

1. For lands acquired in fee title that will be turned over to a public agency for long-term management:

- a. Provide a description of the work necessary to bring the land up to agency standards and an estimate of the associated cost.

- b. What short- and long-term work is required to manage the land you acquire?

2. For enhancement/ restoration projects on public lands:

- a. Who is/will be the long-term manager for the project site?

City of Saint Paul

- b. What short- and long-term maintenance work is required to sustain the habitat work you will do?

Not applicable at this time, however, future restoration work would require the removal of invasive species, such as buckthorn, prior to and after the reestablishment of native vegetation to ensure success of work. Maintenance activities such as mowing, herbicide spraying, mechanical removal and site burning may be considered for initial removal and subsequent control of invasive species.

- c. Who will complete this maintenance work, and how will it be funded?

Not applicable for this grant request, however, CRWD anticipates that a combination of staff and volunteer labor will be used to sustain the achievements of the restoration work in Willow Reserve. CRWD will seek partnerships to conduct this work and may fund all or a portion of the maintenance work.

- d. Will the CPL funds supplant any existing funds?

CPL funds will supplant CRWD, City of Saint Paul and possibly others in-kind labor for the project.

As required by 2009 MN Session Law, Chapter 172 subd. 10 (8), “any agency or entity receiving an appropriation must, for any project funded in whole or in part with funds from the appropriation, give consideration to and **make timely written contact with the Minnesota Conservation Corps** for consideration of possible use of their services to contract for restoration and enhancement

services". Contact MCC at cplg@conservationcorps.org, or email a copy of this form to the same address. For more information on costs, crew capabilities, etc., visit MCC's website at <http://www.conservationcorps.org/useacrew.html>.

Signature:

☒ I certify that I have read the Conservation Partners Legacy Grants Program **Request for Proposal, Program Manual** and other program documents, and have discussed this project with the appropriate public land manager, or private landowner and easement holder. I am authorized to apply for and manage these grant and match funds, and the project work by the organization or agency listed below. I have made timely written notification to MCC regarding my project.

| | |
|------------------------|---|
| Signature: Mark Doneux | Organization/ Agency: Capitol Region Watershed District |
| Title: Administrator | Date: November 3, 2009 |

Please save this document to your computer or electronic storage device and attach this document as specified on the online submittal form when ready to apply. Contact [CPL Grant Staff](#) with any questions.

CPL Project Application Review and Approval Form Information

This form is for use by **Public Land Manager** or **Easement Holder** of lands where the proposed project will be occurring. This will serve as record of a meeting between the land manager or easement holder and the applying organization's representative. Please review the application brought to you by the organizations thoroughly, as this approval form is being required as part of a complete application. Those projects without this completed form submitted by 5pm CST on November 3, 2009 will not be considered during the first round of awards. Note that the Proposal ID# is an optional blank; if your agency or office routinely assigns numbers to projects, feel free to fill this in to keep your own records.

Applicants should be meeting with you to talk about their proposed projects with their **Project Planning Form** complete and ready to be reviewed. This includes a simple budget to help the applicants begin thinking about all of the costs that could be associated with the projects. Please use your expertise to help these groups realistically think about their project and costs.

The completion of this form is the appropriate point where any concerns or questions regarding the proposed project should be raised with the applicant. This form will also serve as record of those questions and concerns; applications will be carefully reviewed to make sure those concerns or questions were addressed by the organization. Those applications that do not address any areas you note on this form will not be considered; efforts will be made to make the organizations and managers or easement holders aware of the discrepancy and the need to re-apply for future available grant funds.

This form may also be used to **decline the proposed project** as presented **due to workload or staffing issues**. Please note in the comment section what additional offices were contacted to request staffing assistance to help complete this project. Managers or easement holders also have the ability to **deny a proposed project** based on faulty reasoning behind the project, lack of knowledge of topic by applicant, previous experience/ history with the applicants, project outside of the Management Plan for the land, etc.; please note your reasons within the comment section of the form. You may also decide to kick the application up to a higher level to make any sensitive determinations. The name and phone for this higher level review should be indicated (if necessary) at the final step of this form and a copy of the Project Planning form and your completed Review and Approval form should be sent for review as soon as possible. A copy of this form does not need to be supplied to the applicant at the time of the meeting.

There is a required Natural Heritage Database review for all work being performed on CPL projects. Public Land Managers with proper training have access to this database and should be performing this review at the time of their meeting with the applicant. Providing feedback on minimization techniques or avoidance times will be important information for the applicant. Any feature that occurs within one mile of the project site needs to be addressed on the final application; be sure to go over all of these occurrences regardless of impact by project. For those land managers or easement holders without access, please forward your completed review form to LSCPLGrants.DNR@state.mn.us with "**Heritage Database Review Needed**" in the subject line. CPL staff will make initial reviews and provide the feedback necessary to the applicant.

This form needs to be received by CPL staff no more than 3 days after your meeting with the applicant or no later than **October 25th, 2009 at 5pm CST if a Heritage Review is required**. The deadline for complete submission is November 3, 2009 at 5pm CST and without this form any applications received will be regarded as incomplete and will not be considered for this round of funding.

Please contact [Leslie Tannahill](tel:651-259-5242) (651-259-5242) or [Jamie Gangaware](tel:651-259-5174) (651-259-5174) for further information or help with this approval process, or email LSCPLGrants.DNR@state.mn.us for general information.

CPL Project Application Review and Approval Form

REVIEWER INFORMATION

| | | | |
|-------------------------------------|--|---------------------------------|----------|
| Land manager/ easement holder name: | City of Saint Paul, Department of Parks and Recreation | | |
| Title: | Michael Hahm, Director | Date of meeting: | 10/22/09 |
| Phone: | (651) 266-6400 | Proposal ID #: | |
| Email: | michael.hahm@ci.stpaul.mn.us | (assigned by agency, optional) | |

PROJECT INFORMATION:

| | | | |
|-----------------|---------------------------------|----------------|-----------------------------------|
| Project Name: | Willow Reserve Restoration Plan | Organization: | Capitol Region Watershed District |
| Contact Person: | 651-644-8888 | | |
| Email: | anna@capitolregionwd.org | Daytime Phone: | (651) 644-8888 |

Please check the appropriate boxes:

- ☒ I have read the application and discussed this proposed project with the above listed Organization Contact Person.
- ☐ For work on easements, the private landowner has been contacted and has given support and approval for this project.

I have performed a Natural Heritage Database review and found:

- ☐ this project to have no features within one mile.
- ☐ this project to have features within one mile, but project is not likely to adversely affect those features. I have recommended the following minimization strategy:

| |
|--|
| |
|--|

- ☐ this project is likely to adversely affect Natural Heritage features. I feel that this project is important and should be forwarded to DNR Ecological Resources staff for further review.

☒ I do not have access to the Natural Features database and will forward this completed form to DNR within 3 business days to [CPL Staff](#) at LSCPLGrants.DNR@dnr.state.mn.us for review.

I have discussed what role my office will be expected to have in this project and find that the project, as described will require:

- ☐ minimal or no involvement from my office for completion.

- ☒ a commitment of involvement by staff that is reasonable and can be accomplished with current staffing levels and workload.
- ☐ an amount of staff involvement that cannot be committed during the project time period with current staffing levels. Unless additional staffing can be committed from other offices, Divisions or appropriate partners, I feel this project cannot be completed within the project timeline to our desired standards.

CPL Project Application Review and Approval Form

☐ I have discussed permits and applications that the applicant may be responsible for using the Working on DNR Lands and Working on Public Lands, or Working on Private Lands documents.

Upon final review of this project:

- ☒ I find this project to be consistent with sound conservation science. This work will benefit area fish, game and wildlife by restoring, enhancing or protecting forests, wetlands, prairies and habitat and is consistent with the management or stewardship plan for this land. (APPROVAL)
- ☐ I find that this project does not follow the management or stewardship plan for this land and does not fit within the long range goals for this land at this time on the local level. (DECLINE)
- ☐ I find that this project should be sent up to a higher level within the agency for further review and decision. I have forwarded the Project Planning Form and this Review and Approval Form for further review to:

| | | | |
|-------|--|--------|--|
| Name: | | Phone: | |
|-------|--|--------|--|

☒ By checking this box and typing my name below I certify that I have met with the above applicant and discussed the proposed project and have provided feedback to the applicant.

| | |
|-------|--------------|
| Name: | Michael Hahm |
|-------|--------------|

| |
|-----------|
| Comments: |
|-----------|

| | | | |
|--------|--|--------|--|
| Name: | | Phone: | |
| Title: | | Email: | |

Additional
necessary):

Comments(including approval or denial, reasoning):

review (if



Conservation Partners Legacy Grant Program
Natural Heritage Database Review
October 27, 2009

Anna Eleria, Capitol Region Watershed District,

We have received your request for a Natural Heritage Database Review specific to your Conservation Partners Legacy Grant application, titled Willow Reserve Restoration Plan. The following information is the result of that review, completed for the project location(s) within your proposed project.

There is one listed fish species recorded as being collected in [REDACTED] NE of your project site. As described via email the project does not have on the ground field activity components, rather is a project to develop a management plan for the site. As this project stands, there is no foreseeable impact to the species listed above by the activities described.

Please note:

- This review only applies to the Conservation Partners Legacy Grant Program application referenced above.
- This information has no bearing on any related permits or projects not covered under the request for review.
- This information will not be valid after March 1, 2010. The only use of this data is to record potential impacts and minimization or avoidance techniques for any Natural Heritage Database records found in or within 1 mile of the listed project site(s).

Please contact CPL Grant staff at LSCPLGrants@state.mn.us with any questions. Thank you for your interest in the CPL Grant Program.

Conservation Partners Legacy Grant

Project Budget and Match Worksheet, Application Requirement

Project name:

Willow Reserve Restoration

Plan

Organization:

Capitol Region Watershed

District

Organization contact person (Project Manager):

Anna Eleria

Please complete all sections and be as detailed as possible for all descriptions under the Details sections. Limit entries in large tables to numbers only, **round to the nearest dollar**. Do not edit table categories, only enter values or text into the table. The tables will adjust to accommodate additional text in each box. If all categories are not needed, please leave those fields blank.

BUDGET: amounts being requested

| Budget Item | Fiscal Year 2010 | Fiscal Year 2011 | Fiscal Year 2012 | Total |
|---|------------------|------------------|------------------|-------------|
| Personnel | | | | |
| Contracts | \$30,000.00 | \$20,000.00 | | \$50,000.00 |
| Grant Administration | | | | |
| Administration/ Environmental Compliance | | | | |
| Fee Acquisition | | | | |
| Easement Acquisition | | | | |
| Easement Stewardship | | | | |
| Equipment/Tools/Supplies | \$2,000.00 | \$3,000.00 | | \$5,000.00 |
| Travel | | | | |
| Additional Budget items | | | | |
| Total | \$32,000.00 | \$23,000.00 | | \$55,000.00 |

DETAILS: detail the amounts listed in the above table.

Personnel Details:

| Name | Title | Amount |
|------|-------|--------|
| | | |
| | | |
| | | |
| | | |

Contract Details:

| Contractor Name | Contracted Work | Amount |
|----------------------------|--|-------------|
| TBD Engineering Consultant | Existing Data Analysis; Vegetation/Macroinvertebrate Assessment; Hydrologic/Hydraulic Modeling; Prepare Plan | \$50,000.00 |
| | | |
| | | |
| | | |

Grant Administration:

| Administrative Activity | Description/ Amount | Amount |
|-------------------------|---------------------|--------|
| | | |
| | | |
| | | |
| | | |

Administration/ Environmental Compliance

| Activity | Description | Amount |
|----------|-------------|--------|
| | | |
| | | |
| | | |
| | | |

Fee Acquisition/ Easement Acquisition/ Easement Stewardship Details:

| |
|--|
| |
|--|

Equipment/Tools/Supplies Details:

| Item | Use | Amount |
|--------------------------------|------------------------------------|------------|
| Final Restoration Plan | Printing and Postage | \$2,000.00 |
| Meeting Announcements | Design, Printing and Mailing | \$2,000.00 |
| Miscellaneous Meeting Supplies | Brochures, handouts, posters, etc. | \$1,000.00 |

| | | |
|--|--|--|
| | | |
|--|--|--|

Travel Details:

| Miles | Purpose | Amount |
|-------|---------|--------|
| | | |
| | | |
| | | |
| | | |

Additional Budget Items Details:

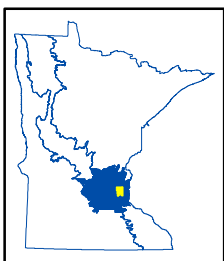
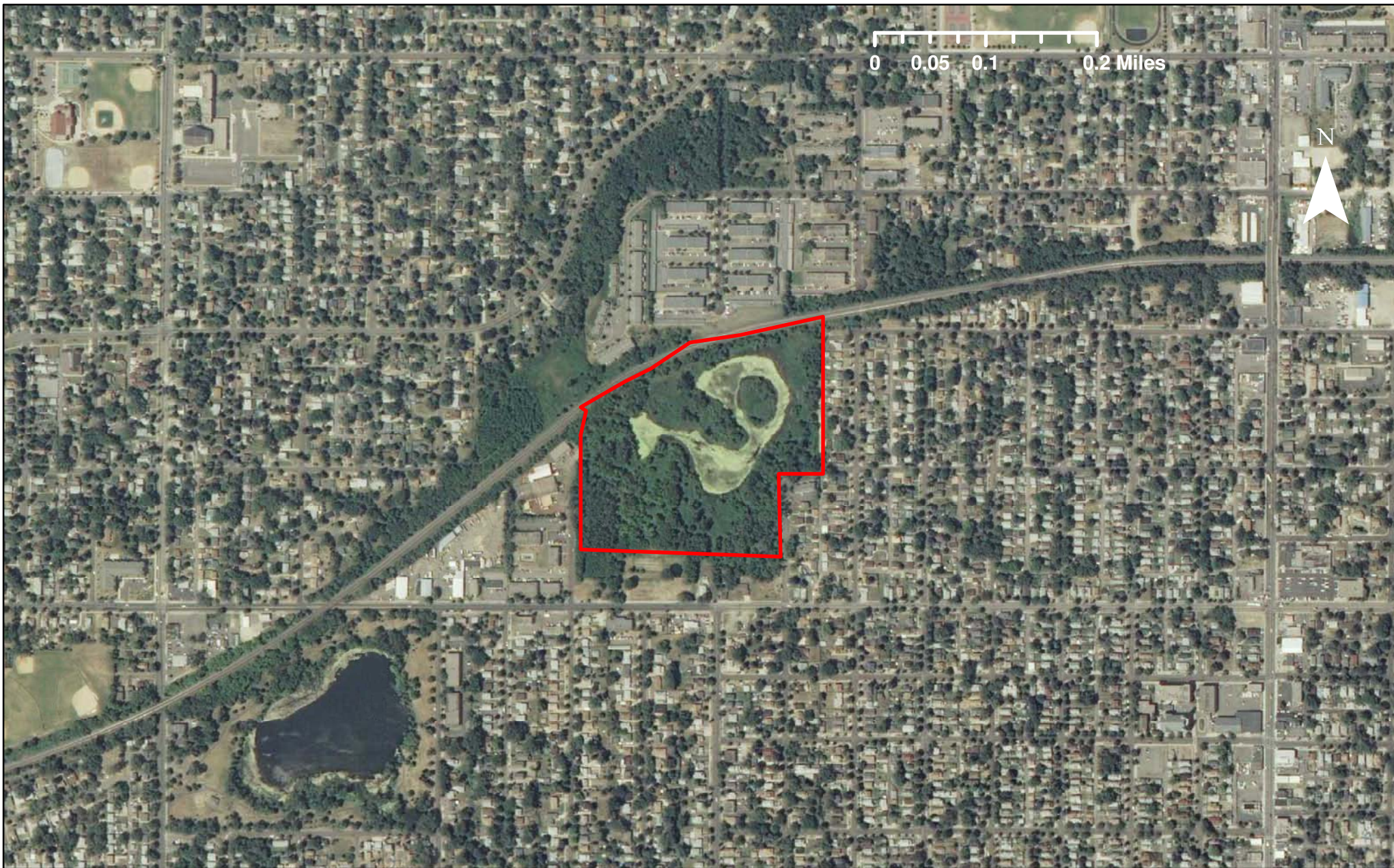
| |
|--|
| |
|--|

MATCH: Required 10% of total project funds, to be fulfilled by end of Fiscal Year 2012. Use provided rate sheet to determine unit rate and total value of in-kind services to be used as matching funds if applicable.

| Source | Description | Units | Unit Rate | Total Value |
|--|---|-------|-----------|-------------|
| CRWD | In-kind labor to oversee development of restoration plan; convene and facilitate stakeholder group; conduct public education and outreach | 150 | 100.00 | \$15,000.00 |
| Saint Paul Parks and Recreation Department | In-kind labor to participate in stakeholder group, which will provide input on ultimate desired condition of Willow Reserve identify the goals and activites for the Plan and review and comment on the draft Plan. | 25 | 100.00 | \$2,500.00 |
| Saint Paul Department of Public Works | In-kind labor to participate in stakeholder group, which will provide input on ultimate desired condition of Willow Reserve identify the goals and activites for the Plan and review and comment on the draft Plan. | 25 | 100.00 | \$2,500.00 |
| District 6 Planning Council | In-kind labor to participate in stakeholder group, which will provide input on ultimate desired condition of Willow Reserve identify the goals and activites for the Plan and review and comment on the draft Plan. Assist in promoting the development of the Plan to local residents. | 40 | 25.00 | \$1,000.00 |

| | | | | |
|--|--|--|--|--|
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

Matching description/ comments: if needed



CPL100-110 Willow Reserve Restoration Plan

Ramsey County, LSOHC Metropolitan Urbanizing Area Planning Section





CITY OF SAINT PAUL
Mayor Christopher B. Coleman

400 City Hall Annex
25 West 4th Street
Saint Paul, Minnesota 55102
www.stpaul.gov/parks

Telephone: 651-266-6400
Facsimile: 651-292-7311

November 2, 2009

Mr. Robert P. Piram
Board President
Capitol Region Watershed District
1410 Energy Park Drive, Suite 4
Saint Paul, MN 55108

Re: Conservation Partners Legacy Grant Program – Partner Commitment Letter

Dear Mr. Piram:

The City of Saint Paul Parks and Recreation Department supports Capitol Region Watershed District's grant application for the development of a restoration plan for Willow Reserve, which is owned by the City and partially managed by our department.

Parks and Recreation is committed to carefully use and protect the resources entrusted to it for the benefit of our community. We work closely with our citizens to respond to their recreational needs. As such, we support the effort of CRWD in applying for this grant and commit to partnering with CRWD in future discussions on Willow Reserve.

The Parks and Recreation Department anticipates in-kind contribution of staff involvement in this study. As one of the stakeholders, we will attend meetings to engage in discussions of the property, and review and comment on the plan draft. We anticipate spending approximately 25 hours on this project, which is valued at \$2,500.

Sincerely,

Mike Hahm, CPRP
Director of Parks and Recreation

C: Jody Martinez
Brian Tourtelotte
Adam Robbins

G:\Dsgn & Construction\Personal Folders\BT3\Water Resources\Willow Reserve\Restoration Study Grant App\Partner_commitment_letter.doc



CAPRA Accreditation

An Affirmative Action Equal Opportunity Employer



National Gold Medal Award



City of Saint Paul
Christopher B. Coleman, Mayor

Bruce Elder, Sewer Utility Manager
700 City Hall Annex
25 West Fourth Street
Saint Paul, MN 55102

Phone: (651) 266-6234
Fax: (651) 298-5621

November 2, 2009

Mr. Robert P. Piram
Board President
Capitol Region Watershed District
1410 Energy Park Drive, Suite 4
Saint Paul, MN 55108

Re: Conservation Partners Legacy Grant Program -- Partner Commitment Letter

Dear Mr. Piram:

The City of Saint Paul Department of Public Works supports the Capitol Region Watershed District's grant application for the development of a restoration plan for Willow Reserve, which is owned by the City and partially managed by our department.

The Department of Public Works is committed to carefully use and protect the resources entrusted to it for the benefit of our community. As such, we support the effort of the CRWD in applying for this grant and commit to partnering with CRWD in future discussions on Willow Reserve.

We anticipate an in-kind contribution of staff involvement in this study. As one of the stakeholders, we will attend meetings to engage in discussions of the property, and review and comment on the plan draft. We anticipate spending approximately 25 hours on this project, which is valued at \$2,500.

Sincerely,

Bruce Elder
Sewer Utility Manager

c: Bruce Beese
Anne Hunt
Anne Weber
Phil Belfiori



District 6 Planning Council

213 Front Avenue
Saint Paul, MN 55117
651-488-4485 fax: 651-488-0343
district6@qwestoffice.net

November 3, 2009

Mr. Robert P. Piram
Board President
Capitol Region Watershed District
1410 Energy Park Drive, Suite 4
Saint Paul, MN 55108

Re: Conservation Partners Legacy Grant Program – Partner Commitment Letter

Dear Mr. Piram:

The District 6 Planning Council supports Capitol Region Watershed District's grant application for the development of a restoration plan for Willow Reserve, which is owned by the City of Saint Paul. The goal of the plan is to restore the ecological conditions of this 23-acre parcel of primarily wetlands that is highly valued for wildlife habitat because of its large size and the relative scarcity of open spaces in this part of the City.

The Planning Council will make an in-kind contribution of labor during the development of the restoration plan. We will attend stakeholder meetings to provide input and guidance on the plan and review and comment on its draft. We anticipate spending approximately 40 hours on this project, which is valued at \$1,000.00.

The Planning Council is committed to sound management of the resources within the Reserve and as such, we support the effort of CRWD in applying for this grant and commit to partnering with CRWD in restoring Willow Reserve.

Sincerely,

Kerry Antrim

Kerry Antrim
Executive Director